

**Atlanta Continuum of Care**  
**FY2017 CoC Agency Certification Form**

Partners for Home, as the Collaborative Applicant for the Atlanta Continuum of Care (CoC), is issuing this document which must be submitted with ALL renewal, new, and new/expansion project applications.

The certifications below must be made by a representative of the organization who is appropriately authorized to do so (executive director, board president, etc.). This form must be received no later than August 16, 2017, at 4:00pm, for the application to be considered complete. Failure to submit this form may result in an application being not scored or included in the final ranking to HUD.

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**Bed Prioritization for Chronically Homeless**

The Atlanta CoC prioritizes homeless individuals and families experiencing chronic homelessness consistent with [Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing.](#)

- ☐ I certify that I am aware of this Notice and the Atlanta CoC policy and agree to adhere to it, if applicable.  
(Please initial) \_\_\_\_\_

**Equal Access to Housing**

In accordance with the [Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity Final Rule](#), the Atlanta CoC acknowledges that all HUD-assisted and HUD-insured housing programs are available to everyone who is eligible, regardless of actual or perceived sexual orientation, gender identity, or marital status. This is also consistent with [Notice CPD-15-02: Appropriate Placement for Transgender Persons in Single-Sex Emergency Shelters and Other Facilities.](#) More information can be found [here](#).

- ☐ I certify that I am aware of this Rule and the Atlanta CoC policy and agree to adhere to it.  
(Please initial) \_\_\_\_\_

**Housing First**

The Atlanta CoC follows a Housing First model, which is a model of housing assistance that prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions such as sobriety or a minimum income threshold. More information about Housing First can be found [here](#).

- ☐ I certify that I am aware of this Atlanta CoC policy and agree to adhere to it.  
(Please initial) \_\_\_\_\_

**Coordinated Entry**

The Atlanta CoC operates a coordinated entry process in accordance with the HUD [Coordinated Entry Policy Brief](#), the HUD [Coordinated Entry Core Elements Guide](#), and the Atlanta CoC [Policies and Procedures Manual for Coordinated Entry](#).

- ☐ I certify that I am aware of the Atlanta CoC coordinated entry process and agree to adhere to it.  
(Please initial) \_\_\_\_\_

### Homeless Management Information System (HMIS)

The Atlanta CoC is a part of the Georgia HMIS Implementation, and as such, uses ClientTrack as its HMIS, which is a system that each CoC is required to use that complies with HUD's data collection, management, and reporting standards to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness. More information about HMIS can be found [here](#).

- ☐ I certify that I am aware of the HMIS requirement and agree to adhere to it.  
(Please initial) \_\_\_\_\_

### E-snaps Submissions, Certifications and Registrations

All CoCs need to ensure the accuracy of the project submissions and to confirm that all of the project recipients have all the appropriate documents included in their application. The CoC is also responsible to ensure the documents are dated between May 1, 2017 and September 28, 2017, and accurate and complete.

Additionally, all applicants must have:

- A project application in E-snaps by August 28, 2017, at 4pm.
  - An Applicant Code of Conduct on file with HUD. More information on the Code of Conduct and how to check for compliance can be found [here](#).
  - A current DUNS number. More information on the DUNS number and how to register for one can be found [here](#).
  - An active SAM registration. More information on the SAM registration and how to register can be found [here](#).
- ☐ I certify that I am aware of these requirements, and that my agency is, or will be by the time of CoC submission (no later than September 28, 2017), in compliance.  
(Please initial) \_\_\_\_\_
- ☐ I certify that my agency is a sub-recipient (S+C) and will ensure that compliance is met by the time of CoC submission (no later than September 28, 2017).  
(Please initial) \_\_\_\_\_

Signature of Authorized Representative	
<input type="checkbox"/> "X" indicates electronic signature submitted	
Print Name	
Title	
Agency and Project Name	
Date	