Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.
1A. Continuum of Care (CoC) Identification

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

1A-1. CoC Name and Number: GA-500 - Atlanta CoC

1A-2. Collaborative Applicant Name: Partners for HOME

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Georgia Housing and Finance Authority
1B. Continuum of Care (CoC) Engagement

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:
1. participated in CoC meetings;
2. voted, including selecting CoC Board members; and
3. participated in the CoC’s coordinated entry system.

<table>
<thead>
<tr>
<th>Organization/Person</th>
<th>Participates in CoC Meetings</th>
<th>Votes, Including selecting CoC Board Members</th>
<th>Participates in Coordinated Entry System</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Government Staff/Officials</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>CDBG/HOME/ESG Entitlement Jurisdiction</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Law Enforcement</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Local Jail(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Hospital(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>EMS/Crisis Response Team(s)</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Mental Health Service Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Substance Abuse Service Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Affordable Housing Developer(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Disability Service Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Disability Advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Public Housing Authorities</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>CoC Funded Youth Homeless Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Non-CoC Funded Youth Homeless Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Applicant: Partners for HOME
Project: GA-500 CoC Registration FY2019
FY2019 CoC Application Page 3 09/24/2019
1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:
1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2. communicates information during public meetings or other forums the CoC uses to solicit public information;
3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and
4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)

1. All CoC, Governing Council, and Committee/Workgroup meetings are open to the public. There are over 100 agencies represented with a voting member, and an additional 450 people on the CoC email list. Members include social service agencies, housing providers, government agencies, faith partners, community groups, businesses, and other interested parties. At CoC meetings, which occur at least six times/year, there is always time on the agenda for open discussion to allow input regarding preventing and ending homelessness. Special meetings are called to solicit specific input. To accommodate people who may not be able to attend meetings, Partners for HOME (PFH), will send out surveys to solicit additional input. These methods allow for input from a wide range of individuals and agencies, which then guides the direction of the CoC. Also, CoC committees work with providers who are experts in the field of that committee to get their input, feedback, and help with decisions.
2. All meetings and survey notices are sent out to the entire email list.
and shared on social media, and posted on the PFH website, when applicable. Meetings and surveys are shared with the local entitlement jurisdiction to share with their partners and subgrantees.

3. In addition to information that is gathered at CoC meetings and surveys, PFH and other CoC representatives are often involved in various community meetings that address preventing and ending homelessness as well as a community wide housing affordability taskforce. This includes local city council meetings, a commission on homelessness, created by the Mayor, neighborhood meetings and forums, and smaller meetings to address specific concerns. These various meetings and forums are additional avenues for the CoC to solicit and consider new ways to address homelessness.

4. PFH works to ensure people with disabilities are able to access materials by converting everything to PDF, which allows for the text to be read aloud.

1B-2. Open Invitation for New Members.

Applicants must describe:
1. the invitation process;
2. how the CoC communicates the invitation process to solicit new members;
3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;
4. how often the CoC solicits new members; and
5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.

(limit 2,000 characters)

1. The Atlanta CoC has an open invitation for new members. The process to join the CoC is to complete a short survey, which is available for anyone who visits the website, and is also linked on the City of Atlanta Human Services webpage (for entitlement funds, and also for citizens looking for information).
2. The information on becoming a CoC member is always posted on the CoC website, and announced at the CoC meetings, which occur every other month. Additionally, notice for new members is included at least twice year in the monthly newsletter that is directly sent to over 500 people, and encouraged to be forwarded on to other interested parties. This is done to make an additional concerted effort to encourage new members. Another way that the CoC solicits and gains new members is at the various meetings that members and PFH staff attend. These include CoC-related meetings, but also city council meetings, neighborhood forums, and individual meetings with concerned citizens.
3. Most materials are converted to PDF, which allows for a read aloud function.
4. The membership process is always open, and people can, and do, join year-round. Specific notices are included in the monthly newsletter at least twice a year.
5. The primary way the CoC does outreach to people who may be, or have been, homeless is through partnership with member agencies sharing the information, and from announcements at meetings, both at the CoC meetings, but more commonly, at neighborhood meetings.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicant: Partners for HOME

Project: GA-500 CoC Registration FY2019
Applicants must describe:
1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;
2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;
3. the date(s) the CoC publicly announced it was open to proposal;
4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and
5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.

(limit 2,000 characters)

1. In the February 2019 PFH newsletter, sent to 500+ people, information regarding the HUD CoC process was shared and an open invitation was made to agencies to attend an info webinar about the CoC and the competition process. On 7/18, notice of the local funding opportunity was sent to the email list, which includes funded and non-funded agencies, government officials, advocacy groups, and interested parties. It was encouraged that it be forwarded to others who may not be on the email list. The notice and materials were posted on the CoC website, FB, and Twitter on 7/22. In addition, there were three info meetings (in-person 7/23, webinars 7/24 and 7/30). The various notices and meetings explained that applications were to be submitted via an online system and would be reviewed by an independent committee, based on criteria in the HUD application, priorities set by the CoC, and the local strategic plan.
2. Once all applications, new and renewal, were received, the Rank and Review Committee reviewed and scored them. This independent committee was made up of representatives from the housing authority, employment service agencies, outreach service agencies, homeless prevention agencies, LGBTQ agencies, and others. Agencies with currently funded projects were provided their preliminary performance data scores to review, in the event that there was an error. The committee reviews were combined with input regarding data quality, housing first fidelity, CE involvement, and overall CoC participation. Once all scores were compiled, the committee met to discuss and rank all applications, based on the established and published CoC competition policy, which was developed by the NOFA Policy Committee. The proposed ranking was then presented to the CoC Governing Council for review and discussion, and then for final approval.
3. On 7/18, notice was given that the RFP process was open.
4. Materials were posted in PDF format, allowing for read aloud.
5. n/a
1C. Continuum of Care (CoC) Coordination

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

<table>
<thead>
<tr>
<th>Entities or Organizations the CoC coordinates planning and operation of projects</th>
<th>Coordinates with Planning and Operation of Projects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Opportunities for Persons with AIDS (HOPWA)</td>
<td>Yes</td>
</tr>
<tr>
<td>Temporary Assistance for Needy Families (TANF)</td>
<td>Yes</td>
</tr>
<tr>
<td>Runaway and Homeless Youth (RHY)</td>
<td>Yes</td>
</tr>
<tr>
<td>Head Start Program</td>
<td>Yes</td>
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<tr>
<td>Funding Collaboratives</td>
<td>Yes</td>
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<tr>
<td>Private Foundations</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and service programs funded through other Federal resources</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through State Government</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through Local Government</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and service programs funded through private entities, including foundations</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Other:(limit 50 characters)

Applicant: Partners for HOME
Project: GA-500 CoC Registration FY2019

FY2019 CoC Application Page 7 09/24/2019
1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.

(limit 2,000 characters)

1. The CoC participates in the planning and allocation of the Atlanta ESG funds, which is the only entitlement that overlaps with the CoC. All ESG applications are reviewed by the CoC and funding recommendations are made jointly. Additionally, scoring criteria for ESG includes participation with the CoC. The CoC also presents at ESG application orientations and discusses participation within the CoC, including attendance at meetings, utilization of Coordinated Entry, and Housing First. Additionally, when there are supplemental funds available, the CoC staff also assists in the development of the application, application evaluation, and awarding of the funds. The city offices that oversee the ESG award process recently had leadership changes. Since these changes, there has been even more collaboration between them and PFH. One example of this includes assistance in the development and update of the ESG application and scoring process. Also feedback on ESG is solicited from the entire CoC membership about twice a year.

2. All ESG applications are reviewed by the CoC and funding recommendations are made jointly. Additionally, scoring criteria for ESG includes participation with the CoC. This includes, but is not limited to, attendance at meetings, alignment with Housing First and low barrier, adherence to the Equal Access Final Rule, participation in CE. The ESG application and scoring process is currently being evaluated and updated. To ensure that the new process is performance based, the CoC is closely involved in that process.

3. Partners for HOME is actively involved in the Annual Action Plan and Consolidated Plan activities for the jurisdiction, serving on the planning committee, reporting data, and communicating with the CoC. The CoC participates in meetings and forums regarding Con Plan updates. In Sept. 2019, the CoC meeting included a presentation on the upcoming Con Plan process and ways for the CoC to remain involved and share information.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

Yes to both

1C-2b. Providing Other Data to Consolidated

Yes
Plan Jurisdictions.

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:
1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and
2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)

1. The CoC has adopted an emergency transfer plan, which is reviewed at least annually with CoC agencies, regardless of funding source, and with CE providers. This plan discusses ways agencies should meet the needs of individuals and families fleeing violence to ensure their safety and to minimize additional trauma. The CE Policy and Procedures includes information regarding working with survivors of violence and outline processes for safety and confidentiality. The CoC coordinates with the state DV coalition and hotline, which provides information and referrals to anyone experiencing any DV. If a victim presents at the Coordinated Access Point (CAP) or at a service agency, whether funded by CoC, ESG, DOJ, HHS, or non-funded, and it is determined that immediate safety is at risk, referrals are made to the local family violence agency or to the DV coalition. Anyone fleeing DV is able to call the DV hotline to do a phone assessment. The information obtained in the assessment is then sent to PFH in a protected document that includes a client ID number but no identifying information in order to be used for matching and referrals within the Atlanta CoC.

2. The unique circumstances that survivors may present with do not prohibit them from receiving housing or services. Client-choice remains a top priority regardless of situations or backgrounds. Issues related to safety and confidentiality are never a barrier to housing and the CoC works to ensure that individuals and families experiencing DV have access to the same housing opportunities that are being offered to others. CAP staff discuss all possible options with DV survivors and allow client choice to determine next steps. Related, DV survivors have equal access to all housing and services in the CoC, if they opt not to use the DV services. Also, an HMIS-comparable system is used to protect confidentiality. Victim service providers and homeless providers use a unique identifier for each household as added protection.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:
1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and
2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.

( limit 2,000 characters)

1. At least annually, the CoC has a training on working with survivors of violence and to review the CoC Emergency Transfer Plan. Staff from over 40 agencies, including staff from the Central Access Point for coordinated entry and staff from several outreach teams, who also conduct coordinated entry assessments, attend. This is offered by Partnership for Domestic Violence, the victim-service provider in the CoC.

Safety and best practices concepts for working with survivors of violence is also discussed in other trainings throughout the year. Most recently, this was in a CoC-wide training related to working with LGBTQ individuals, as they often face a high level of domestic violence. These trainings are for all CoC agencies, funded or not, and for coordinated entry staff. Other recent trainings included day-long sessions on self-care and motivational interviewing and a two-day trauma informed care training. Partners for HOME also works with the Corporation for Supportive Housing, which is providing training covering a variety of topics, including but not limited to Housing First, motivational interviewing, fair housing, and tenant leadership. While these are not specific to working with survivors of domestic violence, the various best practices are covered, which are practical to use across populations. Additionally, with PADV in attendance, they are available to offer additional guidance specific to working with survivors of domestic violence.

These trainings, including the annual training, are for both CoC area project staff and CE staff.

2. The trainings discussed above, including the annual one offered by the victim-service provider, are for Coordinated Entry staff, as well as CoC area project staff.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

To assess the needs of scope of the needs of individuals and families experiencing domestic violence, Partnership Against Domestic Violence, the CoC victim services provider, provided data and statistics regarding people served and unmet need. They gathered this unidentified data from their HMIS comparable system. This provider also met with Partners for HOME staff to discuss the data and the unmet needs. Additionally, unidentified data from the 2019 Point in Time count and unidentified data from the housing queue was reviewed. This information was useful in looking at the scope of needs for people who entered the homeless service system, not through the victim services provider, which helps to assess the unmet need. Data from the state
coalition was also reviewed.

**1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

<table>
<thead>
<tr>
<th>Public Housing Agency Name</th>
<th>% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry</th>
<th>PHA has General or Limited Homeless Preference</th>
<th>PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atlanta Housing</td>
<td>32.00%</td>
<td>Yes-Both</td>
<td>Yes-Both</td>
</tr>
</tbody>
</table>

**1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.**

Applicants must:
1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or
2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

1. Atlanta Housing (AH), the only PHA in the Atlanta CoC, is an incredible partner and has an excellent working relationship with the CoC. In partnership with PFH and the CoC, AH has several programs that are designed to prevent and reduce homelessness, including using special admissions criteria, rather than preferences, per se. As a Moving to Work (MTW) agency, AH stated that they have broad authority with HUD to establish special admissions criteria and preferences in order to address local needs, such as homelessness.

A vice president of AH is on the CoC Governing Council, and others from AH participate in the youth work, outreach work, and coordinated entry work of the CoC. Because of these relationships, the special admissions criteria and preferences have been easy to establish and continue to expand. One example of this is AH using the coordinated entry system for HUD Mainstream Vouchers and MTW vouchers. Additionally, AH has committed 15 years of PBRA for the CoC’s new PSH pipeline, committing rental subsidy for all 550 units developed. In this initiative, AH also agreed to reduce administrative barriers by partnering to create a joint application for funds, streamlining access to funding streams to attract new developer interest in PSH development. AH commits 325 move on vouchers every three years to increase the attrition of the CoC’s PSH portfolio and provided an additional 100 vouchers for a PSH initiative resulting from the closure of the City’s largest emergency shelter.

The CoC and AH continue to explore ways to increase collaboration and special admission criteria and preferences for people who are experiencing homelessness.
1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs.

(limit 1,000 characters)

In a collaborative partnership with Atlanta Housing, the PHA for the City of Atlanta, the CoC is able to access housing choice vouchers to move individuals and families who are housed in permanent supportive housing programs, but are no longer in need of the intense services, to more independent living in affordable housing units. This strategy includes engagement and recruitment of affordable housing landlords and property management companies to identify and secure units that will accept the housing choice vouchers, which creates a system to flow formerly homeless persons out of permanent supportive housing and generate vacancies for chronically homeless individuals and families. Light touch case management is integrated into the move on strategy to ensure success after the transition from permanent supportive housing to independent affordable housing to prevent individuals and families from returning to homelessness.

This partnership began about four years ago, and continues to see improvements and progress. From July 2018 through June 2019, just under XXX households moved from CoC funded permanent supportive housing to a housing choice voucher from Atlanta Housing. Effective July 2019, an additional 125 vouchers a year, for the next three years, are committed for this program.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

(limit 2,000 characters)

1. The CE system covers the entire geography of the CoC, as it strategically operates in each quadrant of the city. There are 3 street outreach teams, 5 PATH teams, 1 downtown stationary access point, 2 youth specific stationary access points, 1 youth specific mobile site, and 1 mobile assessment team that visits 5 difference organizations on a rotating schedule.

2. Since March 2019, a new six-person outreach team conducts coordinated outreach as a branch of the CE System. The clinician conducts an observation tool for individuals with severe MI who may be unable or unwilling to complete
an assessment to ensure those people most resistant and least likely to access assistance are connected. That observation tool is then submitted to the Atlanta CoC and the client is added to the non-assessed priority list. This team also responds to calls from people who have identified a need for outreach, no matter where the location, which is especially helpful in reaching those individuals who are not likely to reach out to an agency for services. Each street outreach team is trained to seek out those who are outside and least likely to apply for the assistance.

3. Through the various VI-SPDAT tools, the common assessment tools that the CoC uses, additional points are awarded to people who are outside and least likely to access housing. Case-conferencing is also used to address situations where someone’s vulnerability is not clearly reflected in the prioritization tool and to make necessary adjustments to individual scores. The tool also allows the CoC to assess someone who is highly vulnerable and allows for a quick referral to housing without needing to be added to a waiting list. As part of the overall assessment, the length of time someone has been homeless will also prioritize them for housing to ensure those with the longest homelessness history are prioritized first.

*1C-5a. Anti-Discrimination Policy and Training.

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

*1C-6. Criminalization of Homelessness.

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Engaged/educated local policymakers:</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>2. Engaged/educated law enforcement:</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>3. Engaged/educated local business leaders:</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>4. Implemented communitywide plans:</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>5. No strategies have been implemented:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Other:(limit 50 characters)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:
1. demonstrate the coordinated entry system covers the entire CoC geographic area;
2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and
3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner.

(limit 2,000 characters)

1. The CE system covers the entire geography of the CoC, as it strategically operates in each quadrant of the city. There are 3 street outreach teams, 5 PATH teams, 1 downtown stationary access point, 2 youth specific stationary access points, 1 youth specific mobile site, and 1 mobile assessment team that visits 5 difference organizations on a rotating schedule.
2. Since March 2019, a new six-person outreach team conducts coordinated outreach as a branch of the CE System. The clinician conducts an observation tool for individuals with severe MI who may be unable or unwilling to complete an assessment to ensure those people most resistant and least likely to access assistance are connected. That observation tool is then submitted to the Atlanta CoC and the client is added to the non-assessed priority list. This team also responds to calls from people who have identified a need for outreach, no matter where the location, which is especially helpful in reaching those individuals who are not likely to reach out to an agency for services. Each street outreach team is trained to seek out those who are outside and least likely to apply for the assistance.
3. Through the various VI-SPDAT tools, the common assessment tools that the CoC uses, additional points are awarded to people who are outside and least likely to access housing. Case-conferencing is also used to address situations where someone’s vulnerability is not clearly reflected in the prioritization tool and to make necessary adjustments to individual scores. The tool also allows the CoC to assess someone who is highly vulnerable and allows for a quick referral to housing without needing to be added to a waiting list. As part of the overall assessment, the length of time someone has been homeless will also prioritize them for housing to ensure those with the longest homelessness history are prioritized first.
1D. Continuum of Care (CoC) Discharge Planning

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at:
https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources
The FY 2019 CoC Program Competition Notice of Funding Availability at:

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

<table>
<thead>
<tr>
<th>Foster Care:</th>
<th>X</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Care:</td>
<td>X</td>
</tr>
<tr>
<td>Mental Health Care:</td>
<td>X</td>
</tr>
<tr>
<td>Correctional Facilities:</td>
<td>X</td>
</tr>
<tr>
<td>None:</td>
<td></td>
</tr>
</tbody>
</table>
1E. Local CoC Competition

Instructions
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at:
https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources
The FY 2019 CoC Program Competition Notice of Funding Availability at:

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*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

<table>
<thead>
<tr>
<th>1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;</td>
<td>Yes</td>
</tr>
<tr>
<td>3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and</td>
<td>Did not reject or reduce any project</td>
</tr>
<tr>
<td>4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.</td>
<td>Yes</td>
</tr>
</tbody>
</table>


Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

| 1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served); | Yes |
| 2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and | Yes |
| 3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served. | Yes |

Applicants must describe:
1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.
(limit 2,000 characters)

1. The following barriers were included when evaluating the projects and the people they served: chronic homelessness; mental health issues; alcohol abuse; drug abuse; both alcohol and drug abuse; chronic health conditions; HIV/AIDS; developmental disabilities; physical disabilities; immediately fleeing domestic violence; zero cash income at entry; and the number of barriers presented. Projects were awarded points for serving higher percentages of people with the above barriers. All new referrals into projects come from coordinated entry, thereby reducing the input agencies have on who they serve, these vulnerabilities are still important to measure and are taken into consideration when reviewing other measures, such as housing stability and income increase. Agencies that have clients with these higher vulnerabilities may see a dip in those other measures.

2. The Rank and Review Committee took the above into account also when scoring and ranking. This was in addition to the set scoring tool that assigned points based on number of participants served with special needs and barriers. Additionally, projects also were evaluated on which, if any, of the following requirements individuals needed to move into projects: employment or other income; state issued identification; sobriety; compliance with medication; and/or order of protection if fleeing violence. These factors are all considered (negatively) during the ranking process and they are worked into the scoring tool. The Committee also weighed in the uniqueness of the project when ranking, so if a project was the only one serving a population (youth or family violence, for example), that was given consideration. This specifically came up regarding the placement of a youth project. Although it was not a high performer, the Committee decided to rank it above a new project, because of the population, with the caveat that additional TA support is provided in the coming year.


Applicants must:
1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
2. check 6 if the CoC did not make public the review and ranking process; and
3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
4. check 6 if the CoC did not make public the CoC Consolidated Application.

<table>
<thead>
<tr>
<th>Public Posting of Objective Review and Ranking Process</th>
<th>Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Email</td>
<td>X</td>
</tr>
<tr>
<td>2. Mail</td>
<td></td>
</tr>
<tr>
<td>3. Advertising in Local Newspaper(s)</td>
<td></td>
</tr>
<tr>
<td>4. Advertising on Radio or Television</td>
<td></td>
</tr>
<tr>
<td>5. Social Media (Twitter, Facebook, etc.)</td>
<td>X</td>
</tr>
<tr>
<td>6. Did Not Publicly Post Review and Ranking Process</td>
<td></td>
</tr>
</tbody>
</table>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 25%


Applicants must:
1. describe the CoC written process for reallocation;
2. indicate whether the CoC approved the reallocation process;
3. describe how the CoC communicated to all applicants the reallocation process;
4. describe how the CoC identified projects that were low performing or for which there is less need; and
5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.

(limit 2,000 characters)

1. The CoC NOFA Policy Committee, on behalf of the CoC, sets the policy for the local process, based on the HUD NOFA and the established CoC priorities. The policy that was created stated that low performing and/or underspending renewal projects could be all or partially reallocated to new projects. The Rank and Review Committee was given the authority to make that decision, based on the scoring and quality of the project applications.
2. Yes, the CoC NOFA Policy Committee, on behalf of the CoC and authorized by the CoC Governing Council, created and approved this reallocation process.
3. The reallocation process, as well as any other information regarding the 2019 CoC NOFA policies and procedures, was shared several ways. It was emailed to all current grantees, as well as to the entire CoC list of about 500 people. It was also posted on the Partners for HOME website. It was also reviewed and shared at the information meetings (1 in person and 2 webinar options).

4. Based on a scoring rubric that assesses projects on a variety of factors, including but not limited to severity of needs served, housing stability, increase in income, data quality, cost effectiveness, spenddown, and CoC participation, projects were reviewed, scored, and ranked. Based on the applications and the scores, the Rank and Review Committee then discussed any concerns about the projects that were low performing or not meeting a need of the CoC.

5. The Rank and Review Committee also assessed the quality of any new project applications. The Committee then determined which if any renewal projects would be reduced or reallocated to a new project.
DV Bonus

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing:

Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

| 1. PH-RRH |   |
| 2. Joint TH/RRH |   |
| 3. SSO Coordinated Entry | X |

*1F-2. Number of Domestic Violence Survivors in CoC’s Geographic Area.

Applicants must report the number of DV survivors in the CoC’s geographic area that:

| Need Housing or Services | 249.00 |
| the CoC is Currently Serving | 42.00 |
1F-2a. Local Need for DV Projects.

Applicants must describe:
1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and
2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).
(limit 500 characters)

From 7/18-6/19, there were 249 survivors of DV who were in need of housing or services. This was provided by the Partnership Against Domestic Violence, which is the victim services provider in the CoC, and it was calculated from their HMIS comparable database.

Please note: It was difficult to determine how many DV survivors that CoC is currently serving, as some do not disclose. However, there are currently only 10 dedicated housing interventions for DV survivors.

1F-3. SSO-CE Project–CoC including an SSO-CE project for DV Bonus funding in their CoC Priority Listing must provide information in the chart below about the project applicant and respond to Question 1F-3a.

DUNS Number: 080543384
Applicant Name: Partners for HOME

1F-3a. Addressing Coordinated Entry Inadequacy.

Applicants must describe how:
1. the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, or stalking; and
2. the proposed project addresses inadequacies identified in 1. above.
(limit 2,000 characters)

The current coordinated entry system lacks the staff capacity to be available to assess survivors of domestic violence, dating violence, or stalking on a 24/7 basis. The current domestic violence hotline has a coordinated entry specialist available during regular business hours. This one staff person does not have the capacity to answer all calls. The proposed project would include the expansion of staffing capacity to do coordinated entry assessments and housing connections for those eligible on the domestic violence crisis hotline and at the county courthouse, which has a Safe Families project, which provides legal services to people in need because of domestic violence. There is also a need to expand navigation services so that clients who are assessed can have the support needed to be navigated to a housing resource.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing–using the list feature.
<table>
<thead>
<tr>
<th>Applicant Name</th>
<th>DUNS Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>473476724</td>
</tr>
</tbody>
</table>

This list contains no items.
2A. Homeless Management Information System (HMIS) Implementation

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

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2A-1. HMIS Vendor Identification. Eccovia - ClientTrack

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Total Number of Beds in 2019 HIC</th>
<th>Total Beds Dedicated for DV in 2019 HIC</th>
<th>Total Number of 2019 HIC Beds in HMIS</th>
<th>HMIS Bed Coverage Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Shelter (ES) beds</td>
<td>1,407</td>
<td>31</td>
<td>1,274</td>
<td>92.59%</td>
</tr>
<tr>
<td>Safe Haven (SH) beds</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transitional Housing (TH) beds</td>
<td>1,322</td>
<td>0</td>
<td>1,061</td>
<td>80.26%</td>
</tr>
<tr>
<td>Rapid Re-Housing (RRH) beds</td>
<td>681</td>
<td>22</td>
<td>625</td>
<td>94.84%</td>
</tr>
<tr>
<td>Permanent Supportive Housing (PSH)</td>
<td>1,833</td>
<td>0</td>
<td>1,778</td>
<td>97.00%</td>
</tr>
<tr>
<td>Other Permanent Housing (OPH) beds</td>
<td>226</td>
<td>0</td>
<td>52</td>
<td>23.01%</td>
</tr>
</tbody>
</table>

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:
1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,000 characters)

1 and 2. TH – While the HMIS bed coverage rate for TH has increased greatly since 2018, when it was 50.24%, it is still below 85%. There are a few small projects that do not currently use HMIS but once fully staffed up, HMIS staff will begin conversations with some of these agencies to encourage them to use HMIS. Adding those beds would increase the percentage to over 85%. The majority of the non-HMIS beds, however, are part of a large mission project that has been not only reluctant to use HMIS, but also reluctant to have any interaction with the CoC. HMIS staff have talked with them about increased engagements, and will continue to do so, once fully staffed.

1 and 2. OPH – There are two OPH projects in the Atlanta CoC and the low HMIS bed coverage for OPH is because one of those two projects does not use HMIS. That project has 174 beds, which had a huge impact on the bed coverage rate. Conversations did begin earlier this year to encourage this provider to use HMIS, and will resume once fully staffed.


Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.

Yes

*2A-4. HIC HDX Submission Date.

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).

04/30/2019
2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

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The FY 2019 CoC Program Competition Notice of Funding Availability at:

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2B-1. PIT Count Date.
Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

01/22/2019

2B-2. PIT Count Data–HDX Submission Date.
Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

04/30/2019

Applicants must describe:
1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC’s sheltered PIT count results; or
3. state “Not Applicable” if there were no changes.
(limit 2,000 characters)

n/a

2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.
Applicants must select whether the CoC added or removed emergency shelter, No
transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count.

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:
1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC’s unsheltered PIT count results; or
3. state “Not Applicable” if there were no changes.
(limit 2,000 characters)

There were no changes to the methodology of the PIT 2019 Count. However, the City operated several days of overflow, emergency cold weather shelter and individuals in seeking shelter there were surveyed during the PIT Count week. The CoC expects that individuals who may have been unlikely to come inside in previous years, may have accessed cold weather shelter which is extremely low barrier. Likely, as a result, there were about 1000 more surveys completed this PIT than in previous years, which may have affected the PIT results.

*2B-6. PIT Count–Identifying Youth Experiencing Homelessness.

Applicants must:
Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count.

Applicant: Partners for HOME
Project: GA-500 CoC Registration FY2019

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:
1. plan the 2019 PIT count;
2. select locations where youth experiencing homelessness are most likely to be identified; and
3. involve youth in counting during the 2019 PIT count.
(limit 2,000 characters)

1. In the fall of 2018, members of the CoC Youth Committee began discussing and creating a comprehensive plan to ensure that areas frequented by homeless youth were incorporated into the City of Atlanta’s 2019 PIT Count. The CoC Youth Committee, which meets monthly, is comprised of homeless youth providers, youth shelter providers, Department of Juvenile Justice, DFACS, Atlanta Public Schools, the Atlanta Coalition for LGBTQ youth, and other youth providers in the community. During this time, the CoC Youth Committee also reviewed the PIT Count survey and Youth Addendum to ensure that the most comprehensive and relevant data was being collected. Input from
this group ensured that the PIT Count was youth focused and reached youth in all areas of the city. There were about 4-5 meetings that youth were directly involved in PIT related matters.

2. The CoC Youth Committee has insight into various areas within the city where youth experiencing homelessness spend time. This group was able to identify and map areas and places that the CoC may have missed. This included youth specific emergency shelters, camps with youth residents, and day programs that are youth focused. During the PIT Count, a youth specific cold weather shelter was open and a PIT Count team provided outreach to the shelter and completed surveys and youth addendums.

3. The CoC and the CoC Youth Committee planned four “Count Me” events during the week of the PIT Count. During these events volunteers, many of them youth, spent time at youth emergency shelters and with youth providers hosting events associated with the PIT Count. These events ensured that the CoC was able to reach a substantial number of youth experiencing homelessness during the PIT Count. Additionally, several youth were involved throughout the week of PIT, assisting with surveying people who were homeless.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:
1. individuals and families experiencing chronic homelessness;
2. families with children experiencing homelessness; and
3. Veterans experiencing homelessness.
(limit 2,000 characters)

In September 2018, the PIT Planning Committee, which included representation from Veteran Affairs, code enforcement, the police department, agencies serving chronically homeless individuals and families and families with children experiencing homelessness, as well as shelter providers and outreach teams, began meeting. This diversity in expertise was a change from previous years, in an effort to increase the ability of the CoC to identify and survey special populations. Also, these representatives could assist in identifying the places in which homeless individuals and families congregate. This group equipped the CoC with the information needed to ensure all-inclusive coverage and counting among chronics, families with children, and veterans experiencing homelessness. The CoC conducted in-person training as well as webinar training to each team lead and to each volunteer to ensure accuracy and detail in the information recorded. Twenty eight teams, led by VA staff, seasoned homeless service and housing providers, and outreach workers, were deployed to cover every city block to survey people who were on the streets, in parks, under bridges, in abandoned buildings, and in other places not meant for human habitation. In addition to the night count, throughout the week teams went to homeless service centers to survey people that slept outside the night of the PIT to ensure comprehensive coverage. Information was pulled from HMIS on chronically homeless individuals and families, families with children, and veterans who were homeless and sleeping in emergency shelter and transitional housing programs on the night of the PIT. For agencies that do not utilize the HMIS, teams of volunteers were deployed to interview the residents of the shelter programs, including a family shelter. Additionally, surveys were conducted at emergency cold weather shelters throughout the week to ensure
the CoC captured individuals who might not otherwise participate or seek shelter or services.
3A. Continuum of Care (CoC) System Performance

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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*3A-1. First Time Homeless as Reported in HDX.

