

## Atlanta Continuum of Care

### Introduction

Partners for HOME (“PfH”), on behalf of the Atlanta Continuum of Care (CoC), releases this grant application for a direct service provider to provide rapid rehousing (RRH) services to individuals experiencing homelessness in the City of Atlanta. PfH is a nonprofit organization that serves as the Collaborative Applicant for the Atlanta Continuum of Care (CoC) — a Housing and Urban Development (HUD) program that promotes community-wide commitment to the goal of ending homelessness and provides funding for efforts by nonprofit providers and state and local governments to quickly rehouse people impacted by homelessness. Its mission is to coordinate a comprehensive crisis response system to end homelessness in the City of Atlanta. Partners for HOME does not discriminate based on race, color, religion, gender, sexual orientation, national origin, age, or disabilities in hiring practices or service provision.

### Project Overview

#### Rapid Rehousing:

This funding opportunity seeks to provide rapid rehousing services to 20 households, including case management and timely payment of all rental and utility assistance for enrolled participants. Agencies must offer proactive, home-based case management, secure ongoing utility services, and assist clients in obtaining key documents. They should help clients access mainstream benefits, increase income, and develop individualized housing stability plans. Agencies must support clients in transitioning to self-sufficiency or other subsidies, facilitate communication with property management, mediate tenant issues, and assist with furnishing units and securing food resources.

#### Core Values:

The Atlanta CoC Community and Workgroups informed this project's core values:

- Autonomy
- Harm Reduction
- Trauma-Informed
- Integrity
- Relationship Building

#### Anticipated Award

Agencies are requested to submit a budget proposal **not exceeding \$630,000**.

## General Information

**This section will be reviewed by internal and external reviewers.**

This **Rapid Rehousing Provider** funding opportunity is part of the Atlanta CoC homeless response plan. The following documents will be uploaded as part of the application:

- FY25 organizational budget
- Two years of audited financials *or* internal financial statements to include a State of Financial Position (Balance Sheet), Statement of Activities(Profit & Loss)
- Financial Policies and Procedures (organizations funded by Pfh in the past 12 months do not need to submit)
- Data Quality Submission report for the period of Oct 1 - Dec 31, 2025

**\* 1. Organization and Contact Information.** Provide the information below for the application's point of contact.

Name of Organization	<input type="text"/>
Organization Tax ID (EIN)	<input type="text"/>
Organization Founding Year	<input type="text"/>
Application Contact Name	<input type="text"/>
Application Contact Email	<input type="text"/>

### Threshold Section

**\* 2. HMIS:** Will your organization use the homeless management information system ClientTrack for this project?

- We currently use ClientTrack and will use it for this project.
- We do not currently use ClientTrack but will use it for this project.
- We do not currently use ClientTrack and will not use it for this project.

## Experience Section (30 points total)

**\* 3. Length of Experience.** How long has the organization provided homeless services in the below CoCs?

Atlanta CoC	<input type="text"/>
Balance of State	<input type="text"/>
Cobb CoC	<input type="text"/>
DeKalb CoC	<input type="text"/>
Fulton CoC	<input type="text"/>
Other CoC (Please share name and years)	<input type="text"/>

4. **Current Experience.** Does your agency have a current project in HMIS that is similar to the project category being applied for? If yes, please share the HMIS project name. If no, please enter N/A.

5. **Subpopulation Experience.** Please check all subpopulations your agency has experience with:

- Domestic Violence
- Youth
- LGBTQ+
- Veterans
- Families
- Chronic

\* 6. **Team Contacts.** List the name and title of staff contacts in the following areas:

Administration (person responsible for organization management)

Finance (person responsible for grants management and submitting expenses)

Programs (person responsible for leading and managing project implementation)

Performance (person responsible for monitoring HMIS data, project outcomes and submitting performance reports)

\* 7. **Housing First.** Give a specific example of how your agency incorporates Housing First when working with clients. If your agency does not currently incorporate Housing First with clients, how will you incorporate this practice model in the proposed project? (1,000 character limit)

\* 8. **Cultural and Linguistic Competencies.** Give a specific example of how your agency incorporates cultural and linguistic competencies when working with clients. If your agency does not currently incorporate cultural and linguistic competencies with clients, how will you incorporate this practice model in the proposed project? (1,000 character limit)

\* 9. **Trauma-Informed Care.** Give a specific example of how your agency incorporates trauma-informed care when working with clients. If your agency does not currently incorporate trauma-informed care competencies with clients, how will you incorporate this practice model in the proposed project? (1,000 character limit)

\* 10. **Representation.** Give a specific example of how Black and Indigenous People of Color (BIPOC) inform decision-making of the organization. (1,000 character limit)

\* 11. **Representation.** What percentage of agency's Board, Leadership and Program Staff identify as a BIPOC?

Board	<input type="text"/>
Staff Leadership	<input type="text"/>
Program Staff	<input type="text"/>

\* 12. **Lived Expertise.** Give a specific example of how persons with lived expertise (PLE) inform decision-making of the organization. (1,000 character limit)

\* 13. **Lived Expertise.** What percentage of the agency's Board, Leadership and Program Staff identify as PLE?