Applicants must:

| Report the Number of First Time Homeless as Reported in HDX. | 7,175 |


Applicants must:
1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

1. The CoC works with the Atlanta Volunteer Lawyers Foundation (AVLF), a local legal aid agency, to help identify risk factors that may indicate that homelessness may be forthcoming. This work is done primarily in conjunction with the Atlanta Public School system, targeting schools that have a high number of transient families, due to loss of housing. Additionally, during the Coordinated Entry housing assessment, specific questions are asked to determine if a household is experiencing homelessness for the first time. The information collected during the housing assessment assists the CoC with identifying risk factors associated with households that become homeless for the first time. The CoC recently developed expanded program level
performance reports that provide data on households who were experiencing homelessness for the first time.

2. The CoC has leveraged non-federal public and private dollars to implement a prevention and diversion program for families in neighborhoods that have high rates of homelessness. The prevention and diversion teams are embedded in Atlanta Public Schools and at locations frequented by families. Through this program, families are also linked to pro-bono legal services that focus on housing and eviction cases. These same public-private dollars are being used to develop a system wide implementation of prevention/diversion/ and rapid exit services. These services will be widely available throughout the CoC including at adult, youth, and family emergency shelters and at all coordinated access sites. CoC leadership also serves on the HouseATL taskforce, a community wide effort focused on creating affordable housing policy and funding priorities supporting the Mayor’s $1 billion commitment to housing affordability during her tenure.

3. Partners for HOME (CoC Lead Agency) Deputy Director is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time.

3A-2. Length of Time Homeless as Reported in HDX.

Applicants must:


Applicants must:

1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless. (limit 2,000 characters)

1. Over the past 4 years, that CoC has continued to grow and refine the coordinated entry system. One method the CoC has adopts to help reduce the length of time people are homeless is to place a higher priority to those people who have longer lengths of time homeless and lengths of time on the queue. This will assist those who have a lower vulnerability scores but have been on the prioritization list for longer lengths of time. Also, the SPDAT tool, which is the common assessment that the CoC uses, prioritizes those individuals and families who are most vulnerable; who are most likely to remain homeless; and who have long lengths of time homeless. Coordinated entry has also expanded to the large shelter facilities that are across the CoC to ensure that those people who are in shelter are not being missed for permanent housing solutions. All permanent supportive housing is prioritized for chronically homeless individuals and families, which also is part of the CoC strategy for housing those with the longest time homeless. The CoC has also expanded rapid rehousing through
partnerships with the Department of Family and Children's services to be able to refer more families to rapid rehousing and reduce their length of time in the homeless response system. Lastly, the CoC is developing a diversion and rapid exit model to target those families who very recently became homeless.

2. The SPDAT tool accounts for lengths of time homeless, and that helps identify individuals and families who have been homeless the longest amount of time. By looking at those who have longest been on the housing queue, the Atlanta CoC is able to refer those who have not been able to find a housing resource without an intervention and refer those individuals and families to housing resources.

3. Partners for HOME (CoC Lead Agency) Deputy Director is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.

*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.

Applicants must:

<table>
<thead>
<tr>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.</td>
</tr>
<tr>
<td>2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.</td>
</tr>
</tbody>
</table>

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;

2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;

3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and

4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

(limit 2,000 characters)

1. To increase the rate at which people exit to PH, the CoC continues to strengthen and expand its coordinated entry system to ensure everyone experiencing homelessness has access to and is assessed through Coordinated Entry. In partnership with the CoC, Atlanta Housing, the local
PHA, continues filling vacancies in their supportive housing programs for the homeless with people from CE. This has significantly expanded the CoC PH portfolio. The CoC is training ES projects to operate as low barrier and to focus on exiting residents to PH. These projects have specific performance measures that track how many residents are leaving the shelter to PH. The shelters have agreed to case conference all resident terminations for guidance and approval from the CoC to ensure that the maximum number of people are able to exit to permanent housing. RRH programs accept all client referrals from the CE system and work directly with the CoC to mitigate terminations that are not to PH.

2. To increase the rate at which people in PH projects retain their PH, the CoC works closely with these programs and case conferences all terminations to either avoid termination or facilitate a program transfer with the goal of reducing returns to homelessness. Over the past year PH programs have attended 10 monthly trainings led by CSH to explore new ways to handle complex situations using the Housing First model in order to increase client retention and lower terminations and evictions. The CoC has also strengthened their Move On program with the local PHA to ensure that once individuals are stable, they continue to have access to affordable permanent housing with tenancy supports to ensure they remain in permanent housing.

3. Partners for HOME (PFH) (CoC Lead Agency) Deputy Director is responsible for overseeing the CoC’s strategy to increase the rate people exit into.

4. PFH Deputy Director is also responsible for overseeing the CoC’s strategy to ensure people in PH maintain or exit to PH

*3A-4. Returns to Homelessness as Reported in HDX.

Applicants must:

<table>
<thead>
<tr>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.</td>
</tr>
<tr>
<td>2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.</td>
</tr>
</tbody>
</table>

3A-4a. Returns to Homelessness—CoC Strategy to Reduce Rate.

Applicants must:

1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate of individuals and persons in families return to homelessness. (limit 2,000 characters)

1. The CoC recently completed the buildout of expanded program level performance reports from Client Track. One of the performance measures that is tracked at a program level is returns to homelessness. Program performance is analyzed quarterly and published on the CoC website. Once performance is analyzed and published, the CoC works with agencies to address common
factors that result in returns to homelessness. Additionally, the CoC provided a mandatory, 10-session Housing First training for permanent supportive housing programs. The CoC supports the Housing First model and ensures that all programs are practicing in a manner that adheres with Housing First values, which assists in helping people maintain their housing.

2. The CoC case conferences all potential terminations with RRH and PSH programs and has final approval on whether a program can terminate a household from their program. During the case conferencing process, the CoC works very closely with ES, RRH, and PSH programs to provide support for complex situations that would traditionally lead to program termination. If termination cannot be prevented the CoC offers the option to transfer clients to another program of the same type. Working with programs, strengthening adherence to Housing First, allowing client transfers, and case conferencing with programs works to reduce or eliminate project terminations leading to fewer returns to homelessness.

3. Partners for HOME (CoC Lead Agency) Deputy Director is responsible for overseeing these strategies to reduce returns to homelessness.

*3A-5. Cash Income Changes as Reported in HDX.

Applicants must:

1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX. **30%**

2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX. **23%**


Applicants must:

1. describe the CoC’s strategy to increase employment income;
2. describe the CoC’s strategy to increase access to employment;
3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
4. provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase jobs and income from employment.

(limit 2,000 characters)

1. The Atlanta CoC has contracted with Atlanta Center for Self-Sufficiency (ACSS), a dedicated employment agency focused on serving individuals experiencing homelessness, to increase access to employment and employment income with the support of Employment Navigators. The Navigators are located at designated Coordinated Access Points to assist households with accessing training/education/employment opportunities, supported employment, an
2. The CoC facilitates monthly employment committee meetings and has successfully created an Employment and Income system design for households
to access employment and income resources through Coordinated Entry. Committee members regularly share resources including information about opportunities to access eligible benefits, job training, and interview preparation. PFH, the CoC, ACSS, and Atlanta Worksource Development meet weekly to monitor progress of referrals to Workforce Innovation and Opportunity Act (WIOA) resources such as paid Work Experience (WEx) opportunities. The WEx opportunities afford participants the ability to gain “on the job” experience while earning cash income at the market rate for the industry in which they are gaining experience.

3. The Employment Committee meetings exist to leverage community resources and encourage inter-organizational collaboration. The meeting is comprised of AWDA, the state TANF agency, SOAR providers, supportive services providers, Metro Atlanta Exchange leadership, and representatives from employment/job training organizations such as First Step Staffing and West Side Works, which operate robust jobs programs including connections to culinary, CDA, construction, CAN, and other training and placement opportunities. The resources shared in meetings assist individuals in increasing their cash income.

4. Partners for HOME (CoC Lead Agency) Project Manager, Special Projects is responsible for overseeing the CoC’s strategy to increase job and income growth.


Applicants must:

1. describe the CoC’s strategy to increase non-employment cash income;
2. describe the CoC’s strategy to increase access to non-employment cash sources;
3. provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase non-employment cash income.

1. ACSS is funded to employ a full time SOAR navigator. This navigator is focused on assisting individuals to apply for SSI and SSDI. The CoC also has a referral agreement with First Step Disability, a partner CoC agency dedicated to assisting people who are homeless with disability claims, to receive clients for ongoing disability application support. CoC partner agencies work with the Georgia Department of Behavioral Health and Developmental Disabilities to regularly receive SOAR training to ensure that staff are aware of current trends and updates in assisting people in need of SSI or SSDI. Additionally, all employment navigators are trained to assess for and assist clients with applying for noncash benefits as well as for screening for clients who may need support with a disability application. They are referred to the SOAR navigator and/or to First Step for ongoing support.

2. In addition to the collaborations mentioned above, the CoC Governing Council passed an Employment and Income Workflow that the CoC developed. This workflow outlines the plan to increase income, including non-employment cash income. This includes additional SOAR Navigators who work with people who were referred as a part of the CoC coordinated entry process. The CoC and VA are also working on strengthening their partnership and doing so will expedite the opportunities for veterans to access VA benefits.

3. Partners for HOME (CoC Lead Agency) Project Manager, Special Projects is also responsible for overseeing CoC’s strategies to increase non-employment cash income.

Applicants must describe how the CoC:
1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and
2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.

(limit 2,000 characters)

1. Monthly Employment Committee Meetings are facilitated by the CoC to leverage community resources and encourage inter-organizational collaboration. The meeting is comprised of the contracted employment organization, ACSS, AWDA, the state TANF agency, SOAR providers, supportive services providers, and Metro Atlanta Exchange leadership (MAX). Participation by representatives of employment and job training organizations such as First Step Staffing and West Side Works are key in accessing direct hire opportunities from staffing agencies and same day access to regular employment and transportation. The CoC is consistently working to develop relationships with private employers. As previously mentioned, collaboration between the CoC and AWDA has been effective in creating opportunities to access Workforce Innovation and Opportunity Act (WIOA) resources such as paid Work Experience (WEx) opportunities and Individual Training Accounts (ITAs).
2. The CoC and AWDA have been diligent in partnering with organizations that provide education, training, professional development, and access to employment opportunities upon completion. Career Navigators at ACSS work closely with people to assist with linkage to employment opportunities that further their recovery and well-being. Lastly, the CoC and ACSS engage in weekly outreach to employers that are aware of the barriers to employment for many people experiencing homelessness, and recently homeless, and who desire to be an active part of the effort to increase employment. The CoC plans to maintain engagement with private employers by assisting them in pre-screening and preparing jobseekers identified through CE and the Employment Navigation team at ACSS. Once actively seeking employers and job seekers are prepared, the CoC, ACSS, and AWDA will host monthly hiring fairs that will lead to direct hire opportunities.


Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.

4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.

5. The CoC works with organizations to create volunteer opportunities for program participants.

6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).

7. Provider organizations within the CoC have incentives for employment.

8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.

---

**3A-6. System Performance Measures**  
Data–HDX Submission Date 05/31/2019

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)
3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

<table>
<thead>
<tr>
<th>Factor</th>
<th>X</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)</td>
<td>X</td>
</tr>
<tr>
<td>2. Number of previous homeless episodes</td>
<td>X</td>
</tr>
<tr>
<td>3. Unsheltered homelessness</td>
<td>X</td>
</tr>
<tr>
<td>4. Criminal History</td>
<td>X</td>
</tr>
<tr>
<td>5. Bad credit or rental history</td>
<td>X</td>
</tr>
<tr>
<td>6. Head of Household with Mental/Physical Disability</td>
<td>X</td>
</tr>
</tbody>
</table>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:
1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;
2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once
assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless.
(limit 2,000 characters)

1. In an effort to rehouse families rapidly, the CoC continues to increase PH interventions and expand coordinated entry. The CoC has committed to creating at least 300 new RRH interventions by 2020, by leveraging public and private funds. In partnership with leveraged TANF funds, the CoC has added 240 RRH interventions to date and another 100 will be added next month. In partnership with the local PHA, the CoC has been able to move families who no longer need the intense services associated with PSH onto housing vouchers. This opens up PSH units for other families, shortening their time spent homeless. Coordinated Entry has also been expanded beyond the existing stationary entry point. Mobile teams perform CE services on a rotating schedule among emergency shelters and where places were families frequently visit. With the ability to cast a wider net, families in need of services are met where they are, thusly reducing the amount of time to connect and access services, resulting in obtaining housing more quickly. Participating families receive comprehensive case management, connection to education and employment opportunities, and connection to permanent housing and rental subsidy.

2. To address the housing and service needs to ensure families remain housed once assistance ends the CoC created an Employment Committee to address the economic and financial needs of the families while in programs. Additionally, through a new partnership with the GA Department of Early Childcare, homeless families are prioritized for access to childcare. The strategy to utilize a multi-generational approach, through early childhood education and employment, to focus on services to increase families’ economic mobility will also ensure housing sustainability once the assistance ends.

3. Partners for HOME (CoC Lead Agency) Deputy Director is responsible for overseeing these strategies to reduce returns to homelessness.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

| 1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics. | x |
| 2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics. | |
| 3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients. | x |
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

<table>
<thead>
<tr>
<th>Needs</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Unsheltered homelessness</td>
<td></td>
</tr>
<tr>
<td>2. Human trafficking and other forms of exploitation</td>
<td></td>
</tr>
<tr>
<td>3. LGBT youth homelessness</td>
<td></td>
</tr>
<tr>
<td>4. Exits from foster care into homelessness</td>
<td></td>
</tr>
<tr>
<td>5. Family reunification and community engagement</td>
<td></td>
</tr>
<tr>
<td>6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs</td>
<td></td>
</tr>
</tbody>
</table>

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

<table>
<thead>
<tr>
<th>Criteria</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)</td>
<td></td>
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<tr>
<td>2. Number of Previous Homeless Episodes</td>
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<tr>
<td>5. Bad Credit or Rental History</td>
<td></td>
</tr>
</tbody>
</table>

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and
2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.

(limit 3,000 characters)
The CoC has strong involvement from the Youth Action Board (YAB), comprised of current and formerly homeless youth, and the Youth Committee, comprised of youth service providers, representation from the YAB, and other entities that are pivotal in addressing youth homelessness. These two groups work to ensure that the CoC continues to implement the youth specific strategic plan, which is updated annually. This plan includes several strategies to increase housing and services for youth experiencing homelessness, both sheltered and unsheltered. A recent $50 million public-private investment has funding specifically allocated for youth housing and services. This includes funding that is matched with TANF dollars for youth-headed parenting families. This project has had two successful years, housing 60 youth headed households, and was recently refunded for a third year. Another project funded by this investment has resulted in 50 RRH interventions specifically for youth. These projects are the result of securing other funding for sheltered and unsheltered youth. A youth specific coordinated entry track was created, and the TAY-SPDAT is used for all people under age 25. While youth can be, and are, assessed at any location, this youth specific option is one way to more effectively use existing resources to ensure homeless youth, especially those who are unsheltered, have access to housing and resources. Based on feedback from the YAB, youth may not be prone to go to traditional homeless service providers for services. By bringing coordinated entry to areas and programs that youth frequent, the youth are more likely to gain access to services and housing. Another strategy that the CoC is implementing to increase housing for all homeless youth is to add a point to the CE assessment for youth. While the CoC has some youth-specific housing options, youth are also eligible for placement, if desired, in any housing options in the CoC. The additional point, which would increase their placement on the housing queue, opens up more housing options. To increase access to services for youth, the CoC also implemented a youth-specific employment track, in partnership with the local worksource agency. The YAB also has been involved in providing feedback about how the CoC can improve efforts to prioritize LGBTQ youth and address some of the barriers that contribute to youth homelessness such as access to employment. Atlanta CoC Employment Navigators are now located at youth CAPs to increase opportunities for employment and income growth amongst youth. This will assist youth in securing employment while working on housing options, so that once assistance ends, they are able to financially maintain housing. Lastly, in recent funding cycles, there have been a few new CoC and ESG funded RRH projects specifically for youth. These strategies, for both sheltered and unsheltered youth, use both new funds and reorganized existing funds.

3B-1d.1. Youth Experiencing Homelessness—Measuring Effectiveness of Housing and Services Strategies.

Applicants must:
1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;
2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and
3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)
1. The CoC measures the effectiveness of current youth-focused strategies, which provides insight on the current availability of housing and services for youth experiencing homelessness, with data from HMIS and specific performance reports that were created for the CoC. Also, the CoC, in partnership with the Youth Committee, continues to measure the effectiveness of the CoC’s ability to create new youth-focused projects, modify current projects to be more youth-specific, and increase the housing and services available to youth. By creating and reviewing the youth strategic plan and annual action plan, the CoC is held accountable for increasing housing and services for youth that follow best practice guidelines for sheltered or unsheltered youth experiencing homelessness.

2. The effectiveness of these strategies is measured by assessing the number of homeless youth entering the system, the number of housing solutions and services available to youth, and the CoC’s ability to quickly match youth to an effective intervention. Speed and effectiveness are measured by the length of time youth are experiencing homelessness and volume of returns to homelessness. Increase in income is also measured to assess the effectiveness of the employment work for youth. The CoC believes these to be appropriate measures to determine the effectiveness of the strategies because they clearly indicate capacity, expose existing gaps in the system, and help assess the effectiveness of the interventions.

3. Measuring the volume of sheltered and unsheltered youth in comparison to the number of housing solutions available demonstrates capacity. Measuring the length of time a youth is homeless demonstrates the CoC’s effectiveness in engaging, serving, and exiting youth from the system quickly. Consistent re-evaluation of the CE system will reduce the average length of time youth are experiencing homelessness. Measuring increase in income assesses the effectiveness of youth-focused employment strategies. Lastly, measuring returns to homelessness demonstrates the effectiveness of the strategies. If youth return to homelessness after being housed, multiple elements of the system will be re-evaluated such as effectiveness of the intervention overall and connections to supportive services. The CoC works to ensure that all elements of the system function collectively to promote housing retention and stability.

3B-1e. Collaboration–Education Services.

Applicants must describe:

1. the formal partnerships with:
   a. youth education providers;
   b. McKinney-Vento LEA or SEA; and
   c. school districts; and

2. how the CoC collaborates with:
   a. youth education providers;
   b. McKinney-Vento Local LEA or SEA; and
   c. school districts.

(limit 2,000 characters)

1. The CoC has an MOU with the Atlanta Public Schools (APS), which is the LEA and school district for the community. There is also an MOU with the Georgia Department of Early Care and Learning and the Georgia Department of Family and Children Services. In addition to these formal partnerships, there
are several providers in the CoC that serve families, and all have partnerships with the local schools, the homeless liaison, and early childhood programs. Other education related staff and agencies that partner include representatives from foster care agencies, childcare centers specific for children who are living in shelters with their families, a new school specific for homeless children, and the main library system.

2. APS and the Homeless Education Program links the school system, community resources, families and service providers and coordinates education services for homeless students. APS sits on the CoC Governing Council and participates in meetings and planning. In partnership with the local Headstart, there is now a direct referral link for families experiencing homelessness, ensuring that these children are prioritized for services. Headstart and CAPS also provide education classes for caretakers and connection to after school programs for children. Most recently, in September 2019, the Georgia Head Start State Collaboration Director offered a two hour overview of the GA Department of Early Care and Learning with information about CAPS, Head Start, and GAPreK access for CoC partner organizations. In partnership with the Atlanta Volunteer Lawyers Foundation, the CoC diversion program focuses on specific schools which have high rates of transient students, due to homelessness. This program places care navigators in these schools to serve families who are facing eviction and homelessness and connect them with homeless and legal services, as well as financial assistance.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services. (limit 2,000 characters)

As outlined in the CoC Written Standards, which have been adopted by the CoC, intake processes for housing programs that serve families include questions about the educational status of all children in the household. Housing programs should provide families with information about the educational rights and protections for youth upon intake and when they enter the program. Additionally, each housing program that serves families is expected to identify a lead staff person responsible for ensuring children are enrolled in school and connected to the appropriate educational services within the community. Parents and guardians have the right to authorize the school education provider to help coordinate these services. Finally, it is the CoC policy that housing programs establish policies and practices that are consistent with, and do not restrict the exercise of rights provided by the education subtitle of the McKinney-Vento Act, and other laws related to the provision of educations and related services to individuals and families experiencing homelessness.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types
of agreements with listed providers of early childhood services and supports and may add other providers not listed.

<table>
<thead>
<tr>
<th>MOU/MOA</th>
<th>Other Formal Agreement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Early Childhood Providers</td>
<td>Yes</td>
</tr>
<tr>
<td>Head Start</td>
<td>Yes</td>
</tr>
<tr>
<td>Early Head Start</td>
<td>Yes</td>
</tr>
<tr>
<td>Child Care and Development Fund</td>
<td>No</td>
</tr>
<tr>
<td>Federal Home Visiting Program</td>
<td>No</td>
</tr>
<tr>
<td>Healthy Start</td>
<td>No</td>
</tr>
<tr>
<td>Public Pre-K</td>
<td>Yes</td>
</tr>
<tr>
<td>Birth to 3 years</td>
<td>No</td>
</tr>
<tr>
<td>Tribal Home Visiting Program</td>
<td>No</td>
</tr>
<tr>
<td>Other: (limit 50 characters)</td>
<td>Yes</td>
</tr>
<tr>
<td>Department of Family and Children Services</td>
<td>Yes</td>
</tr>
</tbody>
</table>

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness. Yes

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach. Yes


Applicants must:
1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance. X
2. People of different races or ethnicities are less likely to receive homeless assistance.  

3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.  

4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.  

5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.  

6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.  

7. The CoC did not conduct a racial disparity assessment.  

<table>
<thead>
<tr>
<th>3B-3a. Addressing Racial Disparities.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:</td>
</tr>
<tr>
<td>1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.</td>
</tr>
<tr>
<td>2. The CoC has identified the cause(s) of racial disparities in their homeless system.</td>
</tr>
<tr>
<td>3. The CoC has identified strategies to reduce disparities in their homeless system.</td>
</tr>
<tr>
<td>4. The CoC has implemented strategies to reduce disparities in their homeless system.</td>
</tr>
<tr>
<td>5. The CoC has identified resources available to reduce disparities in their homeless system.</td>
</tr>
<tr>
<td>6. The CoC did not conduct a racial disparity assessment.</td>
</tr>
</tbody>
</table>
4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

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Resources:
The FY 2019 CoC Application Detailed Instruction can be found at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare–Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

<table>
<thead>
<tr>
<th>Type of Health Care</th>
<th>Assist with Enrollment</th>
<th>Assist with Utilization of Benefits?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Private Insurers:</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Non-Profit, Philanthropic:</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Other: (limit 50 characters)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


Applicants must:
1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;
2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;
3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in...
health insurance;
4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.
(limit 2,000 characters)

1. The CoC works closely with the GA Dept. of Family and Children Services, which administers TANF and the Food Stamp program, to ensure that staff are regularly updated on resources available and eligibility changes or updates. The GA Dept of Behavioral Health and Developmental Disabilities regularly provides SOAR training for CoC partners, which assist them in having up-to-date resources regarding access to SSI. CoC meetings, which are held at least six times a year also offer opportunities for partners, such as substance abuse programs, to share information about their work. Most recently, at the July 2019 meeting, a recovery group presented about some programs that they offer.
2. The CoC utilizes its monthly newsletter and CoC meetings to share important updates and changes to the public benefit programs. Additionally, the CoC contracts with a dedicated employment and benefit agency, ACSS, which staffs navigators at each coordinated entry site and is responsible for connecting individuals to mainstream resources. The CoC provides updates to ACSS regularly on new and/or changes to existing resources.
3. The CoC partners with Mercy Care, Atlanta’s Federally Qualified Health Center for the Homeless, and Grady Health System, the city’s public hospital system, to ensure that eligible individuals are identified and enrolled in health insurance. Mercy Care has 13 clinics across the city, many imbedded within shelter and service organizations. This past year, the CoC has worked closely with Grady to train front line staff to screen and flag individuals who need health insurance, services, and housing.
4. ACSS employment and resource navigators are responsible for ensuring that individuals with Medicaid and/or health insurance are service connected to qualified providers. They also screen for benefits clients may be eligible for and assists with enrollment.
5. Partners for HOME (CoC Lead Agency) Program Manager is responsible for overseeing this strategy.

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

| 1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition. | 27 |
| 2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing. | 27 |
| Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing. | 100% |


Applicants must:
1. The Atlanta CoC formed an outreach collaboration committee to ensure that all outreach teams were working together to cover all City geography. Each year the CoC conducts a mapping strategy meeting ensure that the entire city geography is covered through street outreach. This group is comprised of 5 PATH teams, a dedicated coordinated entry outreach team, a CABHI outreach team, an airport outreach team, a youth specific outreach team, a veteran specific outreach team, and 1 other geography specific outreach team that focus on an area of high homelessness concentration.

2. By conducting the mapping exercise yearly, it is clear that the CoC street outreach covers 100% of the CoC geography, on a regular basis.

3. Street outreach is conducted Monday-Friday as well as on an as needed basis on weekends.

4. Street outreach is client centered and follows a Housing First outreach approach. Relationship building is the key to strong street outreach and the Atlanta CoC has worked to create a shared program model for outreach across the city. The outreach program model was voted on by the outreach collaboration committee and then approved by the Atlanta CoC Council. As part of the outreach program model, consistent engagement in the same locations has been the key to engaging those least likely to request assistance. The outreach team will continue to go back to the same geographic location week after week to engage those who initially were not likely to request assistance.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

<table>
<thead>
<tr>
<th>RRH beds available to serve all populations in the HIC</th>
<th>2018</th>
<th>2019</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>652</td>
<td>681</td>
<td>29</td>
</tr>
</tbody>
</table>

4A-5. Rehabilitation/Construction Costs–New Projects. No

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting $200,000 or more in funding for housing rehabilitation or new construction.

No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.
4B. Attachments

Instructions:
Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Required?</th>
<th>Document Description</th>
<th>Date Attached</th>
</tr>
</thead>
<tbody>
<tr>
<td>1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.</td>
<td>No</td>
<td>GA-500_GA-500_1C-...</td>
<td>09/23/2019</td>
</tr>
<tr>
<td>1C-4. PHA Administrative Plan Homeless Preference.</td>
<td>No</td>
<td>GA-500_1C-4. PHA ...</td>
<td>09/23/2019</td>
</tr>
<tr>
<td>1C-7. Centralized or Coordinated Assessment System.</td>
<td>Yes</td>
<td>GA-500_GA-500_1C-...</td>
<td>09/23/2019</td>
</tr>
<tr>
<td>1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.</td>
<td>Yes</td>
<td>GA-500_1E-1.Publi...</td>
<td>09/23/2019</td>
</tr>
<tr>
<td>1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.</td>
<td>Yes</td>
<td>GA-500_1E-1. Publi...</td>
<td>09/24/2019</td>
</tr>
<tr>
<td>1E-1.Public Posting–30-Day Local Competition Deadline.</td>
<td>Yes</td>
<td>GA-500_1E-1.Publi...</td>
<td>09/24/2019</td>
</tr>
<tr>
<td>1E-1. Public Posting–Local Competition Announcement.</td>
<td>Yes</td>
<td>GA-500_1E-1. Publi...</td>
<td>09/24/2019</td>
</tr>
<tr>
<td>1E-4.Public Posting–CoC-Approved Consolidated Application</td>
<td>Yes</td>
<td>GA-500_1E-4.Publi...</td>
<td>09/24/2019</td>
</tr>
<tr>
<td>3A. Written Agreement with Local Education or Training Organization.</td>
<td>No</td>
<td>GA-500_3A. Writte...</td>
<td>09/23/2019</td>
</tr>
<tr>
<td>3A. Written Agreement with State or Local Workforce Development Board.</td>
<td>No</td>
<td>GA-500_3A. Writte...</td>
<td>09/23/2019</td>
</tr>
<tr>
<td>4A-7a. Project List–Homeless under Other Federal Statutes.</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------</td>
<td>----</td>
<td>---</td>
<td></td>
</tr>
</tbody>
</table>
Attachment Details

Document Description: GA-500_FY2019 HUD Competition Report

Attachment Details

Document Description: GA-500_GA-500_1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference

Attachment Details

Document Description: GA-500_1C-4. PHA Administrative Plan Homeless Preference

Attachment Details

Document Description: GA-500_GA-500_1C-7. Centralized or Coordinated Assessment System

Attachment Details

Document Description: GA-500_1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.

Attachment Details

Document Description: GA-500_1E-1. Public Posting–30-Day Local Competition Deadline.

Attachment Details

Document Description: GA-500_1E-1. Public Posting–Local Competition Announcement.

Attachment Details

Document Description: GA-500_1E-4. Public Posting–CoC-Approved Consolidated Application.

Attachment Details

Document Description: GA-500_3A. Written Agreement with Local Education or Training Organization.
Document Description: GA-500_3A. Written Agreement with State or Local Workforce Development Board

Attachment Details


Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:
Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

<table>
<thead>
<tr>
<th>Page</th>
<th>Last Updated</th>
</tr>
</thead>
<tbody>
<tr>
<td>1A. Identification</td>
<td>09/19/2019</td>
</tr>
<tr>
<td>1B. Engagement</td>
<td>09/19/2019</td>
</tr>
<tr>
<td>1C. Coordination</td>
<td>09/20/2019</td>
</tr>
<tr>
<td>1D. Discharge Planning</td>
<td>No Input Required</td>
</tr>
<tr>
<td>1E. Local CoC Competition</td>
<td>09/19/2019</td>
</tr>
<tr>
<td>1F. DV Bonus</td>
<td>09/19/2019</td>
</tr>
<tr>
<td>2A. HMIS Implementation</td>
<td>09/19/2019</td>
</tr>
<tr>
<td>2B. PIT Count</td>
<td>09/20/2019</td>
</tr>
<tr>
<td>3A. System Performance</td>
<td>09/20/2019</td>
</tr>
<tr>
<td>3B. Performance and Strategic Planning</td>
<td>09/20/2019</td>
</tr>
<tr>
<td>4A. Mainstream Benefits and Additional Policies</td>
<td>09/20/2019</td>
</tr>
<tr>
<td>4B. Attachments</td>
<td>09/24/2019</td>
</tr>
</tbody>
</table>
### Submission Summary

No Input Required
## Total Population PIT Count Data

<table>
<thead>
<tr>
<th></th>
<th>2016 PIT</th>
<th>2017 PIT</th>
<th>2018 PIT</th>
<th>2019 PIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count</td>
<td>4063</td>
<td>3572</td>
<td>3076</td>
<td>3217</td>
</tr>
<tr>
<td>Emergency Shelter Total</td>
<td>1782</td>
<td>1,567</td>
<td>1,146</td>
<td>1656</td>
</tr>
<tr>
<td>Safe Haven Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transitional Housing Total</td>
<td>1443</td>
<td>1,324</td>
<td>1,190</td>
<td>842</td>
</tr>
<tr>
<td>Total Sheltered Count</td>
<td>3225</td>
<td>2891</td>
<td>2336</td>
<td>2498</td>
</tr>
<tr>
<td>Total Unsheltered Count</td>
<td>838</td>
<td>681</td>
<td>740</td>
<td>719</td>
</tr>
</tbody>
</table>

## Chronically Homeless PIT Counts

<table>
<thead>
<tr>
<th></th>
<th>2016 PIT</th>
<th>2017 PIT</th>
<th>2018 PIT</th>
<th>2019 PIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count of Chronically Homeless Persons</td>
<td>556</td>
<td>346</td>
<td>335</td>
<td>376</td>
</tr>
<tr>
<td>Sheltered Count of Chronically Homeless Persons</td>
<td>290</td>
<td>215</td>
<td>105</td>
<td>183</td>
</tr>
<tr>
<td>Unsheltered Count of Chronically Homeless Persons</td>
<td>266</td>
<td>131</td>
<td>230</td>
<td>193</td>
</tr>
</tbody>
</table>
### Homeless Households with Children PIT Counts

<table>
<thead>
<tr>
<th></th>
<th>2016 PIT</th>
<th>2017 PIT</th>
<th>2018 PIT</th>
<th>2019 PIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children</td>
<td>141</td>
<td>163</td>
<td>166</td>
<td>154</td>
</tr>
<tr>
<td>Sheltered Count of Homeless Households with Children</td>
<td>122</td>
<td>158</td>
<td>163</td>
<td>153</td>
</tr>
<tr>
<td>Unsheltered Count of Homeless Households with Children</td>
<td>19</td>
<td>5</td>
<td>3</td>
<td>1</td>
</tr>
</tbody>
</table>

### Homeless Veteran PIT Counts

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count of the Number of Homeless Veterans</td>
<td>1237</td>
<td>369</td>
<td>386</td>
<td>399</td>
<td>349</td>
</tr>
<tr>
<td>Sheltered Count of Homeless Veterans</td>
<td>803</td>
<td>366</td>
<td>321</td>
<td>303</td>
<td>272</td>
</tr>
<tr>
<td>Unsheltered Count of Homeless Veterans</td>
<td>434</td>
<td>3</td>
<td>65</td>
<td>96</td>
<td>77</td>
</tr>
</tbody>
</table>
### HMIS Bed Coverage Rate

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Total Beds in 2019 HIC</th>
<th>Total Beds in 2019 HIC Dedicated for DV</th>
<th>Total Beds in HMIS</th>
<th>HMIS Bed Coverage Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Shelter (ES) Beds</td>
<td>1407</td>
<td>31</td>
<td>1274</td>
<td>92.59%</td>
</tr>
<tr>
<td>Safe Haven (SH) Beds</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>NA</td>
</tr>
<tr>
<td>Transitional Housing (TH) Beds</td>
<td>1322</td>
<td>0</td>
<td>1061</td>
<td>80.26%</td>
</tr>
<tr>
<td>Rapid Re-Housing (RRH) Beds</td>
<td>681</td>
<td>22</td>
<td>625</td>
<td>94.84%</td>
</tr>
<tr>
<td>Permanent Supportive Housing (PSH) Beds</td>
<td>1833</td>
<td>0</td>
<td>1778</td>
<td>97.00%</td>
</tr>
<tr>
<td>Other Permanent Housing (OPH) Beds</td>
<td>226</td>
<td>0</td>
<td>52</td>
<td>23.01%</td>
</tr>
<tr>
<td><strong>Total Beds</strong></td>
<td><strong>5,469</strong></td>
<td><strong>53</strong></td>
<td><strong>4790</strong></td>
<td><strong>88.44%</strong></td>
</tr>
</tbody>
</table>
### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

<table>
<thead>
<tr>
<th>Chronically Homeless Bed Counts</th>
<th>2016 HIC</th>
<th>2017 HIC</th>
<th>2018 HIC</th>
<th>2019 HIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC</td>
<td>2263</td>
<td>1581</td>
<td>1421</td>
<td>1760</td>
</tr>
</tbody>
</table>

### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

<table>
<thead>
<tr>
<th>Households with Children</th>
<th>2016 HIC</th>
<th>2017 HIC</th>
<th>2018 HIC</th>
<th>2019 HIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>RRH units available to serve families on the HIC</td>
<td>55</td>
<td>44</td>
<td>123</td>
<td>198</td>
</tr>
</tbody>
</table>

### Rapid Rehousing Beds Dedicated to All Persons

<table>
<thead>
<tr>
<th>All Household Types</th>
<th>2016 HIC</th>
<th>2017 HIC</th>
<th>2018 HIC</th>
<th>2019 HIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>RRH beds available to serve all populations on the HIC</td>
<td>519</td>
<td>177</td>
<td>652</td>
<td>681</td>
</tr>
</tbody>
</table>
Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

*Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.*
*Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.*

a. This measure is of the client’s entry, exit, and bed night dates strictly as entered in the HMIS system.
## 2019 HDX Competition Report

**FY2018 - Performance Measurement Module (Sys PM)**

<table>
<thead>
<tr>
<th></th>
<th>Universe (Persons)</th>
<th>Average LOT Homeless (bed nights)</th>
<th>Median LOT Homeless (bed nights)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Persons in ES and SH</td>
<td>6553</td>
<td>6606</td>
<td>7106</td>
</tr>
<tr>
<td>1.2 Persons in ES, SH, and TH</td>
<td>9136</td>
<td>7715</td>
<td>8196</td>
</tr>
</tbody>
</table>

b. This measure is based on data element 3.17.

This measure includes data from each client’s Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client’s entry date, effectively extending the client’s entry date backward in time. This “adjusted entry date” is then used in the calculations just as if it were the client’s actual entry date.

The construction of this measure changed, per HUD’s specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.
2019 HDX Competition Report
FY2018  - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

<table>
<thead>
<tr>
<th></th>
<th>Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)</th>
<th>Returns to Homelessness in Less than 6 Months</th>
<th>Returns to Homelessness from 6 to 12 Months</th>
<th>Returns to Homelessness from 13 to 24 Months</th>
<th>Number of Returns in 2 Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exit was from SO</td>
<td>104 257</td>
<td>6 21 8%</td>
<td>11 11 4%</td>
<td>12 23 9%</td>
<td>55 21%</td>
</tr>
<tr>
<td>Exit was from ES</td>
<td>794 978</td>
<td>93 157 16%</td>
<td>56 50 5%</td>
<td>57 82 8%</td>
<td>289 30%</td>
</tr>
<tr>
<td>Exit was from TH</td>
<td>158 367</td>
<td>23 38 10%</td>
<td>9 21 6%</td>
<td>13 33 9%</td>
<td>92 25%</td>
</tr>
<tr>
<td>Exit was from SH</td>
<td>0 0</td>
<td>0 0 0%</td>
<td>0 0 0%</td>
<td>0 0 0%</td>
<td>0 0%</td>
</tr>
<tr>
<td>Exit was from PH</td>
<td>1048 2333</td>
<td>32 103 4%</td>
<td>34 66 3%</td>
<td>42 115 5%</td>
<td>284 12%</td>
</tr>
<tr>
<td>TOTAL Returns to Homelessness</td>
<td>2104 3935</td>
<td>154 319 8%</td>
<td>110 148 4%</td>
<td>124 253 6%</td>
<td>720 18%</td>
</tr>
</tbody>
</table>

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts
This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

<table>
<thead>
<tr>
<th></th>
<th>January 2017 PIT Count</th>
<th>January 2018 PIT Count</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Total PIT Count of sheltered and unsheltered persons</td>
<td>3572</td>
<td>3076</td>
<td>-496</td>
</tr>
<tr>
<td>Emergency Shelter Total</td>
<td>1567</td>
<td>1146</td>
<td>-421</td>
</tr>
<tr>
<td>Safe Haven Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transitional Housing Total</td>
<td>1324</td>
<td>1190</td>
<td>-134</td>
</tr>
<tr>
<td>Total Sheltered Count</td>
<td>2891</td>
<td>2336</td>
<td>-555</td>
</tr>
<tr>
<td>Unsheltered Count</td>
<td>681</td>
<td>740</td>
<td>59</td>
</tr>
</tbody>
</table>

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>Revised FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Unduplicated Total sheltered homeless persons</td>
<td>9359</td>
<td>7905</td>
<td>8410</td>
<td>505</td>
</tr>
<tr>
<td>Emergency Shelter Total</td>
<td>6860</td>
<td>6928</td>
<td>7426</td>
<td>498</td>
</tr>
<tr>
<td>Safe Haven Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transitional Housing Total</td>
<td>3698</td>
<td>1497</td>
<td>1550</td>
<td>53</td>
</tr>
</tbody>
</table>
2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

**Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects**

**Metric 4.1** – Change in earned income for adult system stayers during the reporting period

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>Revised FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults (system stayers)</td>
<td>380</td>
<td>366</td>
<td>354</td>
<td>-12</td>
</tr>
<tr>
<td>Number of adults with increased earned income</td>
<td>29</td>
<td>32</td>
<td>30</td>
<td>-2</td>
</tr>
<tr>
<td>Percentage of adults who increased earned income</td>
<td>8%</td>
<td>9%</td>
<td>8%</td>
<td>-1%</td>
</tr>
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</table>

**Metric 4.2** – Change in non-employment cash income for adult system stayers during the reporting period

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>Revised FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults (system stayers)</td>
<td>380</td>
<td>366</td>
<td>354</td>
<td>-12</td>
</tr>
<tr>
<td>Number of adults with increased non-employment cash income</td>
<td>94</td>
<td>101</td>
<td>132</td>
<td>31</td>
</tr>
<tr>
<td>Percentage of adults who increased non-employment cash income</td>
<td>25%</td>
<td>28%</td>
<td>37%</td>
<td>9%</td>
</tr>
</tbody>
</table>

**Metric 4.3** – Change in total income for adult system stayers during the reporting period

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>Revised FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults (system stayers)</td>
<td>380</td>
<td>366</td>
<td>354</td>
<td>-12</td>
</tr>
<tr>
<td>Number of adults with increased total income</td>
<td>118</td>
<td>128</td>
<td>149</td>
<td>21</td>
</tr>
<tr>
<td>Percentage of adults who increased total income</td>
<td>31%</td>
<td>35%</td>
<td>42%</td>
<td>7%</td>
</tr>
</tbody>
</table>
## 2019 HDX Competition Report
### FY2018 - Performance Measurement Module (Sys PM)

### Metric 4.4 – Change in earned income for adult system leavers

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>Revised FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults who exited (system leavers)</td>
<td>242</td>
<td>215</td>
<td>294</td>
<td>79</td>
</tr>
<tr>
<td>Number of adults who exited with increased earned income</td>
<td>37</td>
<td>37</td>
<td>88</td>
<td>51</td>
</tr>
<tr>
<td>Percentage of adults who increased earned income</td>
<td>15%</td>
<td>17%</td>
<td>30%</td>
<td>13%</td>
</tr>
</tbody>
</table>

### Metric 4.5 – Change in non-employment cash income for adult system leavers

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>Revised FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults who exited (system leavers)</td>
<td>242</td>
<td>215</td>
<td>294</td>
<td>79</td>
</tr>
<tr>
<td>Number of adults who exited with increased non-employment cash income</td>
<td>76</td>
<td>57</td>
<td>68</td>
<td>11</td>
</tr>
<tr>
<td>Percentage of adults who increased non-employment cash income</td>
<td>31%</td>
<td>27%</td>
<td>23%</td>
<td>-4%</td>
</tr>
</tbody>
</table>

### Metric 4.6 – Change in total income for adult system leavers

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>Revised FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults who exited (system leavers)</td>
<td>242</td>
<td>215</td>
<td>294</td>
<td>79</td>
</tr>
<tr>
<td>Number of adults who exited with increased total income</td>
<td>106</td>
<td>90</td>
<td>144</td>
<td>54</td>
</tr>
<tr>
<td>Percentage of adults who increased total income</td>
<td>44%</td>
<td>42%</td>
<td>49%</td>
<td>7%</td>
</tr>
</tbody>
</table>
Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>Revised FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Person with entries into ES, SH or TH during the reporting period.</td>
<td>7808</td>
<td>6868</td>
<td>7439</td>
<td>571</td>
</tr>
<tr>
<td>Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.</td>
<td>2049</td>
<td>1855</td>
<td>1831</td>
<td>-24</td>
</tr>
<tr>
<td>Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)</td>
<td>5759</td>
<td>5013</td>
<td>5608</td>
<td>595</td>
</tr>
</tbody>
</table>

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>Revised FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Person with entries into ES, SH, TH or PH during the reporting period.</td>
<td>9487</td>
<td>8540</td>
<td>9552</td>
<td>1012</td>
</tr>
<tr>
<td>Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.</td>
<td>2372</td>
<td>2240</td>
<td>2377</td>
<td>137</td>
</tr>
<tr>
<td>Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)</td>
<td>7115</td>
<td>6300</td>
<td>7175</td>
<td>875</td>
</tr>
</tbody>
</table>
Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD’s Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>Revised FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Persons who exit Street Outreach</td>
<td>2054</td>
<td>3257</td>
<td>5432</td>
<td>2175</td>
</tr>
<tr>
<td>Of persons above, those who exited to temporary &amp; some institutional destinations</td>
<td>308</td>
<td>322</td>
<td>408</td>
<td>86</td>
</tr>
<tr>
<td>Of the persons above, those who exited to permanent housing destinations</td>
<td>310</td>
<td>319</td>
<td>390</td>
<td>71</td>
</tr>
<tr>
<td>% Successful exits</td>
<td>30%</td>
<td>20%</td>
<td>15%</td>
<td>-5%</td>
</tr>
</tbody>
</table>

Metric 7b.1 – Change in exits to permanent housing destinations
2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

<table>
<thead>
<tr>
<th>Metric 7b.2 – Change in exit to or retention of permanent housing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submitted FY 2017</td>
</tr>
<tr>
<td>------------------</td>
</tr>
<tr>
<td>Universe: Persons in all PH projects except PH-RRH</td>
</tr>
<tr>
<td>Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations</td>
</tr>
<tr>
<td>% Successful exits/retention</td>
</tr>
</tbody>
</table>
This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.
<table>
<thead>
<tr>
<th></th>
<th>All ES, SH</th>
<th>All TH</th>
<th>All PSH, OPH</th>
<th>All RRH</th>
<th>All Street Outreach</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Number of non-DV Beds on HIC</strong></td>
<td>1601 1585 1696 1116</td>
<td>1966 1763 1651 1666</td>
<td>2247 2296 1941 1898</td>
<td>194 519 148 638</td>
<td></td>
</tr>
<tr>
<td><strong>2. Number of HMIS Beds</strong></td>
<td>1080 852 753 672</td>
<td>1541 1363 922 837</td>
<td>1838 1931 1735 1583</td>
<td>194 433 133 593</td>
<td></td>
</tr>
<tr>
<td><strong>3. HMIS Participation Rate from HIC (%)</strong></td>
<td>67.46 53.75 44.40 60.22</td>
<td>78.38 77.31 55.84 50.24</td>
<td>81.80 84.10 89.39 83.40</td>
<td>100.00 83.43 89.86 92.95</td>
<td></td>
</tr>
<tr>
<td><strong>4. Unduplicated Persons Served (HMIS)</strong></td>
<td>6236 7202 6810 7174</td>
<td>3674 4028 3623 3484</td>
<td>2220 2635 2734 3288</td>
<td>2186 2448 1973 2509</td>
<td></td>
</tr>
<tr>
<td><strong>5. Total Leavers (HMIS)</strong></td>
<td>5470 6335 5847 6158</td>
<td>2497 2666 2470 2405</td>
<td>474 690 594 849</td>
<td>1243 1893 1222 1442</td>
<td></td>
</tr>
<tr>
<td><strong>6. Destination of Don't Know, Refused, or Missing (HMIS)</strong></td>
<td>614 2621 2239 2457</td>
<td>263 299 695 564</td>
<td>39 47 33 176</td>
<td>18 5 60 93</td>
<td></td>
</tr>
</tbody>
</table>
# 2019 HDX Competition Report

Submission and Count Dates for GA-500 - Atlanta CoC

## Date of PIT Count

| Date CoC Conducted 2019 PIT Count | 1/22/2019 |

## Report Submission Date in HDX

<table>
<thead>
<tr>
<th>Submitted On</th>
<th>Met Deadline</th>
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<tbody>
<tr>
<td>2019 PIT Count Submittal Date</td>
<td>4/30/2019</td>
</tr>
<tr>
<td>2019 HIC Count Submittal Date</td>
<td>4/30/2019</td>
</tr>
<tr>
<td>2018 System PM Submittal Date</td>
<td>5/31/2019</td>
</tr>
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</table>
Public Comment Period:
February 15, 2019 – March 17, 2019
Board Approval: March 27, 2019
Submission to HUD: April 15, 2019
Approved by HUD: Pending
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Plan Reminder: Atlanta Housing (AH) develops its Annual MTW Plan in accordance with its HUD-approved MTW Agreement, Attachment D elements. The focus of MTW Elements (HUD Form 50900: Annual MTW Plan and Report) are included under Appendices A, B, and H.
• **Financial education and resource management.** Residents are educated and provided with resources including access to credit counseling, budgeting and asset building to increase financial competence and independence.

• **Self-Sufficiency/Supportive services.** AH, sponsors a Family Self-Sufficiency (FSS) Program, works closely with service providers in partnership to develop life skills that help program participants move closer to economic independence and housing self-sufficiency. Additionally, AH also works closely with supportive services agencies to combine case management, service navigation, and coaching efforts to assist families that may need more assistance.

• **Life skills training.** Life skills development, including the provision of soft-skills, self-efficacy, communication, problem solving and goal setting, in addition to the Good Neighbor Program, a training designed to help residents fulfill their family obligations as a participant of the Housing Choice Voucher Program. The community-based model makes training convenient to participants and offers the following components:
  - Building effective tenant/landlord relationships
  - Improving self-reliance and personal responsibility
  - Fulfilling civic responsibilities and engagement
  - Homeownership preparation
  - Parenting
  - AH’s Housing Choice Voucher Program Family Obligations
  - Comprehensive training for youth

**C. HAVEN: Supportive Housing**

Atlanta Housing values its role in the Atlanta community and continues to maximize its resources to advance the collective support for families and individuals facing housing instability. For more than 20 years, in partnership with numerous civic agencies, AH has implemented resources and housing solutions using its MTW flexibility and innovation. Additionally, AH utilizes its HomeFlex activity to project-base assistance at AH-owned communities, whether direct or indirect ownership, without competition as authorized in Attachment D of AH’s MTW Agreement (B. Simplification of the Process to Project-Base Section 8 Vouchers). Based on the expanded authorizations, the AH Board of Commissioners establishes project limits on AH-owned properties, which may exceed HUD project caps. Through this flexibility, AH increases the number of housing choices for voucher families and addresses the shortage of property owners accepting rental assistance. Meanwhile, AH will continue to use its HomeFlex Program to expand the availability of quality, affordable housing in healthy, mixed-income communities, that further develop supportive housing, and as a tool for its Reformulation Initiative and RAD conversions.

AH’s MTW Agreement provides flexibility in administering its PBV Program. Based on HUD approval of this activity and its applicable PBV Program waivers, AH plans to exceed program cap limits, percent increase, project cap limits and similar limitations outlined in HOTMA. AH created specialty vouchers under its MTW flexibility and these specialty vouchers, previously approved by HUD, fall into many of the exception categories outlined in HOTMA. AH plans to continue offering specialty vouchers, which already address local housing solutions for targeted population groups and provide over 2,000 households have the opportunity to live and thrive in safe, affordable housing. Additionally, in alignment with the Atlanta Continuum of Care (CoC), AH utilizes HUD’s Homeless Management Information System (HMIS), specifically called ClientTrack in Georgia.
Response to local needs through partnership

**HomeFirst**, launched with a City of Atlanta commitment of $25M and matched by another $25M of philanthropic dollars through the Atlanta Regional Commission on Homelessness, is a partnership created to capitalize on the community’s success in reducing homelessness in Atlanta. With this investment in proven housing strategies and supportive services, in FY 2019, AH joined the citywide effort to source greatly needed new permanent supportive housing (PSH) units to address housing needs within the community. Expanding the HomeFlex for Supportive Housing initiative AH will make project-based subsidies available to qualified real estate developers that create PSH units within a development or as stand-alone communities. A contracted provider pairs the HomeFlex vouchers with wrap-around supportive services.

As a start to serve chronically homeless individuals and families, during FY 2020, HomeFirst partners anticipate bringing on approximately 60 PSH units employing AH’s HomeFlex. AH’s role demonstrates ongoing commitment and alignment with our community needs. The initiative supports the City’s five-year strategic plan to end chronic homelessness in Atlanta. Key partners include United Way RCOH, Invest Atlanta, Enterprise Community Partners, City of Atlanta Department of Planning, and Corporation for Supportive Housing and Atlanta Housing.

**Health and Housing**, in line with an increased national approach to supportive housing, the Integrated Care for Permanent Supportive Housing (ICPSH) pilot aims to serve chronically homeless individuals with complex medical and behavioral health needs that routinely engage with emergency systems, i.e.: ER visits, hospitalizations, and detention centers, etc.. Using an integrated care model, ICPSH will operate as a Housing First and harm reduction pilot to provide stable housing with wrap-around case management. A 6-member multi-dimensional team for intensive, participant-led, in-home services and referrals based on identified needs, i.e. education, employment, mental health and substance abuse counseling, will support an initial target of 32 participants. Funded by a HUD-CoC annual grant, ICPSH is a health and housing collaborative between Partners for HOME (the Atlanta Continuum of Care), Mercy Care, Grady Health System, and the United Way of Greater Atlanta.

**Pilot Goals**
- Address the housing needs of chronically homeless individuals
- Improve the social, emotional and behavioral functioning of persons’ served
- Demonstrate cost savings to emergency services and systems by reducing entry and use of the public emergency systems, e.g. emergency department, jail, EMS, etc.

**Mainstream Vouchers for At-Risk Families** are also known as HUD Section 811 vouchers. AH received 17 such vouchers during FY 2019 that provide permanent housing for eligible families where the head of household, spouse, or sole member is a non-elderly person with disabilities. The tenant-based program will assist those in transition from segregated setting, at risk of institutionalization, homeless, or at risk of becoming homeless. Demonstrating capacity to coordinate and collaborate with local health and human service agencies, under this special voucher program, identification and referral of applicants will come via the Atlanta CoC Coordinated Entry system. An overarching goal aligns with the Americans with Disabilities Act (ADA) to help persons with disabilities live in the most integrated setting possible.
RISE-II Program is a partnership with Partners for HOME (the Atlanta Continuum of Care) and CaringWorks, Inc., a CoC service agency and sub-grantee, the RISE-II PSH program will serve 20 chronically homeless men and women with mental illness and/or substance abuse disorders. Using AH MTW Vouchers, the program will employ a Housing First model with harm reduction to provide stable housing with intensive wrap-around supportive services. Additionally, CaringWorks will administer as a "Dedicated PLUS" project through which 100 percent of the PSH beds are dedicated to serve individuals or families in which one adult or child has a disability. A dedicated team to include case management and mental health therapy to develop a Person-Centered-Plan (PCP) that details goals that encourage housing stability and thriving within their community supports participants.

Ongoing HAVEN Initiatives

HomeFlex is AH’s ongoing MTW activity that uses HomeFlex as a Strategic Tool, the HomeFlex for Supportive Housing initiative provides more than 600 existing units for disabled or formerly homeless households. Owners and service providers fill vacant or new units via referrals from the Atlanta CoC Coordinated Entry System. As a joint partner in the local HomeFirst initiative, AH anticipates additional HomeFlex units designated for supportive housing. (Also, see section above - HomeFirst and Strategy I: LIVE for communities listing).

Home Again, AH’s short-term housing assistance program is projected to assist at least 200 families with short-term housing assistance to (i) overcome crisis situations that put them at risk of losing their housing; or (ii) move from transitional housing settings to affordable rental housing. Short-term housing assistance is another strategic tool to address and prevent homelessness. It is an increasingly vital community resource and administered in collaboration with United Way Regional Commission on Homelessness (RCOH) as the Service Coordinator and fiscal agent, along with local service providers that manage direct services to eligible families.

Tenant-Based Initiatives, as a facilitator of quality housing in Atlanta, the tenant-based programs address the needs of unique at-risk populations that share the common need for safe, affordable housing. During FY 2020, AH will continue special referrals programs that serve veterans, families and youth, and disabled households to include:

- **Family Unification Program (FUP)** – Through current allocation of 300 vouchers, continue to support applicants referred through Fulton County Department of Family & Children Services (DFCS) to include former foster care youth and families with children separated or at risk of separation due to the housing situation.
- **FLOW** – Commitment to 125 households that successfully transition from permanent supportive housing and require only light-touch services.
- **Homeless Students and Families** – With ongoing focus on student achievement, AH will continue partnership with Atlanta Public Schools counseling services and housing support for 50 formerly homeless students and their families.
- **Housing First** – A pilot based program modeled after the national proven model of success in reducing homelessness, where housing support for 100 households using MTW vouchers and Atlanta CoC referrals Coordinated Entry System in our service jurisdiction.
- **Mainstream One- and Five- Program** – AH will continue administration of special vouchers designed to assist households with disabled individuals with target population of both elderly and non-elderly people with disabilities as identified from the HCVP waiting list.
• **Next Step Youth Self-Sufficiency Program** – This activity continues in a pending status awaiting a final agreement with the State of Georgia. The activity is contingent upon receiving properly vetted referrals from the Division of Family and Children Services (DFCS) Foster Care element. AH is prepared to consider other options during FY 2020 to meet the needs of at-risk youth.

• **Veterans** – In coordination with Veterans Affairs and the Atlanta CoC Supportive Services for Veteran Families (SSVF) network, AH will continue administration of 270 HUD-VASH, the Housing Choice Voucher (HCV) rental assistance for homeless veterans. During FY 2020, AH may consider a project-based approach or other programming to maximize housing opportunities and lessen the stress burden, administratively and mentally, associated with housing search.

D. Health and Wellness

Resources for residents

Atlanta Housing places deliberate emphasis and desires to assist elderly and disabled families and individuals to live in their homes for as long as possible and maintain independent living. To accomplish this, AH provides residents access to programs and services that enable them to age with dignity and maintain a high quality of life. During FY 2020, AH will continue enhancement of its Aging Well Program for senior and disabled residents. Additionally, AH will continue the expanded scope to engage elderly and disabled Housing Choice program participants with a focus on healthy, active living.

**Commodity Supplemental Food Program (CSFP).** In support of AH’s Aging Well strategy, AH facilitated enrollment for 30 high-rise community residents to receive a monthly supply of shelf-stable food products in FY 2019. Through an ongoing partnership with the Atlanta Community Food Bank and onsite PMD Resident Services staff, AH will maintain the program and resident engagement.

• **Holistic Wellness.** During FY 2020, AH will sponsor monthly educational sessions on a variety of health and wellness topics presented to senior and disabled residents, with a pilot program planned for approximately 400 residents at East Lake High-rise and Cosby Spear High-rise. ANIZ, Inc., a holistic provider that promotes emotional and physical wellness by providing mental health, substance use counseling, support services, and health education, will facilitate the program.

• **Senior Sock-Hop.** Engagement opportunity for more than 275 residents in 11 senior high-rise communities to join for a night of fun and physical exercise. Programming will be coordinated with respective Property Management Development resident services teams.

• **Seniors’ Farmers Market.** Open air market providing free vegetables and fruits, games, information, healthy cooking demonstration, and entertainment. Open to all 11 senior high-rises.

• **Health & Wellness Resource Fair.** Vendors and agencies with products and services aimed at the wellbeing of our seniors. Open to all 11 senior high-rises.

• **Atlanta Senior Day.** In partnership with Playhrd-Trainhrd and Future Foundation, AH will host a day focused on health and wellness with like-missioned sponsors and organizations. The event will take place at the Home Depot Backyard at Mercedes Benz Stadium and include live fitness sessions, healthy cooking demos, wellness vendors, and other related activities, free of charge to all residents.

• **Take A Walk Campaign.** Health and Wellness educational sessions with Kaiser Permanente piloted at select high-rise communities.
September 4, 2019

Cathryn Marchman, LCSW, Esq.
Executive Director
Partners for H.O.M.E. | Atlanta Homeless Continuum-of-Care
818 Pollard Avenue, S.W.
Atlanta, Georgia 30312

RE: 2019 Continuum of Care (CoC) Program Competition and Atlanta Housing’s Use of Homeless Special Admissions in lieu of Preferences

Dear Ms. Marchman:

In response to the Notice of Funding Availability (NOFA) for the 2019 Continuum of Care (CoC) Program Competition that the Department of Housing and Urban Development (HUD) released July 3, 2019, Partners for HOME (PFH), as the Collaborative Applicant for the Atlanta CoC, requested that Atlanta Housing (AH) respond to the following question:

1C-4. List each of the Public Housing Agencies (PHAs) within the CoC’s geographic area... For each PHA, provide the percentage of new admissions that were homeless at the time of admission between July 1, 2017 and June 30, 2018 and indicate whether the PHA has a homeless admissions preference in its Public Housing and/or Housing Choice Voucher (HCV) program.

As the only public housing authority in the city of Atlanta, AH has implemented programs designed to prevent and reduce homelessness in Atlanta using special admissions criteria rather than preferences, per se. AH, as a Moving to Work (MTW) agency, has broad authority under its Amended and Restated Moving to Work Agreement (MTW Agreement) with HUD to establish special admissions criteria and preferences for special initiatives and other related housing arrangements in order to address urgent local needs, such as homelessness.