Board	<input type="text"/>
Staff Leadership	<input type="text"/>
Program Staff	<input type="text"/>

\* 14. **Financial Management.** Describe your organization's ability to manage grant funds. Include software used to aid in isolating grant expenses and revenues as well as procedures for reporting financial updates to funders. (1,000 character limit)

\* 15. **Grant Management.** Has your organization lost funding from the Atlanta CoC in the past? Please share details that led to the loss of funds. **This may be verified.**

\* 16. **Grant References.** Please provide two separate references for a past grant awarded to the agency. These references cannot be the Atlanta CoC. **This may be verified.**

Grantor 1 Name

Grantor 1 Point of Contact

Point of Contact 1 Email

Point of Contact 1 Phone

Amount of Grant 1

Purpose of Grant 1

Grantor 2 Name

Grantor 2 Point of Contact

Point of Contact 2 Email

Point of Contact 2 Phone

Amount of Grant 2

Purpose of Grant 2

## Project Details and Reporting

**This section references project components from the Atlanta CoC's Data Quality Plan. This section will be reviewed by internal and external reviewers.**

### Project Section (35 points total)

\* 17. **Rapid Rehousing.** Describe the agency's plan for implementing the program components listed below. Please provide a detailed explanation with examples of how your agency will:

1. Provide, at minimum, proactive, home-based, face-to-face case management based on the household's needs, maintaining a client-to-staff ratio of 1:20 or 1:15 when serving high-needs clients.

2. Ensure clients have utility services set up before move-in and maintain ongoing services.

3. Developing, securing, coordinating services and obtaining Federal, State, and local benefits, including obtaining and increasing income.

4. Developing an individualized housing and service plan, including planning a path to permanent housing stability.

5. Ensure that all enrolled households transition to self-sufficiency through a progressive engagement model, or in the event they transition to another subsidy, will coordinate and ensure all activities in the transition.

6. Communicate with property management to facilitate move-in, provide ongoing support between property management and clients, and mediate tenant issues to ensure housing stability.

7. Assist clients with furnishing units, securing food (including food stamps if applicable), etc.

8. Ensure timely rental and utility payments for clients enrolled in the program

\* 18. **Project Ramp Up.** How long will it take the agency to ramp up for this project after grant execution (e.g. hire and train staff, provide coverage for current staff, etc.)

1-30 days

31-60 days

61-90 days

\* 19. **Project Ramp Up.** Provide a detailed timeline of how the agency will ramp up after grant execution. Include details about filling vacant staff roles, training of new staff and staff coverage during the ramp up period.

\* **20. Project Outcomes.** Describe the organization's internal processes for reaching the project outcomes below that are aligned with the CoC program models. Please provide a detailed explanation with examples of how your agency will achieve the following goals:

1. Ensure all enrolled households achieve complete "document readiness" (ID, SSC, BC uploaded to HMIS) within 60 days of program enrollment

2. Develop individualized housing stability plans for all households, and document them in HMIS.

3. Complete TBRA Checklist requirements, including the executed lease with move-in date, within seven calendar days of enrollment.

4. Record all move-in dates accurately in HMIS.

5. Support households in increasing or obtaining income and/or mainstream benefits during program enrollment

6. Track all program exits with categorized destinations (Permanent, Temporary, Unsheltered, Other)

\* **21. Data Quality.** Does your agency have an RRH Data Quality Report with clients enrolled for the period of Oct 1 - Dec 31, 2025?

Yes. Please upload report in question 24 to be scored.

No. Please answer question 25.

22. Upload your RRH Data Quality Report for the period of Oct 1 - Dec 31, 2025. **Name this document "RRH Data Quality Report."**

Upload this document in PDF format. Maximum file size is 16MB.

Choose File

Choose File

No file chosen

23. **Data Quality.** If your organization ***does not have*** an RRH Data Quality Report for the period of Oct 1 - Dec 31, 2025, explain how you will adhere to the following Atlanta CoC Data Quality components. (250 character limit)

Having an error rate of less than 5% for data elements.

Enrolling clients into project within 48 operating hours.

## Financials

**Please attach the following financial documents as part of your application. This section will be reviewed internally by the Partners for HOME Finance team.**

### Financial Review Section (35 points total)

\* 24. Upload your Board-approved, current fiscal year organization budget. **Name this document "Organization Budget."**

Upload this document in PDF format. Maximum file size is 16MB.

Choose File

Choose File

No file chosen

25. Upload the two most recent years of audited financials. **Name this document "Audited Financials."** If an audit was **not completed within the last two years**, please provide the most recent financial statements, including a Statement of Financial Position and a Statement of Activities.

Upload this document in PDF format. Maximum file size is 16MB.

Choose File

Choose File

No file chosen

26. If Question 27 was not answered, upload internal financial statements to include a Balance Sheet and Profit & Loss Statement if you do not have audited financials or a Statement of Financial Position and Statement of Activities. **Name this document "Internal Financials."**

Upload this document in PDF format. Maximum file size is 16MB.

Choose File

Choose File

No file chosen

\* 27. Upload your financial policies and procedures manual. **Name this document "Financial Policies and Procedures."**

Upload this document in PDF format. Maximum file size is 16MB.

Choose File

Choose File

No file chosen

\* 28. Please upload your **RRH Provider project budget** using the budget template. The budget will serve as your agency's cost proposal. The budget should not exceed **\$630,000**.

Upload this document in PDF format. Maximum file size is 16MB.

Choose File

Choose File

No file chosen