AH’s governing document is the Amended and Restated Statement of Corporate Policies (Statement of Corporate Policies) adopted by AH’s Board of Commissioners. Chapter 1, Article Thirteen of the Statement of Corporate Policies sets forth a broad policy applicable to all rental assistance programs that authorizes AH to establish special programs, policies and strategic initiatives. In addition, the Statement of Corporate Policies includes policies for special admissions to AH’s housing voucher programs. Such special admissions also apply to permanent supportive housing units assisted by AH. Chapter 3, Part II of the Statement of Corporate Policies sets forth, in part, the following:

Atlanta Housing, in its discretion, may authorize the special admission of eligible and qualified applicants to the Program, in order to implement special initiatives; offer homeownership opportunities to eligible households; admit households impacted by an owner opt-out of a housing assistance contract on a HUD-insured multi-family development; and/or address an urgent local need as determined and approved by Atlanta Housing including, but not limited to, ... assistance to eligible victims of domestic violence pursuant to the Violence Against Women Act, pilot programs for at-risk populations, relocation activities and mitigation of displacement related to real estate development initiatives.

When AH creates a pilot program with specific special admissions criteria, it could be considered a de facto preference. AH and the partner agency would enter into an intergovernmental agreement to establish special admissions criteria and processes for members of the Target Population. Qualified households admitted under this de facto preference would have full access to privately owned rental properties in the City of Atlanta that, per AH’s operating policies, meet the qualifications and standards for properties in
the Housing Choice tenant-based program. Special admissions and the implementation of a *de facto*
preference, are no different than what AH and many other public housing authorities have in place for special
purpose voucher programs, such as the Family Unification Program, which allows a PHA to accept qualified
referrals directly from the local public child welfare agency, or HUD-VASH, which allows a PHA to accept
qualified referrals directly from the Department of Veterans Affairs. AH believes these arrangements with
partner entities achieve the same purpose as a homeless admissions preference and constitute a substantial
commitment to provide targeted housing opportunities for homeless families and individuals.

Over the last several years, AH has demonstrated commitment to the critical needs around homelessness in
the City of Atlanta as noted below:

- In FY 2014, AH became the first housing authority to utilize the Homeless Management Information System
  (HMIS), initially for the HUD-VASH program. In FY 2017, AH expanded its use of HMIS for other
  supportive housing programs in alignment with the City of Atlanta’s CoC coordinated assessment system.

- Initiated in FY 2015, AH continues implementation, with the City of Atlanta’s CoC, the tenant-based
  supportive housing referred to as “FLOW.” Over FY 2018-2020, AH has committed to provide 375 vouchers
  for individuals and families that are ready to “move on” from permanent supportive housing and intensive
  services into stable housing with light-touch supportive services.

- AH entered into an agreement with Partners for Home in FY 2018 to accept referrals for formerly homeless
  persons displaced from closure of the city’s primary low-barrier shelter. For this pioneering tenant-based
  housing pilot, AH allocated 100 vouchers where program participants are supported with intensive case
  management services via a CoC contract.

- In FY 2019, AH in partnership with Partners for HOME, accepted referrals and housed formerly homeless
  persons identified through the CoC Coordinated Entry System using HUD Mainstream Vouchers and MTW
  vouchers. AH applied 17 new Mainstream vouchers and 20 MTW vouchers for the RISE II program to
  provide housing for formerly chronically homeless persons who will also receive intensive case management
  services contracted by the Partners for HOME.

- During FY 2019, AH utilized 248 of 270 Veterans Affairs Supportive Housing (VASH) Program tenant-based
  vouchers and works in close collaboration with the Atlanta Veterans Affairs office and CoC to maximize
  utilization.

AH states specific plans regarding homelessness programs to provide voucher-based housing
opportunities for eligible households during the 2020 fiscal year, which began July 1, 2019. To further
document AH’s intent to provide housing opportunities for homeless individuals and families, AH’s
FY2020 MTW Annual Plan states, in part, the following:

 Atlanta Housing values its role in the Atlanta community and continues to maximize its resources to advance the collective support
for families and individuals facing housing instability. For more than 20 years, in partnership with numerous civic agencies, AH has implemented resources and housing solutions using its MTW flexibility and innovation... AH plans to continue offering specialty vouchers, which address local housing solutions for targeted population groups and provide over 2,000 households the opportunity to live and thrive in safe, affordable housing.

In sum, Atlanta Housing fully supports the goals of the Atlanta CoC to reduce homelessness and provide
housing opportunities for homeless individuals and families. As the largest public housing authority in the
state and one that can effectively leverage its MTW flexibility, AH is well-positioned through the use of
special admissions (i.e. *de facto* preferences) to have a significant impact in helping the Atlanta CoC achieve its
housing goals.

Sincerely,

Howard W. Grant, Ph.D.
Vice President
Governmental, External Affairs and Human Development
Amended and Restated Statement of Corporate Policies

Adopted by the Board of Commissioners

March 27, 2017
4. Recertification requirements and the obligations and responsibilities of AHA-Assisted Households with respect to such requirements are set forth in various written communications and guidelines in accordance with the Operating Procedures.

ARTICLE THIRTEEN. SPECIAL PROGRAMS, POLICIES AND STRATEGIC INITIATIVES

Atlanta Housing Authority, in its discretion, may establish special programs, special admissions policies, operational protocols and/or strategies designed to address economic, human development or self-sufficiency programs, relocation activities, displacement related to real estate development initiatives, MTW initiatives, pilot programs, safe and secure community enhancements, the use of bona fide law enforcement agencies or personnel, and homeownership opportunities. Written procedures and processes developed for any special program, policy and/or strategy must be approved by AHA and/or authorized by the President and Chief Executive Officer for implementation and/or inclusion in the MTW Annual Plan.

ARTICLE FOURTEEN. ECONOMIC SELF-SUFFICIENCY

1. Atlanta Housing Authority, in its discretion, may explore strategies that recognize the progression of AHA-Assisted Households toward economic self-sufficiency which may lead to their graduation from a Rental Assistance Program.

2. HUD established the Community Service and Self-Sufficiency Requirement (CSSR) which would require unemployed AHA-Assisted Household members (ages 18 – 61 who are not receiving TANF benefits, exempt from work requirements, engaged in work activities or unable to comply because of a disability) to contribute the HUD-specified number of hours each month to community service or an economic self-sufficiency program. AHA’s Work Requirement, as set forth above in Article Ten, applies to its Rental Assistance Programs instead of HUD’s CSSR.

3. Each AHA-Assisted Household is responsible for ensuring that any school age member who is under 18 years of age attends school on a regular basis in accordance with local school board policies and state law. Upon the request of Atlanta Housing Authority, an Owner Entity or Management Agent, the AHA-Assisted Household must provide such information, releases and authority to verify compliance and the attendance status of any such school age member of the AHA-Assisted Household.

4. If it is determined that any school age member of the AHA-Assisted Household who is under 18 years of age is not attending school on a regular basis or who has not completed her/his secondary education, such school age member will be required to attend school on a regular basis or enroll or reenroll, as applicable in and attend an accredited public or private secondary academic or technical school. The AHA-Assisted Household must provide to Atlanta Housing Authority, the Owner Entity or the Management Agent such information, releases and authority to verify compliance and the attendance status of any such school age member of the AHA-Assisted Household.
ARTICLE TWO  WAITING LIST APPLICATION PROCESS

The form of application and administrative procedures for receiving applications from Applicants, placing Applicants on the Waiting List and selecting Applicants from the Waiting List are set forth in the Operating Procedures.

ARTICLE THREE  ORGANIZATION AND MAINTENANCE OF THE WAITING LIST

1. The equitable methods of processing Applicants on the Waiting List and the processes for organizing, updating and maintaining Applicant records are set forth in the Operating Procedures. AHA, in its discretion, may establish reasonable procedures related to the Waiting List, including but not limited to procedures for reevaluating the reliability of waiting list information provided by Applicants, exploring alternative strategies for the selection of Applicants (including the implementation of residency and other local preferences) and setting the requirement that Applicants on the Waiting List must notify AHA of their interest within a specified period of time in order to remain on the Waiting List.

2. The maintenance of the Waiting List with respect to updating applications, notice letters, and removals will be detailed in the Operating Procedures.

3. Applicant responsibilities and requirements for updating changes to the information reported during the application process and for responding to requests for information are stated in the Operating Procedures.

ARTICLE FOUR  SPECIAL ADMISSIONS

1. Atlanta Housing Authority may accept applications from eligible households who have relocated from a community owned by Atlanta Housing Authority due to demolition, repositioning, disposition or other related Atlanta Housing Authority activities without opening the Waiting List.

2. Atlanta Housing Authority, in its discretion, may authorize the special admission of eligible and qualified applicants to the Program, in order to implement special initiatives; offer homeownership opportunities to eligible households; admit households impacted by an owner opt-out of a housing assistance contract on a HUD-insured multi-family development; and/or address an urgent local need as determined and approved by Atlanta Housing Authority including, but not limited to, foreclosure assistance and natural disasters, assistance to eligible victims of domestic violence pursuant to the Violence Against Women Act, pilot programs for at-risk populations, relocation activities and mitigation of displacement related to real estate development initiatives. Special admissions may also be approved, as a reasonable accommodation, for transfer assistance to an eligible and qualified person with a verifiable disability who resides in an AHA-Owned Community or whose name is on a transfer/waiting list to be assisted who requires a UFAS Accessible Unit.

3. Any household eligible for a special admission, as determined by Atlanta Housing Authority, may not be denied a Voucher for admission to the Program provided that no member of the household has committed an offense specifically identified by HUD pursuant to 24 CFR 982.553 as described in Chapter 1, Article Fifteen of this Statement of Corporate Policies.
Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)

Prescreen Triage Tool for Single Adults
Modified With Additional CT HMIS Questions
Updated: 3-10-16

AMERICAN VERSION 2.0

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1 (800) 355-0420 info@orgcode.com www.orgcode.com

COMMUNITY SOLUTIONS
Administration

| Interviewer’s Name | Agency |  □ Team  
|--------------------|--------|--------
|                    |        | □ Staff  
|                    |        | □ Volunteer |
| Survey Date        | Survey Time | Survey Location |
| DD/MM/YYYY ___/___/____ | ___ : ___ AM/PM | ______________ |

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

• the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
• the purpose of the VI-SPDAT being completed
• that it usually takes less than 7 minutes to complete
• that only “Yes,” “No,” or one-word answers are being sought
• that any question can be skipped or refused
• where the information is going to be stored
• that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided
• the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

<table>
<thead>
<tr>
<th>First Name</th>
<th>Nickname</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>______________</td>
<td>______________</td>
<td>______________</td>
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</tbody>
</table>

In what language do you feel best able to express yourself? ______________

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Age</th>
<th>Social Security Number</th>
<th>Consent to participate</th>
</tr>
</thead>
<tbody>
<tr>
<td>DD/MM/YYYY <em><strong>/</strong></em>/____</td>
<td>______</td>
<td>______________________</td>
<td>□ Yes □ No</td>
</tr>
</tbody>
</table>

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.

SCORE:
A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)
   - Shelters
   - Transitional Housing
   - Safe Haven
   - Outdoors
   - Other (specify):
   - Refused

   **SCORE:**

If the person answers anything other than “Shelter”, “Transitional Housing”, or “Safe Haven”, then score 1.

2. How long has it been since you lived in permanent stable housing?

3. In the last three years, how many times have you been homeless?

   **SCORE:**

B. Risks

4. In the past six months, how many times have you...
   a) Received health care at an emergency department/room?
   - Refused

   b) Taken an ambulance to the hospital?
   - Refused

   c) Been hospitalized as an inpatient?
   - Refused

   d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines?
   - Refused

   e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along?
   - Refused

   f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between?
   - Refused

   **SCORE:**

   If the total number of interactions equals 4 or more, then score 1 for emergency service use.

5. Have you been attacked or beaten up since you’ve become homeless?
   - Y
   - N
   - Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year?
   - Y
   - N
   - Refused

   **SCORE:**

   If “yes” to any of the above, then score 1 for risk of harm.
7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live?  

□ Y  □ N  □ Refused

IF “YES,” THEN SCORE 1 FOR LEGAL ISSUES.

SCORE:

8. Does anybody force or trick you to do things that you do not want to do?  

□ Y  □ N  □ Refused

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don’t know, share a needle, or anything like that?  

□ Y  □ N  □ Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

SCORE:

C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?  

□ Y  □ N  □ Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?  

□ Y  □ N  □ Refused

IF “YES” TO QUESTION 10 OR “NO” TO QUESTION 11, THEN SCORE 1 FOR MONEY MANAGEMENT.

SCORE:

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?  

□ Y  □ N  □ Refused

IF “NO,” THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.

SCORE:

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?  

□ Y  □ N  □ Refused

IF “NO,” THEN SCORE 1 FOR SELF-CARE.

SCORE:

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted?  

□ Y  □ N  □ Refused

IF “YES,” THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.

SCORE:
D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health?
   □ Y □ N □ Refused

16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart?
   □ Y □ N □ Refused

17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you?
   □ Y □ N □ Refused

18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you’d need help?
   □ Y □ N □ Refused

19. When you are sick or not feeling well, do you avoid getting help?
   □ Y □ N □ Refused

20. **FOR FEMALE RESPONDENTS ONLY:** Are you currently pregnant?
   □ Y □ N □ N/A or Refused

**IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH.**

21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past?
   □ Y □ N □ Refused

22. Will drinking or drug use make it difficult for you to stay housed or afford your housing?
   □ Y □ N □ Refused

**IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR SUBSTANCE USE.**

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
   a) A mental health issue or concern?
      □ Y □ N □ Refused
   b) A past head injury?
      □ Y □ N □ Refused
   c) A learning disability, developmental disability, or other impairment?
      □ Y □ N □ Refused

24. Do you have any mental health or brain issues that would make it hard for you to live independently because you’d need help?
   □ Y □ N □ Refused

**IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR MENTAL HEALTH.**

**IF THE RESPONDEnt SCORED 1 FOR PHYSICAL HEALTH AND 1 FOR SUBSTANCE USE AND 1 FOR MENTAL HEALTH, SCORE 1 FOR TRI-MORBIDITY.**
25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?  ☐ Y  ☐ N  ☐ Refused

26. Are there any medications like painkillers that you don’t take the way the doctor prescribed or where you sell the medication?  ☐ Y  ☐ N  ☐ Refused

IF “YES” TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.  

27. YES OR NO: Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced?  ☐ Y  ☐ N  ☐ Refused

IF “YES”, SCORE 1 FOR ABUSE AND TRAUMA.

Scoring Summary

<table>
<thead>
<tr>
<th>DOMAIN</th>
<th>SUBTOTAL</th>
<th>RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRE-SURVEY</td>
<td>1/1</td>
<td>Score: Recommendation:</td>
</tr>
<tr>
<td>A. HISTORY OF HOUSING &amp; HOMELESSNESS</td>
<td>2/2</td>
<td>0-3: no housing intervention</td>
</tr>
<tr>
<td>B. RISKS</td>
<td>4/4</td>
<td>4-7: an assessment for Rapid Re-Housing</td>
</tr>
<tr>
<td>C. SOCIALIZATION &amp; DAILY FUNCTIONS</td>
<td>4/4</td>
<td>8+: an assessment for Permanent Supportive Housing/Housing First</td>
</tr>
<tr>
<td>D. WELLNESS</td>
<td>6/6</td>
<td></td>
</tr>
<tr>
<td>GRAND TOTAL:</td>
<td>17/17</td>
<td></td>
</tr>
</tbody>
</table>

Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?  
place: ____________________________  
time: ___ : ___ or Morning/Afternoon/Evening/Night

Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?  
phone: (____) _____ - ____________  
email: __________________________________

Ok, now I’d like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?  ☐ Yes  ☐ No  ☐ Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning
1. Number of adults in the household: _________

2. Number of children under the age of 18 in the household: _________

3. HIV / AIDS: □ Y □ N □ Refused

4. Has physical violence, threat of physical violence, or stalking by a spouse or intimate partner caused or contributed to your current homelessness? □ Y □ N □ Refused

5. Domestic violence victim/survivor: □ Y □ N □ Refused
   If Yes, when the experience occurred: □ Within the past three months □ 3–6 months □ 6 months to one year □ One year or more □ Doesn’t Know □ Refused

6. Are you currently working with a case worker from DCF? □ Y □ N □ Refused

7. Have you slept on the streets/place not meant for human habitation or in a shelter in a state other than CT in the past 3 years? □ Y □ N □ Refused

8. Additional Intake / CAN Specific Notes (optional):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)

Prescreen Triage Tool for Families

AMERICAN VERSION 2.0

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1 (800) 355-0420 info@orgcode.com www.orgcode.com
Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

**VI-SPDAT Series**

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

**Current versions available:**

- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 2.0 for Youth

All versions are available online at [www.orgcode.com/products/vi-spdat/](http://www.orgcode.com/products/vi-spdat/)

**SPDAT Series**

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for frontline workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor’s ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

**Current versions available:**

- SPDAT V 4.0 for Individuals
- SPDAT V 4.0 for Families
- SPDAT V 4.0 for Youth

Information about all versions is available online at [www.orgcode.com/products/spdat/](http://www.orgcode.com/products/spdat/)
SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:
• Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
• Level 1 SPDAT Training: SPDAT for Frontline Workers
• Level 2 SPDAT Training: SPDAT for Supervisors
• Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:
• Excellence in Housing-Based Case Management
• Coordinated Access & Common Assessment
• Motivational Interviewing
• Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at http://www.orgcode.com/product-category/training/spdat/
Administration

<table>
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<tr>
<th>Interviewer's Name</th>
<th>Agency</th>
<th>Team</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Staff</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Volunteer</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Survey Date</th>
<th>Survey Time</th>
<th>Survey Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>DD/MM/YYYY</td>
<td><em><strong>/</strong></em>/____</td>
<td>__ : ___</td>
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</tbody>
</table>

Opening Script

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- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
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- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

<table>
<thead>
<tr>
<th>Parent 1</th>
<th>Parent 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>Nickname</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>Age</td>
</tr>
<tr>
<td>DD/MM/YYYY</td>
<td><em><strong>/</strong></em>/____</td>
</tr>
</tbody>
</table>

☐ No second parent currently part of the household

| First Name | Nickname | Last Name |
| Date of Birth | Age | Social Security Number | Consent to participate |
| DD/MM/YYYY  | ___/___/____ | ___ | __________________ | Yes | No |

IF EITHER HEAD OF HOUSEHOLD IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.
Children

1. How many children under the age of 18 are currently with you? _______ ☐ Refused

2. How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? _______ ☐ Refused

3. **IF HOUSEHOLD INCLUDES A FEMALE:** Is any member of the family currently pregnant? ☐ Y ☐ N ☐ Refused

4. Please provide a list of children’s names and ages:

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Age</th>
<th>Date of Birth</th>
</tr>
</thead>
<tbody>
<tr>
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**IF THERE IS A SINGLE PARENT WITH 2+ CHILDREN, AND/OR A CHILD AGED 11 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR FAMILY SIZE.**

**IF THERE ARE TWO PARENTS WITH 3+ CHILDREN, AND/OR A CHILD AGED 6 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR FAMILY SIZE.**

**A. History of Housing and Homelessness**

5. Where do you and your family sleep most frequently? (check one)

☐ Shelters
☐ Transitional Housing
☐ Safe Haven
☐ Safe Haven
☐ Outdoors
☐ Other (specify):
☐ Refused

**IF THE PERSON ANSWERS ANYTHING OTHER THAN “SHELTER”, “TRANSITIONAL HOUSING”, OR “SAFE HAVEN”, THEN SCORE 1.**

<table>
<thead>
<tr>
<th>Years</th>
<th>☐ Refused</th>
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</table>

6. How long has it been since you and your family lived in permanent stable housing? _______ ☐ Refused

7. In the last three years, how many times have you and your family been homeless? _______ ☐ Refused

**IF THE FAMILY HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.**

<table>
<thead>
<tr>
<th>SCORE:</th>
<th>0</th>
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</table>
B. Risks

8. In the past six months, how many times have you or anyone in your family...

   a)Received health care at an emergency department/room? ___ ☐ Refused
   b) Taken an ambulance to the hospital? ___ ☐ Refused
   c) Been hospitalized as an inpatient? ___ ☐ Refused
   d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? ___ ☐ Refused
   e) Talked to police because they witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? ___ ☐ Refused
   f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? ___ ☐ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:

9. Have you or anyone in your family been attacked or beaten up since they’ve become homeless? ☐ Y ☐ N ☐ Refused

10. Have you or anyone in your family threatened to or tried to harm themself or anyone else in the last year? ☐ Y ☐ N ☐ Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE:

11. Do you or anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to rent a place to live? ☐ Y ☐ N ☐ Refused

IF “YES,” THEN SCORE 1 FOR LEGAL ISSUES.

SCORE:

12. Does anybody force or trick you or anyone in your family to do things that you do not want to do? ☐ Y ☐ N ☐ Refused

13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don’t know, share a needle, or anything like that? ☐ Y ☐ N ☐ Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

SCORE:

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C. Socialization & Daily Functioning

14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money?  
   - Y  - N  - Refused

15. Do you or anyone in your family get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?  
   - Y  - N  - Refused

IF “YES” TO QUESTION 14 OR “NO” TO QUESTION 15, THEN SCORE 1 FOR MONEY MANAGEMENT.  
SCORE: 0

16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled?  
   - Y  - N  - Refused

IF “NO,” THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.  
SCORE: 0

17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?  
   - Y  - N  - Refused

IF “NO,” THEN SCORE 1 FOR SELF-CARE.  
SCORE: 0

18. Is your family’s current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused your family to become evicted?  
   - Y  - N  - Refused

IF “YES,” THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.  
SCORE: 0

D. Wellness

19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family?  
   - Y  - N  - Refused

20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs or heart?  
   - Y  - N  - Refused

21. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you or anyone in your family?  
   - Y  - N  - Refused

22. Does anyone in your family have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you’d need help?  
   - Y  - N  - Refused

23. When someone in your family is sick or not feeling well, does your family avoid getting medical help?  
   - Y  - N  - Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH.  
SCORE: 0
24. Has drinking or drug use by you or anyone in your family led your family to being kicked out of an apartment or program where you were staying in the past?  
   - [ ] Y  
   - [ ] N  
   - [ ] Refused

25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing?  
   - [ ] Y  
   - [ ] N  
   - [ ] Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR SUBSTANCE USE.  
SCORE: 0

26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:  
   a) A mental health issue or concern?  
      - [ ] Y  
      - [ ] N  
      - [ ] Refused
   b) A past head injury?  
      - [ ] Y  
      - [ ] N  
      - [ ] Refused
   c) A learning disability, developmental disability, or other impairment?  
      - [ ] Y  
      - [ ] N  
      - [ ] Refused

27. Do you or anyone in your family have any mental health or brain issues that would make it hard for your family to live independently because help would be needed?  
   - [ ] Y  
   - [ ] N  
   - [ ] Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR MENTAL HEALTH.  
SCORE: 0

28. IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH: Does any single member of your household have a medical condition, mental health concerns, and experience with problematic substance use?  
   - [ ] Y  
   - [ ] N  
   - [ ] N/A or Refused

IF “YES”, SCORE 1 FOR TRI-MORBIDITY.  
SCORE: 0

29. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking?  
   - [ ] Y  
   - [ ] N  
   - [ ] Refused

30. Are there any medications like painkillers that you or anyone in your family don’t take the way the doctor prescribed or where they sell the medication?  
   - [ ] Y  
   - [ ] N  
   - [ ] Refused

IF “YES” TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.  
SCORE: 0

31. YES OR NO: Has your family’s current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you or anyone in your family have experienced?  
   - [ ] Y  
   - [ ] N  
   - [ ] Refused

IF “YES”, SCORE 1 FOR ABUSE AND TRAUMA.  
SCORE: 0
E. Family Unit

32. Are there any children that have been removed from the family by a child protection service within the last 180 days?  
   □ Y □ N □ Refused

33. Do you have any family legal issues that are being resolved in court or need to be resolved in court that would impact your housing or who may live within your housing?  
   □ Y □ N □ Refused

**IF “YES” TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY LEGAL ISSUES.**

34. In the last 180 days have any children lived with family or friends because of your homelessness or housing situation?  
   □ Y □ N □ Refused

35. Has any child in the family experienced abuse or trauma in the last 180 days?  
   □ Y □ N □ Refused

36. **IF THERE ARE SCHOOL-AGED CHILDREN:** Do your children attend school more often than not each week?  
   □ Y □ N □ N/A or Refused

**IF “YES” TO ANY QUESTIONS 34 OR 35, OR “NO” TO QUESTION 36, SCORE 1 FOR NEEDS OF CHILDREN.**

37. Have the members of your family changed in the last 180 days, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that?  
   □ Y □ N □ Refused

38. Do you anticipate any other adults or children coming to live with you within the first 180 days of being housed?  
   □ Y □ N □ Refused

**IF “YES” TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY STABILITY.**

39. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that?  
   □ Y □ N □ Refused

40. After school, or on weekends or days when there isn’t school, is the total time children spend each day where there is no interaction with you or another responsible adult...  
   a) 3 or more hours per day for children aged 13 or older?  
      □ Y □ N □ Refused
   b) 2 or more hours per day for children aged 12 or younger?  
      □ Y □ N □ Refused

41. **IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER:** Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that?  
   □ Y □ N □ N/A or Refused

**IF “NO” TO QUESTION 39, OR “YES” TO ANY OF QUESTIONS 40 OR 41, SCORE 1 FOR PARENTAL ENGAGEMENT.**

**SCORE:** 0
### Scoring Summary

<table>
<thead>
<tr>
<th>DOMAIN</th>
<th>SUBTOTAL</th>
<th>RESULTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PRE-SURVEY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. HISTORY OF HOUSING &amp; HOMELESSNESS</td>
<td>0 /2</td>
<td><strong>Score:</strong></td>
</tr>
<tr>
<td>B. RISKS</td>
<td>0 /4</td>
<td><strong>Recommendation:</strong></td>
</tr>
<tr>
<td>C. SOCIALIZATION &amp; DAILY FUNCTIONS</td>
<td>0 /4</td>
<td>0-3: no housing intervention</td>
</tr>
<tr>
<td>D. WELLNESS</td>
<td>0 /6</td>
<td>4-8: an assessment for Rapid</td>
</tr>
<tr>
<td>E. FAMILY UNIT</td>
<td>0 /4</td>
<td>Re-Housing</td>
</tr>
<tr>
<td><strong>GRAND TOTAL:</strong></td>
<td>0 /22</td>
<td>9+: an assessment for Permanent</td>
</tr>
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<td></td>
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<td>Supportive Housing/Housing First</td>
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</tbody>
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### Follow-Up Questions

| On a regular day, where is it easiest to find you and what time of day is easiest to do so? | place: ____________________________ | time: ___ : ___ or Night |
| Is there a phone number and/or email where someone can safely get in touch with you or leave you a message? | phone: (___) _____ - ____________  | email: __________________ |
| Ok, now I’d like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so? | ☑ Yes | ☑ No | ☑ Refused |

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning
Appendix A: About the VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need a practical, evidence-informed way to satisfy federal regulations while quickly implementing an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

Version 2

Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool. Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

You will notice some differences in Version 2 compared to Version 1. Namely:

• it is shorter, usually taking less than 7 minutes to complete;
• subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
• medical, substance use, and mental health questions are all refined;
• you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
• the scoring range is slightly different (Don’t worry, we can provide instructions on how these relate to results from Version 1).
Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.
A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

- **Alabama**
  - Parts of Alabama Balance of State

- **Arizona**
  - Statewide

- **California**
  - San Jose/Santa Clara City & County
  - San Francisco
  - Oakland/Alameda County
  - Sacramento City & County
  - Richmond/Contra Costa County
  - Watsonville/Santa Cruz City & County
  - Fresno/Madera County
  - Napa City & County
  - Los Angeles City & County
  - San Diego
  - Santa Maria/Santa Barbara County
  - Bakersfield/Kern County
  - Pasadena
  - Riverside City & County
  - Glendale
  - San Luis Obispo County

- **Colorado**
  - Metropolitan Denver Homeless Initiative
  - Parts of Colorado Balance of State

- **Connecticut**
  - Hartford
  - Bridgeport/Stratford/Fairfield
  - Connecticut Balance of State
  - Norwalk/Fairfield County
  - Stamford/Greenwich
  - City of Waterbury

- **District of Columbia**
  - District of Columbia

- **Florida**
  - Sarasota/Bradenton/Manatee, Sarasota Counties
  - Tampa/Hillsborough County
  - St. Petersburg/Clearwater/Largo/Pinellas County
  - Tallahassee/Leon County
  - Orlando/Orange, Osceola, Seminole Counties
  - Gainesville/Alachua, Putnam Counties
  - Jacksonville-Duval, Clay Counties
  - Palm Bay/Melbourne/Brevard County
  - Ocala/Marion County
  - Miami/Dade County
  - West Palm Beach/Palm Beach County

- **Georgia**
  - Atlanta County
  - Fulton County
  - Columbus-Muscogee/Russell County
  - Marietta/Cobb County
  - DeKalb County

- **Hawaii**
  - Honolulu

- **Illinois**
  - Rockford/Winnebago, Boone Counties
  - Waukegan/North Chicago/Lake County
  - Chicago
  - Cook County

- **Iowa**
  - Parts of Iowa Balance of State

- **Kansas**
  - Kansas City/Wyandotte County

- **Kentucky**
  - Louisville/Jefferson County

- **Louisiana**
  - Lafayette/Acadia
  - Shreveport/Bossier/Northwest
  - New Orleans/Jefferson Parish
  - Baton Rouge
  - Alexandria/Central Louisiana CoC

- **Massachusetts**
  - Cape Cod Islands
  - Springfield/Holyoke/Chicopee/Westfield/Hampden County

- **Maryland**
  - Baltimore City
  - Montgomery County

- **Maine**
  - Statewide

- **Michigan**
  - Statewide

- **Minnesota**
  - Minneapolis/Hennepin County
  - Northwest Minnesota
  - Moorhead/West Central Minnesota
  - Southwest Minnesota

- **Missouri**
  - St. Louis County
  - St. Louis City
  - Joplin/Jasper, Newton Counties
  - Kansas City/Independence/Lee’s Summit/Jackson County
  - Parts of Missouri Balance of State

- **Mississippi**
  - Jackson/Rankin, Madison Counties
  - Gulf Port/Gulf Coast Regional

- **North Carolina**
  - Winston Salem/Forsyth County
  - Asheville/Buncombe County
  - Greensboro/High Point

- **North Dakota**
  - Statewide

- **Nebraska**
  - Statewide

- **New Mexico**
  - Statewide

- **Nevada**
  - Las Vegas/Clark County

- **New York**
  - New York City
  - Yonkers/Mount Vernon/New Rochelle/Westchester County

- **Ohio**
  - Toledo/Lucas County
  - Canton/Massillon/Alliance/Stark County

- **Oklahoma**
  - Tulsa City & County/Broken Arrow
  - Oklahoma City
  - Norman/Cleveland County

- **Pennsylvania**
  - Philadelphia
  - Lower Marion/Norristown/Abington/Montgomery County
  - Allentown/Northeast Pennsylvania
  - Lancaster City & County
  - Bristol/Bensalem/Bucks County
  - Pittsburgh/McKeesport/Penn Hills/Allegheny County

- **Rhode Island**
  - Providence

- **South Carolina**
  - Statewide

- **South Dakota**
  - Statewide

- **Texas**
  - San Antonio/Bexar County
  - Austin/Travis County
  - Dallas City & County/Irving
  - Fort Worth/Arlington/Tarrant County
  - El Paso City and County
  - Waco/McLennan County
  - Texas Balance of State

- **Utah**
  - Statewide

- **Virginia**
  - Richmond/Henrico, Chesterfield, Hanover Counties
  - Roanoke City & County/Salem
  - Virginia Beach
  - Portsmouth
  - Virginia Balance of State
  - Arlington County

- **Washington**
  - Seattle/King County
  - Spokane City & County

- **Wisconsin**
  - Statewide

- **West Virginia**
  - Statewide

- **Wyoming**
  - Wyoming Statewide is in the process of implementing
Transition Age Youth -
Vulnerability Index -
Service Prioritization Decision Assistance Tool
(TAY-VI-SPDAT)

“Next Step Tool for Homeless Youth”
Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:
• VI-SPDAT V 2.0
• Family VI-SPDAT V 2.0
• Next Step Tool for Homeless Youth V 1.0

All versions are available online at
www.orgcode.com/products/vi-spdat/

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor’s ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:
• SPDAT V 4.0 for Individuals
• F-SPDAT V 2.0 for Families
• Y-SPDAT V 1.0 for Youth

Information about all versions is available online at
www.orgcode.com/products/spdat/
SPDAT Training Series

To use the SPDAT assessment product, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

Current SPDAT training available:
- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

Other related training available:
- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at

http://www.orgcode.com/product-category/training/spdat/

The TAY-VI-SPDAT – The Next Step Tool for Homeless Youth

OrgCode Consulting, Inc. and Community Solutions joined forces with the Corporation for Supportive Housing (CSH) to combine the best parts of products and expertise to create one streamlined triage tool designed specifically for youth aged 24 or younger.
Administration

<table>
<thead>
<tr>
<th>Interviewer’s Name</th>
<th>Agency</th>
<th>Team</th>
<th>Staff</th>
<th>Volunteer</th>
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</thead>
<tbody>
<tr>
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</table>

Survey Date  
Survey Time  
Survey Location

DD/MM/YYYY  
:  

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

• the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
• the purpose of the VI-SPDAT being completed
• that it usually takes less than 7 minutes to complete
• that only “Yes,” “No,” or one-word answers are being sought
• that any question can be skipped or refused
• where the information is going to be stored
• that if the participant does not understand a question that clarification can be provided
• the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

<table>
<thead>
<tr>
<th>First Name</th>
<th>Nickname</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

In what language do you feel best able to express yourself?  

Date of Birth  
Age  
Social Security Number  
Consent to participate

DD/MM/YYYY  
:  

SCORE:

IF THE PERSON IS 17 YEARS OF AGE OR LESS, THEN SCORE 1.
A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)
   - Shelters
   - Transitional Housing
   - Safe Haven
   - Couch surfing
   - Outdoors
   - Refused
   - Other (specify):


   SCORE: 0

2. How long has it been since you lived in permanent stable housing?
   ___ Years
   Refused

3. In the last three years, how many times have you been homeless?
   _______
   Refused

   IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

   SCORE: 0

B. Risks

4. In the past six months, how many times have you...
   a) Received health care at an emergency department/room?
   ___ Refused
   b) Taken an ambulance to the hospital?
   ___ Refused
   c) Been hospitalized as an inpatient?
   ___ Refused
   d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines?
   ___ Refused
   e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along?
   ___ Refused
   f) Stayed one or more nights in a holding cell, jail, prison or juvenile detention, whether it was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between?
   ___ Refused

   IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

   SCORE: 0

5. Have you been attacked or beaten up since you’ve become homeless?
   Y  N  Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year?
   Y  N  Refused

   IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

   SCORE: 0
7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live?  
- Y  
- N  
- Refused

8. Were you ever incarcerated when younger than age 18?  
- Y  
- N  
- Refused

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR LEGAL ISSUES.**

**SCORE:** 0

9. Does anybody force or trick you to do things that you do not want to do?  
- Y  
- N  
- Refused

10. Do you ever do things that may be considered to be risky like exchange sex for money, food, drugs, or a place to stay, run drugs for someone, have unprotected sex with someone you don’t know, share a needle, or anything like that?  
- Y  
- N  
- Refused

**IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.**

**SCORE:** 0

---

**C. Socialization & Daily Functioning**

11. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?  
- Y  
- N  
- Refused

12. Do you get any money from the government, an inheritance, an allowance, working under the table, a regular job, or anything like that?  
- Y  
- N  
- Refused

**IF "YES" TO QUESTION 11 OR "NO" TO QUESTION 12, THEN SCORE 1 FOR MONEY MANAGEMENT.**

**SCORE:** 0

13. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?  
- Y  
- N  
- Refused

**IF "NO," THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.**

**SCORE:** 0

14. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?  
- Y  
- N  
- Refused

**IF "NO," THEN SCORE 1 FOR SELF-CARE.**

**SCORE:** 0
15. Is your current lack of stable housing...
   a) Because you ran away from your family home, a group home or a foster home?
      □ Y □ N □ Refused
   b) Because of a difference in religious or cultural beliefs from your parents, guardians or caregivers?
      □ Y □ N □ Refused
   c) Because your family or friends caused you to become homeless?
      □ Y □ N □ Refused
   d) Because of conflicts around gender identity or sexual orientation?
      □ Y □ N □ Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.

SCORE:
0

D. Wellness

16. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health?
   □ Y □ N □ Refused
17. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart?
   □ Y □ N □ Refused
18. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you?
   □ Y □ N □ Refused
19. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you’d need help?
   □ Y □ N □ Refused
20. When you are sick or not feeling well, do you avoid getting medical help?
   □ Y □ N □ Refused
21. Are you currently pregnant, have you ever been pregnant, or have you ever gotten someone pregnant?
   □ Y □ N □ Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH.

SCORE:
0
22. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past?  ☐ Y ☐ N ☐ Refused

23. Will drinking or drug use make it difficult for you to stay housed or afford your housing?  ☐ Y ☐ N ☐ Refused

24. If you’ve ever used marijuana, did you ever try it at age 12 or younger?  ☐ Y ☐ N ☐ Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR SUBSTANCE USE.

SCORE: 0

25. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

a) A mental health issue or concern?  ☐ Y ☐ N ☐ Refused

b) A past head injury?  ☐ Y ☐ N ☐ Refused

c) A learning disability, developmental disability, or other impairment?  ☐ Y ☐ N ☐ Refused

26. Do you have any mental health or brain issues that would make it hard for you to live independently because you’d need help?  ☐ Y ☐ N ☐ Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR MENTAL HEALTH.

SCORE: 0

IF THE RESPONENT SCORED 1 FOR PHYSICAL HEALTH AND 1 FOR SUBSTANCE USE AND 1 FOR MENTAL HEALTH, SCORE 1 FOR TRI-MORBIDITY.

SCORE: 0

27. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?  ☐ Y ☐ N ☐ Refused

28. Are there any medications like painkillers that you don’t take the way the doctor prescribed or where you sell the medication?  ☐ Y ☐ N ☐ Refused

IF “YES” TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.

SCORE: 0

Scoring Summary

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<thead>
<tr>
<th>DOMAIN</th>
<th>SUBTOTAL</th>
<th>RESULTS</th>
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<tbody>
<tr>
<td>PRE-SURVE</td>
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<td>Score: Recommendation:</td>
</tr>
<tr>
<td>A. HISTORY OF HOUSING &amp; HOMELESSNESS</td>
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<td>0-3: no moderate or high intensity services be provided at this time</td>
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<tr>
<td>B. RISKS</td>
<td>0 /4</td>
<td>4-7: assessment for time-limited supports with moderate intensity</td>
</tr>
<tr>
<td>C. SOCIALIZATION &amp; DAILY FUNCTIONS</td>
<td>0 /5</td>
<td>8+: assessment for long-term housing with high service intensity</td>
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<tr>
<td>D. WELLNESS</td>
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<tr>
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Follow-Up Questions

<table>
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<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>On a regular day, where is it easiest to find you and what time of day is easiest to do so?</td>
<td></td>
</tr>
<tr>
<td>place: ___________________________</td>
<td></td>
</tr>
<tr>
<td>time: ___ : ___ or Night</td>
<td></td>
</tr>
<tr>
<td>Is there a phone number and/or email where someone can get in touch with you or leave you a message?</td>
<td></td>
</tr>
<tr>
<td>phone: (___) _____ - ____________</td>
<td></td>
</tr>
<tr>
<td>email: ___________________________</td>
<td></td>
</tr>
<tr>
<td>Ok, now I’d like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?</td>
<td></td>
</tr>
<tr>
<td>☐ Yes</td>
<td>☐ No</td>
</tr>
<tr>
<td>☐ Refused</td>
<td></td>
</tr>
</tbody>
</table>

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the youth at some point in the future
- safety planning
Appendix A: About the TAY-VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need practical, evidence-informed tools that enhance their ability to to satisfy federal regulations and quickly implement an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

The Youth – Transition Age Youth Tool from CSH

Released in May 2013, the Corporation for Supportive Housing (CSH) partnered with Dr. Eric Rice, Assistant Professor at the University of Southern California (USC) School of Social Work, to develop a triage tool that targets homeless Transition Age Youth (TAY) for permanent supportive housing. It consists of six items associated with long-term homelessness (five or more years) among transition-aged youth (age 18-24).

Version 2 of the VI-SPDAT

Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool.

Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.
The TAY-VI-SPDAT – The Next Step Tool for Homeless Youth

One piece of feedback was the growing concern that youth tended to score lower on the VI-SPDAT, since the Vulnerability Index assesses risk of mortality which is less prevalent among younger populations. So, in version 2 of the VI-SPDAT, OrgCode Consulting, Inc. and Community Solutions joined forces with CSH to combine the best parts of the TAY, the VI, and the SPDAT to create one streamlined triage tool designed specifically for youth aged 24 or younger.

If you are familiar with the VI-SPDAT, you will notice some differences in the TAY-VI-SPDAT compared to VI-SPDAT version 1. Namely:

- it is shorter, usually taking less than 7 minutes to complete;
- subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
- medical, substance use, and mental health questions are all refined;
- you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
- the scoring range is slightly different (Don’t worry, we can provide instructions on how these relate to results from Version 1).
Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.
A partial list of continua of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

**Alabama**
- Parts of Alabama Balance of State

**Arizona**
- Statewide

**California**
- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Riverside City & County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

**Colorado**
- Metropolitan Denver Homeless Initiative
- City of Denver
- Aurora
- Westminster
- Lakewood
- Golden
- Broomfield
- Fort Collins/Loveland
- Colorado Springs
- Pueblo
- Grand Junction/Colorado Springs
- Fort Collins/Loveland
- Longmont
- Loveland
- Rocky Mountain Homeless Coalition
- Grand Junction

**Connecticut**
- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

**District of Columbia**
- District of Columbia

**Florida**
- Sarasota/Bradenton/
  Manatee, Sarasota Counties
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

**Georgia**
- Atlanta County
- Fulton County
- Columbus/Muscogee/Russell County
- Marietta/Cobb County
- DeKalb County

**Hawaii**
- Honolulu

**Illinois**
- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

**Iowa**
- Parts of Iowa Balance of State

**Kansas**
- Kansas City/Wyandotte County

**Kentucky**
- Louisville/Jefferson County

**Louisiana**
- Lafayette/Acadia
- Shreveport/Bossier/
  Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

**Massachusetts**
- Cape Cod Islands
- Springfield/Holyoke/
  Chicopee/Westfield/Hampden County

**Maryland**
- Baltimore City
- Montgomery County

**Maine**
- Statewide

**Michigan**
- Statewide

**Minnesota**
- Minneapolis/Hennepin County
- Moorhead/West Central Minnesota
- Alexandria/
  Central Minnesota

**Missouri**
- St. Louis County
- Kansas City/Independence/
  Lee’s Summit/Jackson County
- Parts of Missouri Balance of State

**Mississippi**
- Jackson/Rankin, Madison Counties
- Gulfport/Gulf Coast Regional

**Missouri**
- St. Louis City
- Joplin/Jasper, Newton
  Counties
- Kansas City/Independence/
  Lee’s Summit/Jackson County
- Parts of Missouri Balance of State

**North Dakota**
- Statewide

**Nebraska**
- Statewide

**New Mexico**
- Statewide

**Nevada**
- Las Vegas/Clark County

**New York**
- New York City
- Yonkers/Orange County
- New Rochelle/White Plains

**Ohio**
- Columbus/Bex利
- Montgomery County

**Oklahoma**
- Tulsa City & County
- Broken Arrow
- Oklahoma City
- Norman/Cleveland County

**Pennsylvania**
- Philadelphia
- Lower Marion/Butler/South
  Hills/Allegheny County

**Rhode Island**
- Providence/Providence
- Newport/Middletown

**South Carolina**
- Charleston/Low Country
- Columbia/Middlands

**South Dakota**
- Statewide

**Tennessee**
- Chattanooga/South East
  Tennessee
- Memphis/Shelby County

**Texas**
- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County
- Fort Worth/Fort Worth
  City
- El Paso City & County
- Houston/Harris County
- Mid-City Houston

**Utah**
- Statewide

**Vermont**
- Statewide

**Virginia**
- Richmond/Henrico,
  Chesterfield, Hanover
  Counties
- Roanoke City & County
- Virginia Beach
- Portsmouth
- Virginia Beach

**Washington**
- Seattle/King County
- Spokane City & County

**Western New York**
- Buffalo/Chautauqua
- Erie/Chautauqua

**Wisconsin**
- Milwaukee County
- Dane County

**Wyoming**
- Wyoming Statewide
Example of emails sent to agencies on 9/3/19 informing them that their project was accepted.
The next Atlanta Continuum of Care meeting will be Tuesday, September 10th, 10am - 12pm, at 818 Pollard Blvd SW on the 2nd floor. These meetings, which occur every other month, are great opportunities to learn what is going on in the community and to meet others working to make homelessness rare, brief, and nonrecurring in Atlanta. We hope to see you there!
You can find the September meeting agenda [here](#).

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**Atlanta Continuum of Care**

**FY19 HUD CoC Program Competition Project Ranking**

On August 30, the Governing Council voted on the 2019 Priority Listing for the Atlanta CoC. This ranking was proposed by the Ranking and Review Committee who reviewed, scored, and ranked all the submitted applications based on HUD and CoC priorities and guidelines.

The full final listing that was approved and will be included in the Atlanta CoC application to HUD can be found on the [Partners for HOME website](#). Sum total, the Atlanta CoC funding request is over $8 million, which is very exciting and promising!

This was a competitive process within the CoC and it is still competitive among all other CoCs nationwide. While we are hopeful that the Atlanta CoC application will score high enough for all Tier 1 and Tier 2 projects to be funded, HUD makes all final funding determinations and inclusion in the CoC application to HUD does not guarantee funding.

Partners for Home, as the Atlanta CoC Collaborative Applicant, will post and submit the full HUD application (CoC Application and CoC Priority Listing, which will include the esnaps project applications to HUD) no later than September 28, 2019.
Website screenshot, from 9/3/19, showing the project ranking was posted.
<table>
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<th>Rank</th>
<th>Tier</th>
<th>Agency</th>
<th>Project Name</th>
<th>Renewal/New</th>
<th>Funding Amount</th>
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</table>

This project is a consolidation of Project 8 and Project 25.

These projects are new renewals or transfers and received median scores for criteria that they had no data on.

The Atlanta CoC has $6,921,518.00 available for Tier 1 funding. Therefore, this project will be split between Tier 1 and Tier 2.

9/1/2019
Atlanta Continuum of Care
FY19 HUD CoC Program Competition Project Ranking
The next Atlanta Continuum of Care meeting will be Tuesday, September 10th, 10am - 12pm, at 818 Pollard Blvd SW on the 2nd floor. These meetings, which occur every other month, are great opportunities to learn what is going on in the community and to meet others working to make homelessness rare, brief, and nonrecurring in Atlanta. We hope to see you there!
On August 30, the Governing Council voted on the 2019 Priority Listing for the Atlanta CoC. This ranking was proposed by the Ranking and Review Committee who reviewed, scored, and ranked all the submitted applications based on HUD and CoC priorities and guidelines.

The full final listing that was approved and will be included in the Atlanta CoC application to HUD can be found on the Partners for HOME website. Sum total, the Atlanta CoC funding request is over $8 million, which is very exciting and promising!

This was a competitive process within the CoC and it is still competitive among all other CoCs nationwide. While we are hopeful that the Atlanta CoC application will score high enough for all Tier 1 and Tier 2 projects to be funded, HUD makes all final funding determinations and inclusion in the CoC application to HUD does not guarantee funding.

Partners for Home, as the Atlanta CoC Collaborative Applicant, will post and submit the full HUD application (CoC Application and CoC Priority Listing, which will include the esnaps project applications to HUD) no later than September 28, 2019.
Website screenshot, from 9/3/19, showing the project ranking was posted.
<table>
<thead>
<tr>
<th>Rank</th>
<th>Tier</th>
<th>Agency</th>
<th>Project Name</th>
<th>Renewal/New</th>
<th>Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>Quest 35, Inc.</td>
<td>Quest 35 S+CR</td>
<td>renewal</td>
<td>$323,272.00</td>
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<tr>
<td>2</td>
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<td>Partnership Against Domestic Violence</td>
<td>PADV PH Project -- City of Atlanta</td>
<td>renewal</td>
<td>$176,918.00</td>
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<tr>
<td>3</td>
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<td>Project Interconnections, Inc.</td>
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<td>$421,337.00</td>
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<tr>
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<td>1</td>
<td>Action Ministries, Inc.</td>
<td>Atlanta Rapid Re-housing City of Atlanta</td>
<td>renewal</td>
<td>$80,976.00</td>
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<tr>
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<td>Phoenix House S+CR</td>
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<td>$245,631.00</td>
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<td>7</td>
<td>1</td>
<td>Caring Works</td>
<td>CaringWorks RISE Atlanta</td>
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<tr>
<td>8</td>
<td>1</td>
<td>Families First</td>
<td>Families First S+CR</td>
<td>renewal</td>
<td>$213,582.00</td>
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<tr>
<td>8 cons.</td>
<td>1</td>
<td>Families First</td>
<td>Families First S+CR_C</td>
<td>consolidation</td>
<td>$465,582.00</td>
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<tr>
<td>9</td>
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<td>Project Interconnections, Inc.</td>
<td>A Way Home</td>
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<td>$178,821.00</td>
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<tr>
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<td>Project Interconnections, Inc.</td>
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<td>Quest Communities PH25</td>
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<td>12</td>
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<td>Shamrock SHP</td>
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<td>13</td>
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<td>Covenant House</td>
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<tr>
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<td>CaringWorks</td>
<td>CaringWorks RISE II Atlanta</td>
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<tr>
<td>15</td>
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<td>Partners for HOME (project applicant)</td>
<td>Atlanta CoC Integrated Care PSH</td>
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<tr>
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<td>Partners for HOME (project applicant)</td>
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<td>Atlanta HMIS Renewal FY2017</td>
<td>renewal</td>
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<tr>
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<td>Atlanta CoC Coordinated Entry</td>
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<td>Quest Communities PH15</td>
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<td>Caring Works</td>
<td>Caring Works ATL S+CR_C</td>
<td>renewal</td>
<td>$205,654.00</td>
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<td>21</td>
<td>1</td>
<td>Caring Works</td>
<td>Santa Fe S+C</td>
<td>renewal (transfer)</td>
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<td>Bridges to Housing</td>
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<td>Atlanta PSH 2017</td>
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<tr>
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<td>Quest Village II</td>
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<td>1</td>
<td>Families First</td>
<td>Families First S+C</td>
<td>renewal</td>
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<td>26</td>
<td>1</td>
<td>CHRIS 180</td>
<td>Changing Directions Through Collaboration</td>
<td>renewal</td>
<td>$191,368.00 Tier 1</td>
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<tr>
<td>27</td>
<td>2</td>
<td>StepUP</td>
<td>StepUp Atlanta</td>
<td>new</td>
<td>$366,096.00</td>
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<tr>
<td>28</td>
<td>2</td>
<td>GRO</td>
<td>Georgia Rehabilitation Outreach S+CR</td>
<td>renewal</td>
<td>$236,134.00</td>
</tr>
<tr>
<td>29</td>
<td>2</td>
<td>DV CE</td>
<td>Partners for HOME</td>
<td>DV new</td>
<td>$180,000.00</td>
</tr>
</tbody>
</table>

This project is a consolidation of Project 8 and Project 25.
These projects are new renewals or transfers and received median scores for criteria that they had no data on.
The Atlanta CoC has $6,921,518.00 available for Tier 1 funding. Therefore, this project will be split between Tier 1 and Tier 2.
Email sent to 500+ people with local competition process, including timeline, which lists deadline (sent 07/22/19)

Good afternoon——

This is a long email, but there is a lot of important information regarding the CoC Competition so please be sure to read it all. If this is something you think your agency may be interested in pursuing.

As stated in the email I sent out last week, the HED Continuum of Care NOFA process has started:

- **Timeline, Policy, and Additional Materials:** The deadline and the Atlanta CoC Policy for the 2019 HUD CoC NOFA are attached to this email. I will be posting these, and additional documents and materials as they become available, on the PArtners for HOUSINE website. You are encouraged to check it often. [https://www.annepalmontgomery.com/AtlantaCoC/ProgramProjectApplication](https://www.annepalmontgomery.com/AtlantaCoC/ProgramProjectApplication)

  **New Project Applicants:** New project applications, in line with the Policy, are being accepted, and the online application can be accessed here: [https://www.annepalmontgomery.com/AtlantaCoC/ProgramProjectApplication](https://www.annepalmontgomery.com/AtlantaCoC/ProgramProjectApplication)

  This isn’t a problem if you don’t have a PDF version of the file so you can view the questions and then paste it in, all in one text.

  But, if you want to be able to start the survey and then shut it off, not a problem. You just need to email me and let me know. I will then send you an email link for the survey.

  The only catch with this, however, is that if your agency wants to apply for more than one CoC grant in Atlanta, you will need to have a different email for each link. The same person can work on them, but you just need to give me an email address before sending the link to send the link to, otherwise, SurveyMonkey will not send it.

  **Remain Project Applicants:** Removal project applications, and supporting materials, will be sent directly to the appropriate agencies. I will have these emails out today. It may be later than I had hoped.

  **Informational Meetings:** As a reminder, there will be informational meetings for any interested parties, whether new or returning. Attendance at one of these meetings is mandatory for any agency that is not currently an Atlanta CoC funded agency and is interested in applying for funding.

  The informational meeting will be tomorrow, Tuesday, July 23, from 12:00pm at Atlanta Workforce Development (670 Pollard Ave, Room 309). There is no need to come for this meeting, while parking in the lot may be limited, there is ample street parking on the street around this building. Please allow time for parking and going through security.

  The informational webinar meeting will be on Wednesday, July 24, at 9:00am. There is no need to register for the webinar. To access it on July 24, here is the information needed:

  - **Online meeting ID:** unregistered
  - **Join the online meeting:** [https://www.conferencescall.com/intertel](https://www.conferencescall.com/intertel)
  - **Direct number:** (888) 699-9160
  - **Access code:** 6057196
Reminder email sent of local deadline.

Good afternoon –

This is just a reminder that the deadline for submitting SurveyMonkey (SM) applications for new projects for the 2019 Atlanta CoC HUD funding process is tomorrow, Monday, August 5, at 12noon.

A few notes:

- Once you submit your SM application, please email me to let me know it is complete. I will confirm receipt and send you a pdf of your application. I try to respond quickly, but as the deadline approaches, it may take a bit longer. However, if you do not hear back from me, please reach out to confirm receipt.
- At the same time, Monday, August 5, at 12noon, the supplemental documents are due. Please do not send those as a zip file, as my city account will not receive it. Please attach the documents individually in one email. I have received emails with about 20 individual files, so you should be okay.
- Once you submit the SM, please do not wait to start on the esnaps portion of the application process. As a reminder, that is the HUD application process and they have several very useful documents on the process on their website, which are all linked on the Partners for HOME website (https://partnersforhome.org/funding)

Thank you, and enjoy the rest of your day!

Amy Zaremba
Program Director
Screenshot from website showing posting of competition policy and timeline, both with local deadlines.
<table>
<thead>
<tr>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFA Released</td>
<td>Wednesday, July 3, 2019</td>
</tr>
<tr>
<td>Governing Council Approve Policy and Rank &amp; Review Members</td>
<td>Week of July 15, 2019</td>
</tr>
<tr>
<td>NOFA Policy Committee Meeting to Approve Policy and Application Process</td>
<td>Week of July 15, 2019</td>
</tr>
<tr>
<td>Policy and Applications Released</td>
<td>No later than Monday, July 22, 2019</td>
</tr>
<tr>
<td>Interested Parties Meeting/Webinar (Mandatory for new applicants)</td>
<td>Tuesday, July 23 (in-person) and Wednesday, July 24 (webinar)</td>
</tr>
<tr>
<td>Review Applications Due</td>
<td>Monday, August 5, 2019, 12noon</td>
</tr>
<tr>
<td>E-snaps Drafts Due</td>
<td>Wednesday, August 21, 2019, 12noon</td>
</tr>
<tr>
<td>Ranking and Review Process Meeting</td>
<td>Week of July 29, 2019</td>
</tr>
<tr>
<td>Applications Available for Ranking and Review</td>
<td>Tuesday, August 6, 2019</td>
</tr>
<tr>
<td>Ranking and Review Scores Due</td>
<td>Monday, August 19, 2019</td>
</tr>
<tr>
<td>Ranking and Review Score Review and Ranking Meeting</td>
<td>Tuesday, August 20, 2019</td>
</tr>
<tr>
<td>E-snaps Feedback Provided to Applicants</td>
<td>No later than Monday, August 26, 2019</td>
</tr>
<tr>
<td>Preliminary Data Scores Released to Applicants to Review/Appeal</td>
<td>No later than Thursday, August 22, 2019</td>
</tr>
<tr>
<td>Deadline for Applicants to Appeal Preliminary Data Score</td>
<td>Monday, August 26, 2019, 12noon</td>
</tr>
<tr>
<td>Ranking and Review Appeal Call (if necessary)</td>
<td>Tuesday, August 27, 2019</td>
</tr>
<tr>
<td>Governing Council Meeting to Approve Final Ranking</td>
<td>Between Thursday, August 29, 2019 and Friday, September 6, 2019</td>
</tr>
<tr>
<td>Final E-snaps Applications Due</td>
<td>Friday, September 6, 2019, 12noon</td>
</tr>
<tr>
<td>Applicants Notified of inclusion in CoC Application</td>
<td>Goal - Monday, September 9, 2019, but no later than Sunday, September 15, 2019</td>
</tr>
<tr>
<td>Publish CoC Application, Priority Listing, and All Attachments</td>
<td>Goal - Monday, September 16, 2019, but no later than Saturday, September 28, 2019</td>
</tr>
<tr>
<td>Notify Stakeholders/Community/Applicants that Everything is Published</td>
<td>Goal - Monday, September 16, 2019, but no later than Saturday, September 28, 2019</td>
</tr>
<tr>
<td>NOFA Submission</td>
<td>Goal - Thursday, September 19, 2019, but no later than Monday, September 30, 2019</td>
</tr>
<tr>
<td>Reply to any Solo Applicant</td>
<td>Within 30 days of receipt of notice of solo applicant</td>
</tr>
</tbody>
</table>
Atlanta Continuum of Care Policy for the HUD FY2019 CoC NOFA Competition.

Introduction
In response to the Notice of Funding Availability (NOFA) for the 2019 Continuum of Care (CoC) Program Competition that the Department of Housing and Urban Development (HUD) released on July 3, 2019, Partners for HOME (PFH), as the Collaborative Applicant for the Atlanta CoC, is providing the following guidance for the competition process.

Contact Info
If you have any questions about this process, please email:
Amy Zaremba
Deputy Director, Grants and Performance Management
Partners for Home – Atlanta CoC
amzaremba@atlantaga.gov

Summary
As the Collaborative Applicant for the Atlanta Continuum of Care (CoC), Partners for HOME is responsible for organizing, collecting, and submitting the CoC Consolidated Application for the FY2019 CoC funding. This includes the CoC Application as well as the CoC Priority Listing. Included in this process is the oversight of the local competition to determine the CoC Priority Listing composition.

This announcement is being provided in accordance with the HUD NOFA and related guidance, which can be found here: https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices. Some key points from the NOFA that will apply to project applications, as well as to the CoC application, are listed below. Additionally, updated information and materials will be posted on the Partners for HOME website, which can be found here: https://partnersforhome.org/funding. While this document will provide an overview of the NOFA and local Atlanta process, all interested parties and applicants should read the NOFA and all related materials in their entirety, as well the materials that will be posted, throughout this process, on the Partners for HOME website.

HUD NOFA Policy Priorities

1) Ending homelessness for all persons.
2) Creating a systemic response to homelessness.
3) Strategically allocating and using resources.
4) Using an evidence-based approach.
5) Increasing employment.
6) Providing flexibility for Housing First with service participation requirements.

Atlanta CoC Guiding Principles

1) Disrupt the system.
2) Create right-size solutions by population.
3) Realign and leverage resources.
4) Create a performance driven system.

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2 ClearPath: Atlanta’s Five-Year Plan to Make Homelessness Rare, Brief, and Non-Recurring https://partnersforhome.org/wp-content/uploads/2017/12/Partners-for-HOME-Strategic-Plan-Brochure_FINAL.pdf
**Important Dates**

Please refer to the Partners for HOME website for the complete timeline, but some important dates include:

- **NOFA Released**: July 3, 2019
- **Policy and Applications Released**: No later than July 22, 2019
- **Interested Parties Meeting/Webinar**: July 23 (in person) and July 24 (webinar)
- **Review Applications Due**: August 5, 2019, 12noon
- **E-snaps Drafts and all Required Attachments Due**: August 21, 2019, 12noon
- **E-snaps Feedback Provided to Applicants**: No later than August 26, 2019
- **Preliminary Scores Released to Applicants to Review**: No later than August 22, 2019
- **Deadline for Applicants to Appeal Preliminary Score**: August 26, 2019, 12noon
- **Final E-snaps Applications Due**: September 6, 2019, 12noon
- **Applicants Notified of Inclusion in CoC Application**: No later than September 15, 2019
- **NOFA Submission Due**: No later than September 30, 2019

**Ranking and Review**

HUD is once again having CoCs rank project applications in two tiers. Tier One will consist of 94% of the CoC Annual Renewal Demand (ARD), which for the Atlanta CoC is approximately $6.92 million. Tier Two is the remaining 6% of the ARD plus the amount available to the CoC for bonus funding. For the Atlanta CoC, Tier Two totals approximately $766,000 ($400,410 remaining in the ARD plus $366,096 available for bonus funding).

Projects ranked in Tier One are relatively secure to be funded, while projects ranked in Tier Two are more vulnerable. HUD will fund projects in Tier Two based on a specific scoring criteria, including how the overall CoC application scores.

The Ranking and Review Committee, an independent group comprised of community members and representatives of the CoC, and approved by the Atlanta CoC Governing Council, will score and rank the individual projects based on HUD and CoC priorities and principles, which are consistent with those outlined in the NOFA. The recommendations from this Committee will be presented to the Governing Council for approval and they will then be announced to the CoC membership.

Recognizing the crucial roles coordinated entry and HMIS play in aligning with the HUD priorities and ending homelessness in the community, the HMIS and Coordinated Entry projects will be ranked in the middle of the Tier One projects.

With the above exception noted, in an effort to submit as strong an application as possible, the Ranking and Review Committee will also score and rank projects, primarily based on scores and criteria derived from the HUD priorities, as well as guidance provided in the NOFA. Due to the importance of coordinated entry and the housing first philosophy in addressing homelessness, the Ranking and Review Committee will also weigh those aspects with the project scores in determining their final ranking recommendation.

As the scoring criteria for renewal projects will be based primarily on performance data, newly awarded renewal projects which have not been operating long enough to have sufficient performance data and therefore cannot be ranked accordingly, will receive the median score for all data driven questions that cannot be derived.

New projects (explained in more detail next in this document) may be ranked above renewal projects that are underperforming. This includes new projects created from bonus funds. The Ranking and Review Committee will take project scores, project spending, NOFA guidance and strategy, and CoC principles into account when determining rank order.
**New Projects**
For this NOFA, HUD has outlined that funding for new projects would be available through bonus funds and reallocated funds, which can be from projected unspent funds from renewal projects or from funds recaptured from projects that will be reduced or not be put forth for renewal due to low scores. While HUD is allowing CoCs to submit new project applications for a few different project types (PSH, RRH, Joint TH-RRH, SSO for CE or HMIS), it is up to the CoC to determine the need for their community.

In *ClearPath*, Atlanta’s strategic plan to end homelessness, there is the community goal of adding 205 PSH units over five years, through the annual HUD CoC NOFA competition. Therefore, any reallocated or bonus funding will be used for tenant-based rental assistance (TBRA) PSH. In other words, only new applications for Permanent Supportive Housing, utilizing TBRA, are being accepted by the Atlanta CoC for this NOFA cycle.

**Consolidated Projects**
Again this year, HUD is allowing agencies that have two or more projects of the same project type to apply to have the grants consolidated into one award. If an agency chooses to apply for a consolidated project, they should first contact the local field office to get confirmation that consolidation is appropriate. If so, then the agency needs to submit separate project applications and one consolidated application. The separate project applications will be ranked individually, with the consolidated project sharing the rank number of one of the projects. If HUD approves the consolidated project, there would be one award contact issued.

If an agency submits a consolidated project, the Rank and Review Committee will determine the placement of the project, in line with the ranking of the two separate projects (it will rank with one of the two).

**Expansion Funding**
HUD is permitting CoCs to allow renewal projects to submit a new project application, in addition to the renewal application, if an agency wishes to expand an existing funded project. However, since the Atlanta CoC is looking to use any reallocated or bonus funding for new TBRA PSH projects, there are no projects currently eligible for expansion.

**Domestic Violence (DV) Bonus**
This year, there is again a separate pool of funding available for CoCs to apply for projects specifically for survivors of domestic violence. A CoC can apply for Rapid Rehousing and Joint Transitional-Rapid Rehousing projects and one Supportive Services Only-Coordinated Entry (SSO-CE) project specifically to enhance the process for domestic violence situations. The Atlanta CoC can apply for up to approximately $527,000 and applications for RRH projects from agencies and an SSO-CE project from Partners for HOME, which will be RFPd out in the event it is awarded, will be accepted. The Ranking and Review Committee will review available data to ascertain the need for such dedicated projects and if applicable, select and rank any such projects. HUD will review the projects listed as DV bonus projects, and if selected, the projects will be removed from the CoC list and will be awarded funds from the separate pool. If HUD does not select a project that the CoC lists as a DV bonus project for the DV bonus funds, the project will remain on the CoC priority list and may be funded as a new project. However, since the Atlanta CoC is looking to use any non-DV bonus funding for new tenant-based rental assistance PSH projects only, any DV bonus applications selected for ranking will be ranked at the bottom of Tier Two, so that any available funds are first used for TBRA PSH.
**Chronically Homeless Dedicated and DedicatedPLUS**

All renewal PSH projects in the Atlanta CoC are currently 100% dedicated to serve the chronic homeless population. HUD is again allowing new and renewal projects to be either dedicated to serving people who are chronically homeless or to be DedicatedPLUS projects, which expands the population that can be served. However, since any PSH projects that are DedicatedPlus need to serve both individuals and families, the Atlanta CoC renewal projects will remain 100% dedicated to serve the chronically homeless population and all new project applications will also need to be dedicated to serve 100% chronically homeless.

**General Information**

In addition to submitting the project application and all related materials to Partners for HOME to be scored and ranked, all new and renewal applications must also complete the HUD application process in e-snaps. Failure to do so will result in disqualification for funding.

This is a competitive process, within the CoC as well as within all other CoCs nationwide. Submitting an application to be scored, completing the e-snaps process, and/or being included in the CoC application to HUD does not guarantee funding.

While Partners for HOME, as the Collaborative Applicant, will email additional details of the competition, information will also be posted on the CoC webpage (https://partnersforhome.org/funding). It is the responsibility of the applicants to ensure that they check the website, as well as the HUD Exchange website (https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices).

**Appeals**

In accordance with 24 CFR part 578 and the NOFA, applicants have the right to appeal if they believe that they were improperly denied the right to participate in the CoC planning process in a reasonable manner; were improperly denied or decreased funding; or were improperly denied a Certification of Consistency from the local government with the Consolidated Plan. The appeal must be carried out as outlined in the NOFA.

**Disclaimer**

Partners for Home reserves the right to update or correct any of the information provided in this document, in the event of additional guidance from HUD or inadvertent error or omission.
Atlanta CoC NOFA Interested Parties Meeting
July 23, 2019 (in-person)
July 24, 2019 (webinar)
Process

• Atlanta CoC Review and Tiering
  – New and renewal applications
    • Review applications and required documents – August 5, 12noon
    • E-snaps application and required uploads – August 21, 12noon
  – Ranking and Review Committee

• HUD Submission
  – CoC Application
  – Priority Listing
  – Agency Applications
Renewal Project Review Submission
August 5, 2019, 12noon

• Review Application and Required Documents
  – SurveyMonkey online submission
  – A complete copy of all project documentation
  – Atlanta CoC MOU – will be posted and emailed
  – Atlanta CoC Supplemental Questionnaire – will be posted and emailed
  – A pdf from SAGE of the most recent APR that was submitted
  – A copy of any monitoring letters/correspondence (issues or not) since July 1, 2017
  – Any other documentation requested in the review process
New Projects (including DV Bonus)
Review Submission August 5, 2019, 12noon

• Review Application and Required Documents
  – *SurveyMonkey* online submission
  – Atlanta CoC MOU – will be posted and emailed
  – Atlanta CoC Supplemental Questionnaire – will be posted and emailed
  – Evidence of nonprofit status, if applicable
  – Most recent independent audit, if applicable
  – A complete copy of all project documentation, if already established
  – A copy of any monitoring letters/correspondence (issues or not) since July 1, 2017
  – Any other documentation requested in the review process
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Notice to 500+ people regarding local process opening soon, but no later than 07/22/19. (sent on 07/18/19)
Notice to 500+ people regarding local applications and materials ready and posted, with CoC Competition Policy attached (showing scoring criteria). (sent on 07/22/19)
Screenshot of website showing local process is open. (posted on 07/22/19; but screenshot 07/28/19)
Follow-up notice sent with presentation slides, which includes scoring criteria overview (sent on 07/31/19)

Good morning,

Thank you all, for your attendance either in-person or on one of the webinars. And, thank you, also, to those who were on the webinar yesterday for waiting out my technical issues. Sorry about that!

I realize that some of you attended the meetings last week, so this is a little tardy, but I wanted to reach out to make sure you had the information you needed for this application process.

I've attached the presentation that was reviewed. And, as mentioned, other materials are on the Partners for HOME website (https://partnersforhome.org/funding).

If you have any questions during this process, please reach out. As I think I mentioned in all the meetings, I cannot answer specific questions about the strengths of any application, but I can answer general process type questions.

Thanks, and I hope that you have a great day!

Amy Zarenda
Deputy Director
Partners for HOME
Atlanta Continue of Care
Screenshot of website showing scoring materials posted (posted 7/31/19, as stated in email above)
Atlanta Continuum of Care Policy for the HUD FY2019 CoC NOFA Competition.

Introduction
In response to the Notice of Funding Availability (NOFA) for the 2019 Continuum of Care (CoC) Program Competition that the Department of Housing and Urban Development (HUD) released on July 3, 2019, Partners for HOME (PFH), as the Collaborative Applicant for the Atlanta CoC, is providing the following guidance for the competition process.

Contact Info
If you have any questions about this process, please email:
Amy Zaremba
Deputy Director, Grants and Performance Management
Partners for Home – Atlanta CoC
amzaremba@atlantaga.gov

Summary
As the Collaborative Applicant for the Atlanta Continuum of Care (CoC), Partners for HOME is responsible for organizing, collecting, and submitting the CoC Consolidated Application for the FY2019 CoC funding. This includes the CoC Application as well as the CoC Priority Listing. Included in this process is the oversight of the local competition to determine the CoC Priority Listing composition.

This announcement is being provided in accordance with the HUD NOFA and related guidance, which can be found here: https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices. Some key points from the NOFA that will apply to project applications, as well as to the CoC application, are listed below. Additionally, updated information and materials will be posted on the Partners for HOME website, which can be found here: https://partnersforhome.org/funding. While this document will provide an overview of the NOFA and local Atlanta process, all interested parties and applicants should read the NOFA and all related materials in their entirety, as well the materials that will be posted, throughout this process, on the Partners for HOME website.

HUD NOFA Policy Priorities
1) Ending homelessness for all persons.
2) Creating a systemic response to homelessness.
3) Strategically allocating and using resources.
4) Using an evidence-based approach.
5) Increasing employment.
6) Providing flexibility for Housing First with service participation requirements.

Atlanta CoC Guiding Principles
1) Disrupt the system.
2) Create right-size solutions by population.
3) Realign and leverage resources.
4) Create a performance driven system.

---

2 ClearPath: Atlanta’s Five-Year Plan to Make Homelessness Rare, Brief, and Non-Recurring https://partnersforhome.org/wp-content/uploads/2017/12/Partners-for-HOME-Strategic-Plan-Brochure_FINAL.pdf
Important Dates
Please refer to the Partners for HOME website for the complete timeline, but some important dates include:

- NOFA Released: July 3, 2019
- Policy and Applications Released: No later than July 22, 2019
- Interested Parties Meeting/Webinar: July 23 (in person) and July 24 (webinar)
- Review Applications Due: August 5, 2019, 12noon
- E-snaps Drafts and all Required Attachments Due: August 21, 2019, 12noon
- E-snaps Feedback Provided to Applicants: No later than August 26, 2019
- Preliminary Scores Released to Applicants to Review: No later than August 22, 2019
- Deadline for Applicants to Appeal Preliminary Score: August 26, 2019, 12noon
- Final E-snaps Applications Due: September 6, 2019, 12noon
- Applicants Notified of Inclusion in CoC Application: No later than September 15, 2019
- NOFA Submission Due: No later than September 30, 2019

Ranking and Review
HUD is once again having CoCs rank project applications in two tiers. Tier One will consist of 94% of the CoC Annual Renewal Demand (ARD), which for the Atlanta CoC is approximately $6.92 million. Tier Two is the remaining 6% of the ARD plus the amount available to the CoC for bonus funding. For the Atlanta CoC, Tier Two totals approximately $766,000 ($400,410 remaining in the ARD plus $366,096 available for bonus funding).

Projects ranked in Tier One are relatively secure to be funded, while projects ranked in Tier Two are more vulnerable. HUD will fund projects in Tier Two based on a specific scoring criteria, including how the overall CoC application scores.

The Ranking and Review Committee, an independent group comprised of community members and representatives of the CoC, and approved by the Atlanta CoC Governing Council, will score and rank the individual projects based on HUD and CoC priorities and principles, which are consistent with those outlined in the NOFA. The recommendations from this Committee will be presented to the Governing Council for approval and they will then be announced to the CoC membership.

Recognizing the crucial roles coordinated entry and HMIS play in aligning with the HUD priorities and ending homelessness in the community, the HMIS and Coordinated Entry projects will be ranked in the middle of the Tier One projects.

With the above exception noted, in an effort to submit as strong an application as possible, the Ranking and Review Committee will also score and rank projects, primarily based on scores and criteria derived from the HUD priorities, as well as guidance provided in the NOFA. Due to the importance of coordinated entry and the housing first philosophy in addressing homelessness, the Ranking and Review Committee will also weigh those aspects with the project scores in determining their final ranking recommendation.

As the scoring criteria for renewal projects will be based primarily on performance data, newly awarded renewal projects which have not been operating long enough to have sufficient performance data and therefore cannot be ranked accordingly, will receive the median score for all data driven questions that cannot be derived.

New projects (explained in more detail next in this document) may be ranked above renewal projects that are underperforming. This includes new projects created from bonus funds. The Ranking and Review Committee will take project scores, project spending, NOFA guidance and strategy, and CoC principles into account when determining rank order.
**New Projects**

For this NOFA, HUD has outlined that funding for new projects would be available through bonus funds and reallocated funds, which can be from projected unspent funds from renewal projects or from funds recaptured from projects that will be reduced or not be put forth for renewal due to low scores. While HUD is allowing CoCs to submit new project applications for a few different project types (PSH, RRH, Joint TH-RRH, SSO for CE or HMIS), it is up to the CoC to determine the need for their community.

In *ClearPath*, Atlanta’s strategic plan to end homelessness, there is the community goal of adding 205 PSH units over five years, through the annual HUD CoC NOFA competition. Therefore, any reallocated or bonus funding will be used for tenant-based rental assistance (TBRA) PSH. In other words, only new applications for Permanent Supportive Housing, utilizing TBRA, are being accepted by the Atlanta CoC for this NOFA cycle.

**Consolidated Projects**

Again this year, HUD is allowing agencies that have two or more projects of the same project type to apply to have the grants consolidated into one award. If an agency chooses to apply for a consolidated project, they should first contact the local field office to get confirmation that consolidation is appropriate. If so, then the agency needs to submit separate project applications and one consolidated application. The separate project applications will be ranked individually, with the consolidated project sharing the rank number of one of the projects. If HUD approves the consolidated project, there would be one award contact issued.

If an agency submits a consolidated project, the Rank and Review Committee will determine the placement of the project, in line with the ranking of the two separate projects (it will rank with one of the two).

**Expansion Funding**

HUD is permitting CoCs to allow renewal projects to submit a new project application, in addition to the renewal application, if an agency wishes to expand an existing funded project. However, since the Atlanta CoC is looking to use any reallocated or bonus funding for new TBRA PSH projects, there are no projects currently eligible for expansion.

**Domestic Violence (DV) Bonus**

This year, there is again a separate pool of funding available for CoCs to apply for projects specifically for survivors of domestic violence. A CoC can apply for Rapid Rehousing and Joint Transitional-Rapid Rehousing projects and one Supportive Services Only-Coordinated Entry (SSO-CE) project specifically to enhance the process for domestic violence situations. The Atlanta CoC can apply for up to approximately $527,000 and applications for RRH projects from agencies and an SSO-CE project from Partners for HOME, which will be RFPd out in the event it is awarded, will be accepted. The Ranking and Review Committee will review available data to ascertain the need for such dedicated projects and if applicable, select and rank any such projects. HUD will review the projects listed as DV bonus projects, and if selected, the projects will be removed from the CoC list and will be awarded funds from the separate pool. If HUD does not select a project that the CoC lists as a DV bonus project for the DV bonus funds, the project will remain on the CoC priority list and may be funded as a new project. However, since the Atlanta CoC is looking to use any non-DV bonus funding for new tenant-based rental assistance PSH projects only, any DV bonus applications selected for ranking will be ranked at the bottom of Tier Two, so that any available funds are first used for TBRA PSH.
**Chronically Homeless Dedicated and DedicatedPLUS**

All renewal PSH projects in the Atlanta CoC are currently 100% dedicated to serve the chronic homeless population. HUD is again allowing new and renewal projects to be either dedicated to serving people who are chronically homeless or to be DedicatedPLUS projects, which expands the population that can be served. However, since any PSH projects that are DedicatedPlus need to serve both individuals and families, the Atlanta CoC renewal projects will remain 100% dedicated to serve the chronically homeless population and all new project applications will also need to be dedicated to serve 100% chronically homeless.

**General Information**

In addition to submitting the project application and all related materials to Partners for HOME to be scored and ranked, all new and renewal applications must also complete the HUD application process in e-snaps. Failure to do so will result in disqualification for funding.

This is a competitive process, within the CoC as well as within all other CoCs nationwide. Submitting an application to be scored, completing the e-snaps process, and/or being included in the CoC application to HUD does not guarantee funding.

While Partners for HOME, as the Collaborative Applicant, will email additional details of the competition, information will also be posted on the CoC webpage (https://partnersforhome.org/funding). It is the responsibility of the applicants to ensure that they check the website, as well as the HUD Exchange website (https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices).

**Appeals**

In accordance with 24 CFR part 578 and the NOFA, applicants have the right to appeal if they believe that they were improperly denied the right to participate in the CoC planning process in a reasonable manner; were improperly denied or decreased funding; or were improperly denied a Certification of Consistency from the local government with the Consolidated Plan. The appeal must be carried out as outlined in the NOFA.

**Disclaimer**

Partners for Home reserves the right to update or correct any of the information provided in this document, in the event of additional guidance from HUD or inadvertent error or omission.
Atlanta CoC NOFA Interested Parties Meeting
July 23, 2019 (in-person)
July 24, 2019 (webinar)
Disclaimer

• This is a GENERAL overview of the HUD and Atlanta CoC NOFA processes

• Applicants are responsible for reading the NOFA, regulations, and other related information as it is released on HUD’s web site (https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices), as well as all related Atlanta-based materials (https://partnersforhome.org/funding).
CoC Program Description

As stated in FY2019 NOFA:

“The CoC Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding...to quickly re-house (people who are) homeless...while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless; and to optimize self-sufficiency among those experiencing homelessness.”
2019 HUD Priorities for Funding

• Ending homelessness for all persons.
• Creating a systemic response to homelessness.
• Strategically allocating and using resources.
• Using an evidence-based approach.*
  – Prioritize projects based on data, cost-effectiveness, impact on positive housing outcomes
• Increasing employment.*

* New for 2019
2019 HUD Priorities for Funding (cont.)

• Providing flexibility for Housing First with service participation requirements. *
  – Priority to rapidly place people into permanent housing without preconditions, but allow for flexibility to use service participation requirements after housing stabilization.
  – However, in line with the Housing First philosophy and the goals of the Atlanta CoC, the Policy Committee and the CoC maintains that Housing First has proven to be most effective in not only securing housing, but maintaining it, therefore we will remain HF throughout

* New for 2019
Atlanta Priorities

• End Veteran Homelessness by 2017
• End Chronic Homelessness by 2019
• End Youth Homelessness by 2020
• End Family Homelessness by 2020

Guiding Principles

• Disrupt the system.
• Create right-size solutions by population.
• Realign and leverage resources.
• Create a performance driven system.
Renewal Project Scoring – will be posted

- **Data**
  - Populations and Subpopulations
  - Housing Stability
  - Increase in Income
  - Increase in Benefits

- **Program Policies and Procedures**
  - Program Entry and Ongoing Participation
  - Coordinated Entry Participation and Responsiveness
  - Adherence to Housing First (not only on paper but in practice)

- **Spend Down and Cost Efficiency**
- **Monitoring and Site Visit Audits**
- **Data Quality and Responsiveness**
- **CoC Participation and Responsiveness**
- **Utilization Rate/Move-In Timeframe**
New Project Scoring – will be posted

- Threshold Review
- Applicant Experience
- Management Structure
- Project Summary and Overall Quality of Application
- Ending Chronic Homelessness
- High Barriers to Housing and/or Special Needs
- Services Offered
- Populations and Sub-Populations
- Housing Stability
- Project Participant Income
- Budget
- Match
- Other Factors
Review Application and Required Documents

- *SurveyMonkey* online submission
- A complete copy of all project documentation
- Atlanta CoC MOU – will be posted and emailed
- Atlanta CoC Supplemental Questionnaire – will be posted and emailed
- A pdf from SAGE of the most recent APR that was submitted
- A copy of any monitoring letters/correspondence (issues or not) since July 1, 2017
- Any other documentation requested in the review process
New Projects (including DV Bonus)
Review Submission August 5, 2019, 12noon

- Review Application and Required Documents
  - *SurveyMonkey* online submission
  - Atlanta CoC MOU – will be posted and emailed
  - Atlanta CoC Supplemental Questionnaire – will be posted and emailed
  - Evidence of nonprofit status, if applicable
  - Most recent independent audit, if applicable
  - A complete copy of all project documentation, if already established
  - A copy of any monitoring letters/correspondence (issues or not) since July 1, 2017
  - Any other documentation requested in the review process
Atlanta CoC Ranking and Review Process

• Committee duties
  – Review projects and scores
  – Accept or reject projects
  – Rank into Tiers 1 or 2 all accepted projects
• NOFA Policy Committee
  – HMIS and Coordinated Entry – Tier 1
  – Newer projects that do not have data to be scored, will receive the median of the like scores
  – Rank based on scores, NOFA and HUD guidance and priorities, and ClearPath
  – Reallocation based on underspending and underperforming
  – Present recommendation to Governing Council for approval
• Notify each applicant in writing of the decision, and if rejected the reasons for the decision
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<tr>
<td>Q15 - Q18 - Agencies were to self-report and explain how many clients were accepted and denied from Coordinated Entry (CE) and how many came from outside of CE.</td>
<td>2 points if &quot;None of the Above&quot; was selected 0 points if any other options were selected</td>
</tr>
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<td>Q19 - Agencies were asked to indicate which, if any, of situations would prevent someone from being accepted into the program. &quot;PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.&quot;</td>
<td>2 points if &quot;None of the Above&quot; was selected 0 points if any other options were selected</td>
</tr>
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<td>Q20 Comments (no point value; for info only):</td>
<td></td>
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<td>Q21 - Agencies were asked to indicate which situations a participant not be terminated for. &quot;PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.&quot;</td>
<td>2 points if all of the options (five total: failure to participate in services; failure to make progress; loss of income; any other activity not in a lease; failure to pay rent) are listed. 0 points if there are less than all five listed.</td>
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<tr>
<td>Q22 Comments (no point value; for info only):</td>
<td></td>
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<td>Q23 - Agencies were asked to indicate if they use a harm reduction model and to provide a specific example. &quot;PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.&quot;</td>
<td>2 points if the project indicated a harm-reduction model was used and if a specific example was provided. Please note, simply stating, for example, that in the case of substance use, an agency encourages participants to not use, is not a specific example. 0 points if the project does not use a harm-reduction model or if they did not provide a specific example.</td>
</tr>
<tr>
<td>Q24 Comments (no point value; for info only):</td>
<td></td>
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<tr>
<td>Q25 - Agencies were asked to indicate if they had specific policies to prevent eviction. &quot;PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.&quot;</td>
<td>2 points if &quot;yes&quot; was selected and if they included the specific policies in their documents. 0 points if &quot;no&quot; was selected or if they selected yes, but did not include the policy.</td>
</tr>
<tr>
<td>Q26 Comments (no point value; for info only):</td>
<td></td>
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<tr>
<td>Q27 - Agencies were asked to indicate how many households were evicted and to explain the response. &quot;PFH staff will provide input on actual data and will score on that, and provide info for group meeting.&quot;</td>
<td></td>
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</tbody>
</table>
Q28 - Agencies were asked to indicate which, if any, situations were required for participants to move in.

**PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.**

1 point if no evictions or if any eviction was reasonable and in line with the agency policy.
0 points if there were any evictions that were not reasonable or in line with the policy or if no policy was included (since there would be no way to verify any eviction was in line with it).

(1 possible point)

Score

2 points if "None" was selected (aside from specific disabling condition, if indicated in comments that the grant dictated as such, or ID, as this was determined to be allowable)
0 points if any other options were selected

(2 possible points)

Q29 Comments and program materials (no point value; for info only):

Total

TOTAL (13 total possible points)

0

Category Possible Points

Populations and Sub-Populations Q32 (Confirm with Data Doc) - Agencies were required to report the actual percentages of various sub-populations that were served over the course of one year.

If 7-10 sub-populations are 40% or more = 3 points
If 4-6 sub-populations are 40% or more = 2 points
If 2 or 3 sub-populations are 40% or more = 1 point

(3 possible points)

Score

Q33 (Confirm with Data Doc) - Increase in percent of exits to permanent housing

100% (or no exits) = 6 points
92% - 99% = 3 points
86 - 91% = 1 point
Below 85% = 0 points

(6 possible points)

Score

2017-2018 (Q33a) is higher or equal to 2017-2018 (Q33b), or both are 100% (or no exits) = 2 points
2017-2018 (Q33b) is higher or equal than 2018-2019 (Q33a), unless both are 100% (or no exits) = 0 points

(2 possible points)

Score

Q35a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Percent who maintained or obtained other permanent housing

100% = 6 points
92% - 99% = 3 points
86 - 91% = 1 point
Below 85% = 0 points

(6 possible points)

Score

2018-2019 (Q35a) is higher or equal to 2017-2018 (Q35b), or both are 100% = 2 points
2017-2018 (Q35b) is higher or equal than 2018-2019 (Q35a), unless both are 100% = 0 points

(2 possible points)

Score

Q34 and Q36 - Comments (no point value; for info only):

Total

TOTAL (16 total possible points)

0

Category Possible Points

Q37a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Gain or Increase in Earned Income

20% or above = 3 points
15 - 19% = 1 point
Below 15% = 0 points

(3 possible points)

Score

Q37 (Confirm with Data Doc) - Gain or Increase in Earned Income

Score
### Project Participant Income

#### Q37 (General, applicable to any income)

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q37a (APR July 1, 2018 – June 30, 2019) (Confirm with Data Doc) - Gain or Increase in Other Income</td>
<td>2 possible points</td>
</tr>
<tr>
<td>Q37b (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Gain or Increase in Any Income</td>
<td>3 possible points</td>
</tr>
</tbody>
</table>

#### Q38 (Confirm with Data Doc) - Gain or Increase in Any Income

<table>
<thead>
<tr>
<th>Year</th>
<th>Comparison</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 - 2019 vs. 2017 - 2018</td>
<td>Higher or equal</td>
<td>2</td>
</tr>
<tr>
<td>2017 - 2018 vs. 2018 - 2019</td>
<td>Lower or equal</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Q39 - Comments (no point value; for info only):

#### Q40 (Confirm with Data Doc) - Increase in Mainstream Benefits

<table>
<thead>
<tr>
<th>Percentile</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>85% or above</td>
<td>3</td>
</tr>
<tr>
<td>75% - 84%</td>
<td>1</td>
</tr>
<tr>
<td>Below 75%</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Q41 Comments (no point value; for info only):

### Mainstream (Non-Cash) Benefits

#### Q42a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Health Insurance - Stayers

<table>
<thead>
<tr>
<th>Percentile</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>75% or above</td>
<td>2</td>
</tr>
<tr>
<td>65% - 74%</td>
<td>1</td>
</tr>
<tr>
<td>Below 65%</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Q42a and Q43a (Confirm with Data Doc) - Health Insurance Increase - Stayers

<table>
<thead>
<tr>
<th>Year</th>
<th>Comparison</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 - 2019 vs. 2017 - 2018</td>
<td>Higher or equal</td>
<td>1</td>
</tr>
<tr>
<td>2017 - 2018 vs. 2018 - 2019</td>
<td>Lower or equal</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Q42b (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Health Insurance - Leavers

<table>
<thead>
<tr>
<th>Percentile</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>75% or above</td>
<td>2</td>
</tr>
<tr>
<td>65% - 74%</td>
<td>1</td>
</tr>
<tr>
<td>Below 65%</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Q42b and Q43b (Confirm with Data Doc) - Health Insurance Increase - Leavers

<table>
<thead>
<tr>
<th>Year</th>
<th>Comparison</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 - 2019 vs. 2017 - 2018</td>
<td>Higher or equal</td>
<td>1</td>
</tr>
<tr>
<td>2017 - 2018 vs. 2018 - 2019</td>
<td>Lower or equal</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Q44 Comments (no point value; for info only):

### Other Income

#### Q38b  (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Gain or Increase in Other Income

<table>
<thead>
<tr>
<th>Percentile</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>20% or above</td>
<td>3</td>
</tr>
<tr>
<td>15% - 19%</td>
<td>1</td>
</tr>
<tr>
<td>Below 15%</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Q39 - Comments (no point value; for info only):

### Total

**Score:** 0

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q40a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Mainstream (Non-Cash) Benefits</td>
<td>3 possible points</td>
</tr>
<tr>
<td>Q40 (Confirm with Data Doc) - Increase in Mainstream Benefits</td>
<td>2 possible points</td>
</tr>
<tr>
<td>Q42a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Health Insurance - Stayers</td>
<td>2 possible points</td>
</tr>
<tr>
<td>Q42a and Q43a (Confirm with Data Doc) - Health Insurance Increase - Stayers</td>
<td>1 possible point</td>
</tr>
<tr>
<td>Q42b (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Health Insurance - Leavers</td>
<td>2 possible points</td>
</tr>
<tr>
<td>Q42b and Q43b (Confirm with Data Doc) - Health Insurance Increase - Leavers</td>
<td>1 possible point</td>
</tr>
</tbody>
</table>

Q44 Comments (no point value; for info only):
<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Utilization Rate and Length of Time between Project Start date and Project Move-in</td>
<td>Q45 - Q47 (Confirm with Data Doc) - Percent of bed/unit utilization - Increase in 2018-2019?</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Comments (No point value - info purposes only)</td>
<td></td>
</tr>
<tr>
<td>Severity of Needs - Percent of Persons Served with 3+ Physical or Mental health Conditions</td>
<td>Q74 (Confirm with Data Doc) - Percent of persons with 3+ Conditions</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Comments (No point value - info purposes only)</td>
<td></td>
</tr>
<tr>
<td>Project Summary and Overall Quality of Application</td>
<td>Q4 and overall explanations (Please take into consideration the overall quality of the application. Did the applicant take the time to thoroughly respond to the Qs? Is the application professionally done?)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Comments (2 possible points):</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL (2 total possible points)</td>
<td>0</td>
</tr>
<tr>
<td>Bonus Points</td>
<td>Q31 - 1 point if 70% or more of the clients served are fleeing domestic violence</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Q31 - 1 point if 70% or more of the clients served as youth households</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Q31 - 1 point if 70% or more of the clients served have zero cash income at entry</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 point if the explanations provided for any decrease in performance from 2017-2018 are thorough and warrant acknowledgement</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL (4 total possible points)</td>
<td>0</td>
</tr>
<tr>
<td>Other Factors (Partners for Home staff will provide these scores, based on HUD financial information, HMIS reports, and attendance)</td>
<td>Spend Down and Cost Efficiency (data) Factors: 1. Spenddown 2. Quarterly Drawdowns 3. Cost Effectiveness (2 possible points)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>HMIS Accuracy and Responsiveness (data and attendance) Factors: 1. Data completeness and accuracy (pulled from ClientTrack) 2. Submission of accurate and timely data for HIC and other requests (including but not limited to System Performance Measure requests and NOFA-prep requests) 3. User group and training participation (2 possible points)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Timely APR Submission (data) Factors: 1. APR submitted to SAGE within 90 days of grant ending (1 possible point)</td>
<td></td>
</tr>
</tbody>
</table>
### CoC Participation (attendance)

**Factors:**
1. Attendance at CoC meetings
2. Attendance at mandatory trainings
3. Participation in PIT Week

(3 possible points)

### Adherence to Housing First (input from PFH staff, in practice)

**Factors:**
1. Input regarding barriers to entry
2. Input regarding actual terminations and attempted terminations
3. Input regarding feedback on program restrictions and rules (in practice)

(10 possible points)

### Participation in Coordinated Entry (attendance, data, and input from PFH staff)

**Factors:**
1. Attendance at meetings
2. Responsiveness to emails (vacancies/referrals)
3. Number of vacancies filled through CE
4. Number of referrals offered through CE

(10 possible points)

**TOTAL (28 possible points)**: 0

### Deductions

In addition to the application, there were several documents that agencies were required to submit with the application to be considered complete. One point will be deducted for each document that was not included or that was not initially included but sent in late.

- Complete Intake Packet (minus 1)
- House Rules and Policies (minus 1 point)
- Client Handbook (minus 1 point)
- Client Termination and Appeals Process (minus 1 point)
- SAGE APR from most recently completed grant year (minus 1 point)
- Monitoring or Site Visit Letters (minus 1 point)
- 2018 Atlanta Supplemental Questionnaire (minus 1 point)
- 2018 Atlanta CoC MOU (minus 1 point)

**TOTAL (minus 8 total possible points)**: 0

### Category Total Possible Points Score

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Policies and Procedures</td>
<td>13 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Populations and Sub-Populations</td>
<td>3 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Housing Stability</td>
<td>16 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Project Participant Income</td>
<td>10 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Mainstream (Non-Cash) Benefits</td>
<td>11 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Project Summary and Overall Quality</td>
<td>2 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Bonus Points</td>
<td>4 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Other Factors</td>
<td>28 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Deductions</td>
<td>Minus 8 possible points</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>28 possible points</strong></td>
<td><strong>0</strong></td>
</tr>
<tr>
<td><strong>Percent</strong></td>
<td></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

(PFH staff will provide any deductions)
<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q19 - Agencies were asked to indicate which situations would prevent someone from being accepted into the program. <strong>PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.</strong></td>
<td>2 points if &quot;None of the Above&quot; was selected 0 points if any other options were selected</td>
<td>(2 possible points)</td>
</tr>
<tr>
<td>Q21 - Agencies were asked to indicate which situations a participant <em>not</em> be terminated for. <strong>PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.</strong></td>
<td>2 points if all of the options (five total: failure to participate in services; failure to make progress; loss of income; any other activity not in a lease; failure to pay rent) are listed 0 points if there are less than all five listed.</td>
<td>(2 possible points)</td>
</tr>
<tr>
<td>Q23 - Agencies were asked to indicate if they use a harm reduction model and to provide a specific example. <strong>PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.</strong></td>
<td>2 points if the project indicated a harm-reduction model was used <em>and</em> if a specific example was provided. Please note, simply stating, for example, that in the case of substance use, an agency encourages participants to not use, is not a specific example. 0 points if the project does not use a harm-reduction model <em>or</em> if they did not provide a specific example.</td>
<td>(2 possible points)</td>
</tr>
<tr>
<td>Q25 - Agencies were asked to indicate if they had specific policies to prevent eviction. <strong>PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.</strong></td>
<td>2 points if &quot;yes&quot; was selected <em>and</em> if they included the specific policies in their documents. 0 points if &quot;no&quot; was selected <em>or</em> if they selected yes, but did not include the policy.</td>
<td>(2 possible points)</td>
</tr>
<tr>
<td>Q27 - Agencies were asked to indicate how many households were evicted and to explain the response. <strong>PFH staff will provide input on actual data and will score on that, and provide info for group meeting.</strong></td>
<td>Score</td>
<td></td>
</tr>
</tbody>
</table>
1 point if no evictions or any eviction was reasonable and in line with the agency policy.
0 points if there were any evictions that were not reasonable or in line with the policy or if no policy was included (since there would be no way to verify any eviction was in line with it).

Q28 - Agencies were asked to indicate which, if any, situations were required for participants to move in.
**PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.**

Score
(1 possible point)

2 points if "None" was selected (aside from specific disabling condition, if indicated in comments that the grant dictated as such, or ID, as this was determined to be allowable)
0 points if any other options were selected

(2 possible points)

Q29 Comments and program materials (no point value; for info only):

TOTAL
(13 total possible points)
0

### Category: Populations and Sub-Populations
**Possible Points**

<table>
<thead>
<tr>
<th>Q33 (Confirm with Data Doc) - Agencies were required to report the actual percentages of various sub-populations that were served over the course of one year.</th>
</tr>
</thead>
<tbody>
<tr>
<td>If 7–10 sub-populations are 40% or more = 3 points</td>
</tr>
<tr>
<td>If 4–6 sub-populations are 40% or more = 2 points</td>
</tr>
<tr>
<td>If 2 or 3 sub-populations are 40% or more = 1 point</td>
</tr>
</tbody>
</table>

(3 possible points)

### Category: Housing Stability
**Possible Points**

<table>
<thead>
<tr>
<th>Q33a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Of the persons who exited, percent who exited to a positive housing destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>100% (or no exits) = 6 points</td>
</tr>
<tr>
<td>92% - 99% = 3 points</td>
</tr>
<tr>
<td>86 - 91% = 1 point</td>
</tr>
<tr>
<td>Below 85% = 0 points</td>
</tr>
</tbody>
</table>

(6 possible points)

<table>
<thead>
<tr>
<th>Q33 (Confirm with Data Doc) - Increase in percent of exits to permanent housing</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-2019 (Q33a) is higher or equal to 2017-2018 (Q33b), or both are 100% (or no exits) = 2 points</td>
</tr>
<tr>
<td>2017-2018 (Q33b) is higher or equal than 2018-2019 (Q33a), unless both are 100% (or no exits) = 0 points</td>
</tr>
</tbody>
</table>

(2 possible points)

<table>
<thead>
<tr>
<th>Q35a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Percent who maintained or obtained other permanent housing</th>
</tr>
</thead>
<tbody>
<tr>
<td>100% = 6 points</td>
</tr>
<tr>
<td>92% - 99% = 3 points</td>
</tr>
<tr>
<td>86 - 91% = 1 point</td>
</tr>
<tr>
<td>Below 85% = 0 points</td>
</tr>
</tbody>
</table>

(6 possible points)

<table>
<thead>
<tr>
<th>Q35 (Confirm with Data Doc) - Increase in housing stability</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-2019 (Q35a) is higher or equal to 2017-2018 (Q35b), or both are 100% = 2 points</td>
</tr>
<tr>
<td>2017-2018 (Q35b) is higher or equal than 2018-2019 (Q35a), unless both are 100% = 0 points</td>
</tr>
</tbody>
</table>

(2 possible points)

### Category: Increase in Earned Income
**Possible Points**

<table>
<thead>
<tr>
<th>Q37a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Gain or Increase in Earned Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>20% or above = 3 points</td>
</tr>
<tr>
<td>15 - 19% = 1 point</td>
</tr>
<tr>
<td>Below 15% = 0 points</td>
</tr>
</tbody>
</table>

(3 possible points)

<table>
<thead>
<tr>
<th>Q37 (Confirm with Data Doc) - Gain or Increase in Earned Income</th>
</tr>
</thead>
</table>

TOTAL
(16 total possible points)
0
## Project Participant Income

### 2018 - 2019 (Q37a) is higher than 2017 - 2018 (Q37b) (or both are 100%)
- 2 points

### 2017 - 2018 (Q37b) is higher or equal than 2018 - 2019 (Q37a), unless both are 100%
- 0 points

(2 possible points)

### 20% or above = 3 points

### 15 - 19% = 1 point

### Below 15% = 0 points

(3 possible points)

### 2017 - 2018 (Q38b) is higher or equal than 2018 - 2019 (Q38a), unless both are 100%
- 0 points

(2 possible points)

### 2018 - 2019 (Q38a) is higher than 2017 - 2018 (Q38b), or both are 100%
- 2 points

(3 possible points)

### 20% or above = 3 points

### 15 - 19% = 1 point

### Below 15% = 0 points

(3 possible points)

### 2017 - 2018 (Q39) is Comments
- for info only:

### 2018 - 2019 (Q39) is Comments
- for info only:

### 2017 - 2018 (Q39) is Comments
- for info only:

(10 total possible points) 0

### Category Possible Points

<table>
<thead>
<tr>
<th>Q40a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Mainstream (Non-Cash) Benefits</th>
</tr>
</thead>
<tbody>
<tr>
<td>85% or above = 3 points</td>
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<tr>
<td>75% - 84% = 1 point</td>
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<tr>
<td>Below 75% = 0 points</td>
</tr>
<tr>
<td>3 possible points</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Q40 (Confirm with Data Doc) - Increase in Mainstream Benefits</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 - 2019 (Q40a) is higher than 2017 - 2018 (Q40b), or both are 100% = 2 points</td>
</tr>
<tr>
<td>2017 - 2018 (Q40b) is higher than or equal to 2018 - 2019 (Q40a), unless both are 100% = 0 points</td>
</tr>
<tr>
<td>(2 possible points)</td>
</tr>
</tbody>
</table>

### Q42a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Health Insurance - Stayers

| 75% or above = 2 points |
| 65% - 74% = 1 point |
| Below 65% = 0 points |
| (2 possible points) |

### Q42a and Q43a (Confirm with Data Doc) - Health Insurance Increase - Stayers

| 2018 - 2019 (Q42a) is higher than 2017 - 2018 (Q43a), or both are 100% |
| 2017 - 2018 (Q42a) is higher than or equal to 2018 - 2019 (Q43a), unless both are 100% |
| (1 possible point) |

### Q42b (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Health Insurance - Leavers

| 75% or above = 2 points |
| 65% - 74% = 1 point |
| Below 65% = 0 points |
| (2 possible points) |

### Q42b and Q43b (Confirm with Data Doc) - Health Insurance Increase - Leavers

| 2018 - 2019 (Q43b) is higher than 2017 - 2018 (Q43b), or both are 100% |
| 2017 - 2018 (Q43b) is higher than or equal to 2018 - 2019 (Q43b), unless both are 100% |
| (1 possible point) |

### Q44 Comments (no point value; for info only):
<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Utilization Rate and Length of Time between Project Start date and Project Move-in</strong></td>
<td>Q45 - Q47 (Confirm with Data Doc) - Percent of bed/unit utilization - Increase in 2018-2019?</td>
<td>Comments (No point value - info purposes only)</td>
</tr>
<tr>
<td><strong>Severity of Needs - Percent of Persons Served with 3+ Physical or Mental health Conditions</strong></td>
<td>Q74 (Confirm with Data Doc) - Percent of persons with 3+ Conditions</td>
<td>Comments (No point value - info purposes only)</td>
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<tr>
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<td>Q14 and overall explanations (Please take into consideration the overall quality of the application. Did the applicant take the time to thoroughly respond to the Qs? Is the application professionally done?)</td>
<td>Comments (2 possible points):</td>
</tr>
<tr>
<td><strong>Bonus Points</strong></td>
<td>Q31 - 1 point if 70% or more of the clients served are fleeing domestic violence</td>
<td></td>
</tr>
<tr>
<td><strong>Other Factors</strong></td>
<td>Spend Down and Cost Efficiency (data)</td>
<td>Factors: 1. Spenddown 2. Quarterly Drawdowns 3. Cost Effectiveness</td>
</tr>
</tbody>
</table>
## CoC Participation (attendance)

### Factors:
1. Attendance at CoC meetings
2. Attendance at mandatory trainings
3. Participation in PIT Week

(3 possible points)

### Adherence to Housing First (input from PFH staff, in practice)

### Factors:
1. Input regarding barriers to entry
2. Input regarding actual terminations and attempted terminations
3. Input regarding feedback on program restrictions and rules (in practice)

(10 possible points)

### Participation in Coordinated Entry (attendance, data, and input from PFH staff)

### Factors:
1. Attendance at meetings
2. Responsiveness to emails (vacancies/referrals)
3. Number of vacancies filled through CE
4. Number of referrals offered through CE

(10 possible points)

### TOTAL

(28 possible points) 0

## Deductions

In addition to the application, there were several documents that agencies were required to submit with the application to be considered complete. One point will be deducted for each document that was not included or that was not initially included but sent in late.

- Complete Intake Packet (minus 1)
- House Rules and Policies (minus 1 point)
- Client Handbook (minus 1 point)
- Client Termination and Appeals Process (minus 1 point)
- SAGE APR from most recently completed grant year (minus 1 point)
- Monitoring or Site Visit Letters (minus 1 point)
- 2018 Atlanta Supplemental Questionnaire (minus 1 point)
- 2018 Atlanta CoC MOU (minus 1 point)

### TOTAL

(minus 8 total possible points) 0

---

## Category

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Policies and Procedures</td>
<td>13 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Populations and Sub-Populations</td>
<td>3 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Housing Stability</td>
<td>16 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Project Participant Income</td>
<td>10 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Mainstream (Non-Cash) Benefits</td>
<td>11 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Project Summary and Overall Quality</td>
<td>2 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Bonus Points</td>
<td>4 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Other Factors</td>
<td>28 possible points</td>
<td>0</td>
</tr>
<tr>
<td>Deductions</td>
<td>Minus 8 possible points</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

**Percent** 0
<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q15 - Q18 - Agencies were to self-report and explain how many clients were accepted and denied from Coordinated Entry (CE) and how many came from outside of CE.</td>
<td>2 points if they report 100% participants are from CE, and if there were no CE denials, unless justifiable, and if no enrollments did not come from CE. 0 points if any of the above is not indicated.</td>
<td>2</td>
</tr>
<tr>
<td>Q15 - Q18 Comments (no point value; for info only):</td>
<td>Agency receives all referrals from CE and has not denied any referrals.</td>
<td></td>
</tr>
<tr>
<td>Q19 - Agencies were asked to indicate which, if any, of situations would prevent someone from being accepted into the program. <strong>PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.</strong></td>
<td>2 points if “None of the Above” was selected 0 points if any other options were selected</td>
<td>2</td>
</tr>
<tr>
<td>Q20 Comments (no point value; for info only):</td>
<td>Agency demonstrates and abides by Housing First model.</td>
<td></td>
</tr>
<tr>
<td>Q21 - Agencies were asked to indicate which situations a participant not be terminated for. <strong>PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.</strong></td>
<td>2 points if all of the options (five total: failure to participate in services; failure to make progress; loss of income; any other activity not in a lease; failure to pay rent) are listed. 0 points if there are less than all five listed.</td>
<td>2</td>
</tr>
<tr>
<td>Q22 Comments (no point value; for info only):</td>
<td>Agency follow Housing First model requirements regarding barriers.</td>
<td></td>
</tr>
<tr>
<td>Q23 - Agencies were asked to indicate if they use a harm reduction model and to provide a specific example. <strong>PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.</strong></td>
<td>2 points if the project indicated a harm-reduction model was used and if a specific example was provided. Please note, simply stating, for example, that in the case of substance use, an agency encourages participants to not use, is not a specific example. 0 points if the project does not use a harm-reduction model or if they did not provide a specific example.</td>
<td>2</td>
</tr>
<tr>
<td>Q24 Comments (no point value; for info only):</td>
<td>Agency uses harm reduction model and provided a few specific examples of their services related to harm reduction - agency provides HIV education and partners with a substance abuse counseling center to provide weekly classes to clients.</td>
<td></td>
</tr>
</tbody>
</table>
### Q25

Agencies were asked to indicate if they had specific policies to prevent eviction. **PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.**

<table>
<thead>
<tr>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 points if &quot;yes&quot; was selected and if they included the specific policies in their documents.</td>
</tr>
<tr>
<td>0 points if &quot;no&quot; was selected or if they selected yes, but did not include the policy.</td>
</tr>
</tbody>
</table>

(2 possible points)

### Q26

Comments (no point value; for info only):
Agency has clear and specific policy to prevent evictions which are included in their policy and procedure manual.

### Q27

Agencies were asked to indicate how many households were evicted and to explain the response. **PFH staff will provide input on actual data and will score on that, and provide info for group meeting.**

<table>
<thead>
<tr>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 point if no evictions or if any eviction was reasonable and in line with the agency policy.</td>
</tr>
<tr>
<td>0 points if there were any evictions that were not reasonable or in line with the policy or if no policy was included (since there would be no way to verify any eviction was in line with it!).</td>
</tr>
</tbody>
</table>

(1 possible point)

### Q28

Agencies were asked to indicate which, if any, situations were required for participants to move in. **PFH staff will provide input on actual situations and will score on that, and provide info for group meeting.**

<table>
<thead>
<tr>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 points if &quot;None&quot; was selected (aside from specific disabling condition, if indicated in comments that the grant dictated as such, or ID, as this was determined to be allowable)</td>
</tr>
<tr>
<td>0 points if any other options were selected</td>
</tr>
</tbody>
</table>

(2 possible points)

### Q29

Comments and program materials (no point value; for info only):
Agency does not have any requirements outside of having a mental or physical disability. Agency abides by Housing First Model.

### TOTAL

(13 total possible points)

## Category Possible Points

### Populations and Sub-Populations

Q32 (Confirm with Data Doc) - Agencies were required to report the actual percentages of various sub-populations that were served over the course of one year.

<table>
<thead>
<tr>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>If 7–10 sub-populations are 40% or more = 3 points</td>
</tr>
<tr>
<td>If 4–6 sub-populations are 40% or more = 2 points</td>
</tr>
<tr>
<td>If 2 or 3 sub-populations are 40% or more = 1 point</td>
</tr>
</tbody>
</table>

(3 possible points)

### Category Possible Points

Q33a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Of the persons who exited, percent who exited to a positive housing destination

<table>
<thead>
<tr>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>100% (or no exits) = 6 points</td>
</tr>
<tr>
<td>92% - 99% = 3 points</td>
</tr>
<tr>
<td>86 - 91% = 1 point</td>
</tr>
<tr>
<td>Below 85% = 0 points</td>
</tr>
</tbody>
</table>

(6 possible points)
### Housing Stability

<table>
<thead>
<tr>
<th>Q33 (Confirm with Data Doc) - Increase in percent of exits to permanent housing</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-2019 (Q33a) is higher or equal to 2017-2018 (Q33b), or both are 100% (or no exits) = 2 points</td>
<td>0</td>
</tr>
<tr>
<td>2017-2018 (Q33b) is higher or equal than 2018-2019 (Q33a), unless both are 100% (or no exits) = 0 points</td>
<td>(2 possible points)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Q35a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Percent who maintained or obtained other permanent housing</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>100% = 6 points</td>
<td>1</td>
</tr>
<tr>
<td>92% - 99% = 3 points</td>
<td></td>
</tr>
<tr>
<td>86% - 91% = 1 point</td>
<td></td>
</tr>
<tr>
<td>Below 85% = 0 points</td>
<td>(6 possible points)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Q38 (Confirm with Data Doc) - Increase in housing stability</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-2019 (Q35a) is higher or equal to 2017-2018 (Q35b), or both are 100% = 2 points</td>
<td>0</td>
</tr>
<tr>
<td>2017-2018 (Q35b) is higher or equal than 2018-2019 (Q35a), unless both are 100% = 0 points</td>
<td>(2 possible points)</td>
</tr>
</tbody>
</table>

**Q34 and Q36 - Comments (no point value; for info only):**
Agency did not provide an explanation for decreases from 2017-2018 to 2018-2019 for Q33 and Q35. Agency did not provide any future improvements, they provided a description of their current services/program description.

**TOTAL**

(16 total possible points)

### Project Participant Income

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q37a (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Gain or Increase in Earned Income</td>
<td>Score</td>
</tr>
<tr>
<td>20% or above = 3 points</td>
<td>0</td>
</tr>
<tr>
<td>15 - 19% = 1 point</td>
<td></td>
</tr>
<tr>
<td>Below 15% = 0 points</td>
<td>(3 possible points)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Q37 (Confirm with Data Doc) - Gain or Increase in Earned Income</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 - 2019 (Q37a) is higher than 2017 - 2018 (Q37b) (or both are 100%) = 2 points</td>
<td>2</td>
</tr>
<tr>
<td>2017 - 2018 (Q37b) is higher or equal than 2018 - 2019 (Q37a), unless both are 100% = 0 points</td>
<td>(2 possible points)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Q38b (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Gain or Increase in Other Income</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>20% or above = 3 points</td>
<td>3</td>
</tr>
<tr>
<td>15 - 19% = 1 point</td>
<td></td>
</tr>
<tr>
<td>Below 15% = 0 points</td>
<td>(3 possible points)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Q38 (Confirm with Data Doc) - Gain or Increase in Any Income</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 - 2019 (Q38a) is higher than 2017-2018 (Q38b) (or both are 100%) = 2 points</td>
<td>2</td>
</tr>
<tr>
<td>2017 - 2018 (Q38b) is higher or equal than 2018 - 2019 (Q38a), unless both are 100% = 0 points</td>
<td>(2 possible points)</td>
</tr>
</tbody>
</table>

**Q39 - Comments (no point value; for info only):**
Agency partners with employment agency that allows agency to refer clients without income to entry level jobs. Case managers assist clients with job readiness such as resume building, job applications and screen for benefits.
<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Q40a</strong> (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Mainstream (Non-Cash) Benefits</td>
<td>85% or above = 3 points 75% - 84%% = 1 point Below 75% = 0 points</td>
<td>(3 possible points) 0</td>
</tr>
<tr>
<td><strong>Q40</strong> (Confirm with Data Doc) - Increase in Mainstream Benefits</td>
<td>2018 - 2019 (Q40a) is higher than 2017 - 2018 (Q40b), or both are 100% = 2 points 2017 - 2018 (Q40b) is higher than or equal to 2018 - 2019 (Q40a), unless both are 100% = 0 points</td>
<td>(2 possible points) 0</td>
</tr>
<tr>
<td><strong>Q42a</strong> (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Health Insurance - Stayers</td>
<td>75% or above = 2 points 65% - 74%% = 1 point Below 65% = 0 points</td>
<td>(2 possible points) 2</td>
</tr>
<tr>
<td><strong>Q42a and Q43a</strong> (Confirm with Data Doc) - Health Insurance Increase - Stayers</td>
<td>2018 - 2019 (Q42a) is higher than 2017 - 2018 (Q43a), or both are 100% = 1 point 2017 - 2018 (Q42a) is higher than or equal to 2018 - 2019 (Q43a), unless both are 100% = 0 points</td>
<td>(1 possible point) 0</td>
</tr>
<tr>
<td><strong>Q42b</strong> (APR July 1, 2018 – June, 30, 2019) (Confirm with Data Doc) - Health Insurance - Leavers</td>
<td>75% or above = 2 points 65% - 74%% = 1 point Below 65% = 0 points</td>
<td>(2 possible points) 2</td>
</tr>
<tr>
<td><strong>Q42b and Q43b</strong> (Confirm with Data Doc) - Health Insurance Increase - Leavers</td>
<td>2018 - 2019 (Q42b) is higher than 2017 - 2018 (Q43b), or both are 100% = 1 point 2017 - 2018 (Q42b) is higher than or equal to 2018 - 2019 (Q43b), unless both are 100% = 0 points</td>
<td>(1 possible point) 1</td>
</tr>
</tbody>
</table>

**Q41 Comments (no point value; for info only):**
Agency serves a high number of clients with mental or physical health therefore a lot of them have SSI/SSDI cases pending. Agency would like to increase percentage but does not provide a detailed plan. Agency states they have a screening tool that identifies needs for mainstream services.

**Q44 Comments (no point value; for info only):**
Case management staff are certified SOAR training which allows clients to directly connected to benefits, including health insurance.
<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Utilization Rate and Length of Time between Project Start date and Project Move-in</td>
<td>Q45 - Q47 (Confirm with Data Doc) - Percent of bed/unit utilization - Increase in 2018-2019? Comments (No point value - info purposes only) There was no increase in 2018-2019, there was a 3% decrease from last year. Agency reported there was no wait on length of time to move in since clients are able to move in the day of referral.</td>
<td></td>
</tr>
<tr>
<td>Severity of Needs - Percent of Persons Served with 3+ Physical or Mental health Conditions</td>
<td>Q74 (Confirm with Data Doc) - Percent of persons with 3+ Conditions Comments (No point value - info purposes only) Percentage of severity of needs has increased by 4% in 2018-2019.</td>
<td></td>
</tr>
<tr>
<td>Project Summary and Overall Quality of Application</td>
<td>Q14 and overall explanations (Please take into consideration the overall quality of the application. Did the applicant take the time to thoroughly respond to the Qs? Is the application professionally done?) Comments (2 possible points): Quality of application was good, it seems like it was professionally completed. Agency was thorough in answering questions and providing explanation when required.</td>
<td>2</td>
</tr>
<tr>
<td>Bonus Points</td>
<td>Q31 - 1 point if 70% or more of the clients served are fleeing domestic violence 0 Q31 - 1 point if 70% or more of the clients served as youth households 0 Q31 - 1 point if 70% or more of the clients served have zero cash income at entry 0 1 point if the explanations provided for any decrease in performance from 2017-2018 are thorough and warrant acknowledgement 0</td>
<td>0</td>
</tr>
</tbody>
</table>

TOTAL (11 total possible points) 5

TOTAL (2 total possible points) 2

TOTAL (4 total possible points) 0
### Other Factors

(Partners for Home staff will provide these scores, based on HUD financial information, HMIS reports, and attendance)

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Possible Points</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spend Down and Cost Efficiency (data)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Factors:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Spenddown</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>2. Quarterly Drawdowns</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Cost Effectiveness</td>
<td></td>
<td>(2 possible points)</td>
</tr>
<tr>
<td>HMIS Accuracy and Responsiveness (data and attendance)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Factors:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Data completeness and accuracy (pulled from ClientTrack)</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>2. Submission of accurate and timely data for HIC and other requests (including but not limited to System Performance Measure requests and NOFA-prep requests)</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>3. User group and training participation</td>
<td></td>
<td>(2 possible points)</td>
</tr>
<tr>
<td>Timely APR Submission (data)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Factors:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. APR submitted to SAGE within 90 days of grant ending</td>
<td></td>
<td>0</td>
</tr>
<tr>
<td>CoC Participation (attendance)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Factors:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Attendance at CoC meetings</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>2. Attendance at mandatory trainings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Participation in PIT Week</td>
<td></td>
<td>(3 possible points)</td>
</tr>
<tr>
<td>Adherence to Housing First (input from PFH staff, in practice)</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td><strong>Factors:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Input regarding barriers to entry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Input regarding actual terminations and attempted terminations</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>3. Input regarding feedback on program restrictions and rules (in practice)</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Participation in Coordinated Entry (attendance, data, and input from PFH staff)</td>
<td></td>
<td>20</td>
</tr>
<tr>
<td><strong>Factors:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Attendance at meetings</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>2. Responsiveness to emails (vacancies/referrals)</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>3. Number of vacancies filled through CE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Number of referrals offered through CE</td>
<td></td>
<td>(10 possible points)</td>
</tr>
</tbody>
</table>

**TOTAL** (28 possible points) 21

### Deductions

In addition to the application, there were several documents that agencies were required to submit with the application to be considered complete. One point will be deducted for each document that was not included or that was not initially included but sent in late.

<table>
<thead>
<tr>
<th>Deductions</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete Intake Packet (minus 1)</td>
<td></td>
</tr>
<tr>
<td>House Rules and Policies (minus 1 point)</td>
<td></td>
</tr>
<tr>
<td>Client Handbook (minus 1 point)</td>
<td></td>
</tr>
<tr>
<td>Client Termination and Appeals Process (minus 1 point)</td>
<td></td>
</tr>
<tr>
<td>SAGE APR from most recently completed grant year (minus 1 point)</td>
<td></td>
</tr>
<tr>
<td>Monitoring or Site Visit Letters (minus 1 point)</td>
<td></td>
</tr>
<tr>
<td>2018 Atlanta Supplemental Questionnaire (minus 1 point)</td>
<td></td>
</tr>
<tr>
<td>2018 Atlanta CoC MOU (minus 1 point)</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong> (minus 8 total possible points)</td>
<td>0</td>
</tr>
<tr>
<td>Category</td>
<td>Possible Points</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Program Policies and Procedures</td>
<td>13</td>
</tr>
<tr>
<td>Populations and Sub-Populations</td>
<td>3</td>
</tr>
<tr>
<td>Housing Stability</td>
<td>16</td>
</tr>
<tr>
<td>Project Participant Income</td>
<td>10</td>
</tr>
<tr>
<td>Mainstream (Non-Cash) Benefits</td>
<td>11</td>
</tr>
<tr>
<td>Project Summary and Overall Quality</td>
<td>2</td>
</tr>
<tr>
<td>Bonus Points</td>
<td>4</td>
</tr>
<tr>
<td>Other Factors</td>
<td>28</td>
</tr>
<tr>
<td>Deductions</td>
<td>Minus 8</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Percent:** 59.77011494
2019 HUD CONTINUUM OF CARE FUNDING

On July 1, 2019, HUD released the Notice of Funding Availability (NOFA) for the FY2019 Continuum of Care (CoC) program. Partners for HOME, as the Collaborative Applicant/Lead Agency for the Atlanta CoC, is charged to oversee this process, which includes hosting a local competition and submitting an application to HUD on behalf of the Atlanta CoC.

The Atlanta local competition has closed and the ranking of the submitted projects is posted below. The local materials posted are for reference sake, only.

Partners for HOME, as the Collaborative Applicant for the Atlanta CoC, will complete and submit the full application to HUD, which will include the HUD application, the HUD priority, and all of the individual project applications. Prior to submission, these materials will be posted below for review.

2019 LOCAL COMPETITION MATERIALS
(The local process is now closed. These materials are for reference only.)

Atlanta CoC FY2019 HUD CoC Program Competition Project Ranking
HUD Continuum of Care Funding Overview (02/09/18) - a general overview of the CoC program process
Atlanta CoC NOFA Program Competition Policy_372719
2019 HUD CoC Funding Competition Timeline
Atlanta CoC 2019 NOFA Information Meeting Presentation Slides
2019 New Project Application Link (open in SurveyMonkey)
2019 New Project Application (for information purposes only).pdf
2019 New Project Application (for information purposes only).docx
2019 New Project Application Scoring Tool (for information purposes only)
2019 Renewal Project Application Link (open in SurveyMonkey)
2019 Renewal Project Application (for information purposes only).pdf
2019 Renewal Project Application (for information purposes only).docx
2019 Renewal Project Scoring Tool (for information purposes only).pdf
2019 Renewal Project Scoring Tool (for information purposes only).docx
2019 Consolidation Form (word / pdf)
2019 Domestic Violence Bonus Supplemental Form (word / pdf)
2019 Supplemental Questionnaire (word / pdf)
2019 Atlanta CoC NOFA

Recording of Atlanta CoC 2019 NOFA Information Meeting (for information only - new applicants must attend a live in-person or webinar session)
The next Atlanta Continuum of Care meeting will be Tuesday, September 10th, 10am - 12pm, at 818 Pollard Blvd SW on the 2nd floor. These meetings, which occur every other month, are great opportunities to learn what is going on in the community and to meet others working to make homelessness rare, brief, and nonrecurring in Atlanta. We hope to see you there!
You can find the September meeting agenda [here](#).

---

**Atlanta Continuum of Care**

**FY19 HUD CoC Program Competition Project Ranking**

On August 30, the Governing Council voted on the 2019 Priority Listing for the Atlanta CoC. This ranking was proposed by the Ranking and Review Committee who reviewed, scored, and ranked all the submitted applications based on HUD and CoC priorities and guidelines.

The full final listing that was approved and will be included in the Atlanta CoC application to HUD can be found on the [Partners for HOME website](#). Sum total, the Atlanta CoC funding request is over $8 million, which is very exciting and promising!

This was a competitive process within the CoC and it is still competitive among all other CoCs nationwide. While we are hopeful that the Atlanta CoC application will score high enough for all Tier 1 and Tier 2 projects to be funded, HUD makes all final funding determinations and inclusion in the CoC application to HUD does not guarantee funding.

Partners for Home, as the Atlanta CoC Collaborative Applicant, will post and submit the full HUD application (CoC Application and CoC Priority Listing, which will include the esnaps project applications to HUD) no later than September 28, 2019.
<table>
<thead>
<tr>
<th>Agency</th>
<th>Project Name</th>
<th>Renewal/New</th>
<th>Percent</th>
<th>Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Quest 35, Inc.</td>
<td>Quest 35 S+CR</td>
<td>renewal</td>
<td>72.41</td>
<td>$323,272.00</td>
</tr>
<tr>
<td>Partnership Against Domestic Violence</td>
<td>PADV PH Project -- City of Atlanta</td>
<td>renewal</td>
<td>71.26</td>
<td>$176,918.00</td>
</tr>
<tr>
<td>Project Interconnections, Inc.</td>
<td>Presley Woods S+CR</td>
<td>renewal</td>
<td>68.97</td>
<td>$177,726.00</td>
</tr>
<tr>
<td>Project Community Connections, Inc.</td>
<td>PCCI Rapid Re-Housing City of Atlanta</td>
<td>renewal</td>
<td>68.39</td>
<td>$421,337.00</td>
</tr>
<tr>
<td>Action Ministries, Inc.</td>
<td>Atlanta Rapid Re-housing</td>
<td>renewal</td>
<td>63.22</td>
<td>$80,976.00</td>
</tr>
<tr>
<td>Project Interconnections, Inc.</td>
<td>Phoenix House S+CR</td>
<td>renewal</td>
<td>62.07</td>
<td>$245,631.00</td>
</tr>
<tr>
<td>Caring Works</td>
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<td>renewal</td>
<td>60.34</td>
<td>$717,830.00</td>
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<td>n/a</td>
<td>$465,582.00</td>
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<td>$178,821.00</td>
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<td>$373,771.00</td>
</tr>
<tr>
<td>Quest 35, Inc.</td>
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<td>$238,210.00</td>
</tr>
<tr>
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<td>$226,063.00</td>
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</tr>
<tr>
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<td>PSH TBRA</td>
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<td>$500,442.00</td>
</tr>
<tr>
<td>Georgia Housing &amp; Finance Authority</td>
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<td>renewal</td>
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<td>$289,884.00</td>
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<tr>
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<td>$205,654.00</td>
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<tr>
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<td>renewal</td>
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<td>$206,896.00</td>
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<td>Project Interconnections, Inc.</td>
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<td>50.57</td>
<td>$306,181.00</td>
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<td>$252,000.00</td>
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<td><strong>Families First S+CR2</strong></td>
<td>renewal</td>
<td>47.70</td>
<td>$252,000.00</td>
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</table>
| CHRIS 180                                   | Changing Directions Through Collaboration | renewal    | 41.95   | $191,368.00    | Tier 1
| CHRIS 180                                   | Changing Directions Through Collaboration | renewal    | 41.95   | $164,276.00    | Tier 2
| StepUp                                     | StepUp Atlanta                        | new         | n/a     | $366,096.00    |
| GRO                                        | Georgia Rehabilitation Outreach S+CR  | renewal     | 37.36   | $236,134.00    |
| DV CE                                      | Partners for HOME                     | DV new      | n/a     | $180,000.00    |
| Planning                                   | Partners for HOME                     | unranked    | n/a     | $219,658.00    |
## FY19 HUD CoC Program Competition Project Ranking

<table>
<thead>
<tr>
<th>Rank</th>
<th>Tier</th>
<th>Agency</th>
<th>Project Name</th>
<th>Renewal/New</th>
<th>Funding Amount</th>
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<tr>
<td>1</td>
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<td>Quest 35, Inc.</td>
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<td>6</td>
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<td>Phoenix House S+CR</td>
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<td>$245,631.00</td>
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<tr>
<td>7</td>
<td>1</td>
<td>Caring Works</td>
<td>CaringWorks RISE Atlanta</td>
<td>renewal</td>
<td>$717,830.00</td>
</tr>
<tr>
<td>8</td>
<td>1</td>
<td>Families First</td>
<td>Families First S+CR</td>
<td>renewal</td>
<td>$213,582.00</td>
</tr>
<tr>
<td>8 cons.*</td>
<td>1</td>
<td>Families First</td>
<td>Families First S+CR_C</td>
<td>consolidation</td>
<td>$465,582.00</td>
</tr>
<tr>
<td>9</td>
<td>1</td>
<td>Project Interconnections, Inc.</td>
<td>A Way Home</td>
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<td>$178,821.00</td>
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<tr>
<td>10</td>
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<td>Welcome House S+CR</td>
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</tr>
<tr>
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<tr>
<td>13</td>
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<td>Covenant House</td>
<td>Pathways to Independence</td>
<td>new renewal</td>
<td>$148,017.00</td>
</tr>
<tr>
<td>14</td>
<td>1</td>
<td>CaringWorks</td>
<td>CaringWorks RISE II Atlanta</td>
<td>new renewal</td>
<td>$226,063.00</td>
</tr>
<tr>
<td>15</td>
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<td>Partners for HOME (project applicant)</td>
<td>Atlanta CoC Integrated Care PSH</td>
<td>new renewal</td>
<td>$330,171.00</td>
</tr>
<tr>
<td>16</td>
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<td>Partners for HOME (project applicant)</td>
<td>PSH TBRA</td>
<td>new renewal</td>
<td>$500,442.00</td>
</tr>
<tr>
<td>17</td>
<td>1</td>
<td>Georgia Housing &amp; Finance Authority</td>
<td>Atlanta HMIS Renewal FY2017</td>
<td>renewal</td>
<td>$289,884.00</td>
</tr>
<tr>
<td>18</td>
<td>1</td>
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<td>Atlanta CoC Coordinated Entry</td>
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<tr>
<td>19</td>
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<td>Quest Communities PH15</td>
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<tr>
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</tr>
<tr>
<td>21</td>
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<td>Caring Works</td>
<td>Santa Fe S+C</td>
<td>renewal (transfer)</td>
<td>$140,860.00</td>
</tr>
<tr>
<td>22</td>
<td>1</td>
<td>Project Interconnections, Inc.</td>
<td>Bridges to Housing</td>
<td>renewal</td>
<td>$206,896.00</td>
</tr>
<tr>
<td>23</td>
<td>1</td>
<td>Travelers Aid of Metropolitan Atlanta, Inc.</td>
<td>Atlanta PSH 2017</td>
<td>renewal</td>
<td>$306,181.00</td>
</tr>
<tr>
<td>24</td>
<td>1</td>
<td>Quest 35, Inc.</td>
<td>Quest Village II</td>
<td>renewal</td>
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<tr>
<td>25</td>
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<td>Families First S+CR2</td>
<td>renewal</td>
<td>$252,000.00</td>
</tr>
<tr>
<td>26</td>
<td>1</td>
<td>CHRS 180</td>
<td>Changing Directions Through Collaboration</td>
<td>renewal</td>
<td>$191,368.00</td>
</tr>
<tr>
<td>27</td>
<td>2</td>
<td>StepUP</td>
<td>StepUp Atlanta</td>
<td>new</td>
<td>$366,096.00</td>
</tr>
<tr>
<td>28</td>
<td>2</td>
<td>GRO</td>
<td>Georgia Rehabilitation Outreach S+CR</td>
<td>renewal</td>
<td>$236,134.00</td>
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<tr>
<td>29</td>
<td>2</td>
<td>DV CE</td>
<td>Partners for HOME</td>
<td>DV new</td>
<td>$180,000.00</td>
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<tr>
<td>30</td>
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<td>DV RRH</td>
<td>Partners for HOME</td>
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<td>unranked</td>
<td>n/a</td>
<td>Planning</td>
<td>Partners for HOME</td>
<td>unranked</td>
<td>$219,658.00</td>
</tr>
</tbody>
</table>

* This project is a consolidation of Project 8 and Project 25.

These projects are new renewals or transfers and received median scores for criteria that they had no data on.

The Atlanta CoC has $6,921,518.00 available for Tier 1 funding. Therefore, this project will be split between Tier 1 and Tier 2.

The decision to apply for these projects, and for what amount, will be determined based on available match. If these projects are funded, Partners for HOME will RFP them out.
Before Starting the Project Listings for the CoC

Priority Listing

The FY 2019 CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be submitted prior to the CoC Program Competition deadline as required by the FY 2019 CoC Program Competition NOFA.

The FY 2019 CoC Priority Listing includes the following:

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects as described in the FY 2019 CoC Program Competition NOFA.
- New Project Listing – lists all new project applications created through reallocation, the CoC Bonus, and DV Bonus that have been approved and ranked or rejected by the CoC.
- Renewal Project Listing – lists all eligible renewal project applications that have been approved and ranked or rejected by the CoC.
- UFA Costs Project Listing – applicable and only visible for Collaborative Applicants that were designated as a Unified Funding Agency (UFA) during the FY 2019 CoC Program Registration process. Only 1 UFA Costs project application is permitted and can only be submitted by the Collaborative Applicant.
- CoC Planning Project Listing – Only 1 CoC planning project is permitted per CoC and can only be submitted by the Collaborative Applicant.
- YHDP Project Listing – lists the eligible YHDP renewal project for the CoC that must be approved and ranked or rejected by the CoC.
- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- All new, renewal, and YHDP projects must be approved and ranked or rejected on the Project Listings.
- Collaborative Applicants are responsible for ensuring all project applications are accurately appearing on the Project Listings and there are no project applications missing from one or more Project Listings.
- If a project application(s) is rejected by the CoC, the Collaborative Applicant must notify the project applicant(s) no later than 15 days before the CoC Program Competition application deadline outside of e-snaps and include the reason for rejection.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND re-rank the project application BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on the CoC Training page of the HUD Exchange at: https://www.hudexchange.info/resource/2916/project-priority-listing-coc-consolidated-application/
1A. Continuum of Care (CoC) Identification

Instructions:
Submit technical question to the HUD Exchange Ask A Question (AAQ) at https://www.hudexchange.info/program-support/my-question/.

Collaborative Applicant Name: Partners for HOME
2. Reallocation

Instructions:
Submit technical question to the HUD Exchange Ask A Question (AAQ) at https://www.hudexchange.info/program-support/my-question/.

2-1. Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in calendar year 2020 into one or more new projects?  No
Continuum of Care (CoC) New Project Listing

Instructions:
Prior to starting the New Project Listing, Collaborative Applicants should carefully review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide, both of which are available at: https://www.hudexchange.info/resource/2916/project-priority-listing-coc-consolidated-application/

To upload all new project applications that have been submitted to this CoC Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Date Submitted</th>
<th>Comp Type</th>
<th>Applicant Name</th>
<th>Budget Amount</th>
<th>Grant Term</th>
<th>Rank</th>
<th>PH/Realloc</th>
<th>PSH/RRH</th>
<th>Expansion</th>
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<td>SSO</td>
<td>Partners for HOME...</td>
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<td>DV Bonus</td>
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<td>PH</td>
<td>Step Up on Second...</td>
<td>$366,096</td>
<td>1 Year</td>
<td>27</td>
<td>PH Bonus</td>
<td>PSH</td>
<td></td>
</tr>
</tbody>
</table>
Continuum of Care (CoC) Renewal Project Listing

Instructions:
Prior to starting the New Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Project Listing Instructional Guide", both of which are available at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources.

To upload all renewal project applications that have been submitted to this Renewal Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of renewal projects that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted and appear on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Date Submitted</th>
<th>Grant Term</th>
<th>Applicant Name</th>
<th>Budget Amount</th>
<th>Rank</th>
<th>PSH/RRH</th>
<th>Comp Type</th>
<th>Consolidation Type</th>
<th>Expansion Type</th>
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<td>PH</td>
<td>Individual</td>
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<td>Families First S+CR</td>
<td>2019-08-21 07:02:...</td>
<td>1 Year</td>
<td>Georgia Housing &amp;...</td>
<td>$213,582</td>
<td>8</td>
<td>PSH</td>
<td>PH</td>
<td>Individual</td>
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<td>Project</td>
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<td>Duration</td>
<td>Applicant</td>
<td>Organization</td>
<td>Amount</td>
<td>Priority</td>
<td>Funding Source</td>
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<td>PH</td>
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<td>Quest 35, Inc.</td>
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<td>PSH</td>
<td>PH</td>
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<td>Changin...</td>
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<td>CHRIS 180</td>
<td>$355,644</td>
<td>26</td>
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<td>PH</td>
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<td>Atlanta Rapid...</td>
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<td>Action Ministries...</td>
<td>$80,976</td>
<td>5</td>
<td>RRH</td>
<td>PH</td>
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<td></td>
</tr>
<tr>
<td>Bridges to Housing</td>
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<td>22</td>
<td>PSH</td>
<td>PH</td>
<td></td>
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<tr>
<td>Shamrock SHP</td>
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<td>1 Year</td>
<td>CaringWorks Inc.</td>
<td>$206,318</td>
<td>12</td>
<td>PSH</td>
<td>PH</td>
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<tr>
<td>A Way Home</td>
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<td>Project Interconnect...</td>
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<td>9</td>
<td>PSH</td>
<td>PH</td>
<td></td>
<td></td>
</tr>
<tr>
<td>URDC S+CR</td>
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<td>1 Year</td>
<td>Georgia Housing &amp;...</td>
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<td>PH</td>
<td></td>
<td></td>
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<td>Georgia Housing &amp;...</td>
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<td>PH</td>
<td></td>
<td></td>
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Continuum of Care (CoC) Planning Project Listing

Instructions:
Prior to starting the CoC Planning Project Listing, Collaborative Applicants should carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Project Listing Instructional Guide," both of which are available at: https://www.hudexchange.info/e-snaps.guides/coc-program-competition-resources.

To upload the CoC planning project application that has been submitted to this CoC Planning Project Listing, click on the "Update List" button. This process may take a few minutes as the project will need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon.

Only one CoC Planning project application can be submitted by a Collaborative Applicant and must match the Collaborative Applicant information on the CoC Applicant Profile. Any additional CoC Planning project applications must be rejected.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Date Submitted</th>
<th>Grant Term</th>
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Continuum of Care (CoC) YHDP Renewal Project Listing

Instructions:
Prior to starting the New Project Listing, Collaborative Applicants should carefully review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide, both of which are available at: https://www.hudexchange.info/resource/2916/project-priority-listing-coc-consolidated-application/

To upload all new project applications that have been submitted to this CoC Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

<table>
<thead>
<tr>
<th>Project Name</th>
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<th>Applicant Name</th>
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</table>
Instructions
For additional information, carefully review the "CoC Priority Listing Detailed Instructions" and the "CoC Priority Listing Instructional Guide", both of which are available at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources.

This page contains the total budget summaries for each of the project listings for which the Collaborative Applicant approved and ranked or rejected project applications. The Collaborative Applicant must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount the Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

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Submission Summary

WARNING: The FY2017 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

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I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.

Applicant Name: Multiple Applicants (see attachment)

Project Name: Multiple (see attachment)

Location of the Project: City of Atlanta

Name of the Federal Program to which the applicant is applying: HUD Continuum of Care

Name of Certifying Jurisdiction: City of Atlanta

Certifying Official Name: Jon Kern

Title: Deputy Chief Operating Officer

Signature: [Signature]

Date: 9/24/2019
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PARTNERS FOR HOME, INC. CONTRACTOR AGREEMENT

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<th>Contractor’s Address:</th>
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<tr>
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<td>460 Edgewood Ave SE, Atlanta GA 30312</td>
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Authorized Person(s) to Receive Contract Notices for Partners for HOME:

Partners for HOME, Inc.
Attn: Cathryn Marchman, Executive Director
818 Pollard Blvd, 3rd Floor
Office: 404-694-2262
Email: cmarchman@partnersforhome.org

Authorized Person(s) to Receive Contract Notices (Correspondence Only) for Contractor:

Dana Inman
President and CEO
Atlanta Center for Self Sufficiency
460 Edgewood Ave SE
Atlanta, GA 30312
Office: 404-446-4682
Email: Dana.Inman@atlantacss.org

Contractor’s mailing address for all contract payment checks is:

Dana Inman
President and CEO
Atlanta Center for Self Sufficiency
460 Edgewood Ave SE
Atlanta, GA 30312
Office: 404-446-4682
Email: Dana.Inman@atlantacss.org
INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement (the “Contract”) is made and entered into by and between Atlanta Center for Self Sufficiency (the “Contractor”); and Partners for HOME, Inc., a Georgia non-profit corporation (“PFH”).

WHEREAS, PFH and the Atlanta Continuum of Care (“CoC”) are committed to the development of a Housing First and best practice community where an integrated and collaborative system of shelter, services, income, and housing meet the needs of the persons they serve;

WHEREAS, such system of care must be able to immediately assess and shelter persons who are homeless; helping them move quickly to the appropriate permanent housing and income intervention with priority given to persons with the greatest need for housing;

WHEREAS, the Coordinated Entry System (“CES”) is a model adopted to streamline the process for individuals experiencing homelessness to access housing options. The CES prioritizes those individuals and households with the most intensive service needs, income and housing barriers (e.g. chronically homeless households and households with multiple episodes of homelessness) and will target those experiencing homelessness as defined by the Department of Housing and Urban Development (“HUD”).

WHEREAS, this initiative will assist people experiencing homelessness to quickly identify employment, benefits, and training. The goal is to connect people to employment opportunities in order to gain or maintain housing, promote independence and to prevent returns to homelessness.

WHEREAS, this program will allow the CoC to embed connection to employment and income resources/services within the CES. Funds will be used to provide employment navigation, streamline coordination and communication with employment focused services/agencies, and provide training stipends to people experiencing homelessness.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

I. **Engagement of Contractor; Duties.** PFH hereby engages the Contractor to perform the Services, and Contractor hereby accepts such engagement, in exchange for the Consideration (as defined below). During the Term of this Contract, the Contractor shall provide the Services, as described in Contractor’s Request for Proposal and subsequent clarifications attached hereto as Appendix A.

II. **Contract Award.**

   a. In exchange for the Services, PFH shall pay Contractor, from HomeFirst funds, $391,000 (the “Consideration”). The Consideration shall be payable in two installments: $195,500 at the start of the contract period and $195,500 paid after six (6) months and with satisfactory submission of any required reports and
compliance with this Contract.

b. In order to receive the Consideration, the Contractor must comply with the requirements of the Contract and comply with all federal, state, and local laws.

c. PFH reserves the right to withhold the distribution of funds due to programmatic or financial impropriety or failure to comply with the terms of this Contract until the issue(s) is resolved to the satisfaction of PFH.

III. **Contract Period and Extension.** The effective contract period is *March 18, 2019* through *March 17, 2020* (the “Initial Term”). This Contract may be extended at the option of PFH, for **two (2) additional one-year terms** (any such renewal term, together with the Initial Term, the “Term”) provided that funds are allocated by the HomeFirst Allocation Committee and the extension of the Contract facilitates the continuity and expansion of services provided herein.

IV. **Contract Termination.**

a. This Contract may be terminated by PFH for any reason, or no reason, upon thirty (30) days’ written notice to Contractor.

b. Either party may terminate the Contract immediately by providing reasonable notice of their intent in the event the other party fails to perform its obligations as stated in this Contract. No notice of such termination shall be given unless the party in default has been given prior written notice of its default and has failed to cure said default within thirty (30) days of notice. PFH reserves the right to request the return of unexpended funds once grant period has ended or upon an early termination of Contract.

c. Unexpended funds must be returned, promptly, and in no case in more than thirty (30) days, if:

1) PFH determines that the Contractor has not performed in accordance with this Contract or satisfied the specific contingencies of the approved program.

2) Contractor loses its exemption from federal income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.

3) Contractor is non-compliant with Federal, State and Local laws and regulations.

4) Contractor ceases program operations or to provide the Services.

V. **Insurance and Risk Management Provisions.** Contractor shall maintain insurance for the Term, the coverage of which shall be at least as broad as the following:

a. **Commercial General Liability (CGL):** Insurance Services Office Form, covering CGL on an “occurrence” basis, including products and completed operations,
property damage, bodily injury, and personal & advertising injury with limits no less than $1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

b. **Employee Dishonesty (Fidelity Bond/Crime Insurance).** Contractor shall maintain Employee Dishonesty coverage and, when applicable, Inside/Outside Money & Securities coverages for property in the care, custody and control of the contractor. Coverage limits shall not be less than $500,000.

c. **Cyber Liability.** Minimum limits of $1,000,000 for third party losses including, but not limited to: Data Privacy and Network Security Liability, Internet and Communications Liability, Professional Services Liability, Programming Errors & Omissions Liability, Replacement or Restoration of Electronic Data, Crisis Management Expense, Notification Expense, Data Privacy Regulatory Expense, Credit Monitoring Expense, Cyber Investigation Expense, and Security Breach Expense.

d. **Abuse and Molestation Coverage.** Either by endorsement to the CGL Policy or by separate policy with limits no less than $1,000,000 per claim.

e. **Workers’ Compensation.** As required by the State of Georgia, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease.

VI. **Other Insurance Provisions.** The insurance policies are to contain, or be endorsed to contain, the following provisions:

a. **Additional Insured Status.** Contractor will provide, and maintain current, a Certificate of Insurance naming Partners for HOME, its departments, officers, officials, employees, and volunteers as “Additional Insureds” on the CGL policy with respect to liability arising out of the performance of this Contract. General liability coverage can be provided in the form of an endorsement to the Contractor’s insurance. The Certificate of Insurance, as evidence of all required coverage, should name PFH’s Executive Director as Certificate holder and be delivered via U.S. Mail to 818 Pollard Blvd, 3rd floor, Atlanta, GA 30303.

b. **Primary Coverage.** For any claims related to this contract, Contractor’s insurance coverage shall be primary insurance with respect to PFH, its departments, political subdivisions, officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by PFH shall be non-contributing to Contractor’s coverage.

c. **Claims Made Policies.**

1) The retroactive date must be shown and must be before the date of the contract or the beginning of work.

2) If the coverage is canceled or non-renewed, and not replaced with another claims-made policy, Contractor must purchase “extended
reporting” coverage for minimum of five (5) years after the termination of this Contract.

d. **Waiver of Subrogation.** Contractor and its insurers agree to waive any right of subrogation which any insurer may acquire against PFH by virtue of the payment of any loss under insurance required by this contract.

e. **Notice of Cancellation.** Each insurance policy required above shall provide that coverage shall not be canceled, except with prior notice to PFH of no less than 30 days.

f. **Acceptability of Insurers.** Insurance is to be placed with insurers licensed and authorized to do business in the State of Georgia with a current A.M. Best’s rating of no less than A:\VII, unless otherwise acceptable to PFH.

g. **Proof of Insurance.** The Contractor will provide PFH with Proof of coverage for each policy of insurance required by the Contract within ten (10) calendar days of the Contract’s effective date and at any other time at PFH’s request.

h. **Obligations without Notice.** Without Notice from PFH, the Contractor Will:

1) Replenish any policy aggregate limit that is impaired before commencement of any work or continuation of any work under this Contract;

2) Substitute insurance coverage acceptable to PFH within thirty (30) calendar days if any insurance company providing any insurance with respect to this Contract is declared bankrupt, becomes insolvent, loses the right to do business in Georgia, or ceases to meet the requirements of this Contract; and

3) Notify PFH, in writing within ten (10) days of its receipt, of any notice of non-renewal, cancellation, or reduction in coverage or limits affecting any policy of insurance maintained under this Contract.

VII. **Non-Discrimination and Equal Access.** In the performance of this Contract, the Contractor will adhere to the Atlanta Continuum of Care Non-Discrimination and Equal Access Policy (Appendix C).

VIII. **Continuum of Care Responsibilities.** The Contractor will participate in PFH’s annual Point in Time Count and will attend all Atlanta CoC Membership meetings.

IX. **Reporting Expectations and Records.**

a. **Performance Expectations.** PFH will measure the performance of the Contractor in line with the Request for Proposal that the Contractor responded with their proposal, budget, and subsequent clarifications set forth in Appendix A and the measures outlined in Appendix B. If the Contractor fails to perform according to the Contract, PFH will notify the Contractor. If, after thirty (30) days there is a
continued lack of performance after notification, PFH may declare the Contractor in default and may pursue any appropriate remedies available under the Contract and/or any applicable law. In the event of a notification of default, PFH will invoice the Contractor, and the Contractor shall pay, for any increase in costs and other damages sustained by PFH. Further, PFH will seek full recovery from the defaulting contractor.

b. **Financial Expectations.** The use of the grant funds and earnings thereon, must be restricted solely to the purposes of the Project and may not be expended, loaned internally or externally, pledged or transferred for reasons unassociated with the Project.

c. Contractor agrees to keep comprehensive records and accurate financial records that conform to basic accounting and financial reporting requirements and to have these records audited annually by an independent auditing firm. Details regarding these requirements are outlined in Appendix D.

d. Contractor will furnish quarterly reports to Partners for HOME comparing actual expenditures to the submitted budget.

e. Contractor may amend any line item of the approved grant budget only with written permission of Partners for HOME. Requested changes should not exceed ten percent of the award and should be submitted in writing explaining the need to revise the budget.

X. **Procurement Requirements.** All Purchased related to the fulfillment of the contract will comply with the Procurement Policies outlined in Appendix E.

XI. **Confidentiality.**

a. Materials furnished by PFH relating to the Services are the property of PFH and shall be treated as "confidential" (except such information and materials as may be established to be in the public domain) and shall not be disclosed by Contractor or its employees to third parties without PFH’s prior written approval.

b. Contractor further agrees to require each of its agents or employees assigned to perform services for PFH under this Contract, by means of appropriate written agreements, to keep confidential any other information obtained by such agents or employees while performing services under this Contract and designated by Customer as confidential in the same manner as described in Section X(a) above.

c. Contractor agrees to take all reasonable measures to enforce its agreements with its agents and employees required above. Contractor also agrees to take all reasonable measures mutually agreed to by PFH and Contractor to recover any data or information wrongfully disclosed under the above provisions.

d. Contractor agrees that if Contractor or any of its agents or employees, during the period of their employment, breach the provisions of this confidentiality Section X,
such breach to include but not be limited to use of confidential information for personal gain, Contractor will indemnify and hold PFH harmless for all direct damages PFH may incur as a direct result of such breach but not for remote or consequential damages. PFH, in addition to any other remedies available to it at law or in equity, will be entitled to injunctive relief to enforce the terms of this Section X, provided, however, that the amount of the indemnification under this Section X shall not exceed Contractor’s applicable insurance coverage.

e. Contractor agrees that it shall not use PFH’s name in any publication or advertisement without PFH’s prior written consent.

f. Upon termination or expiration of this Contract, all documentation or materials belonging to Contractor or PFH shall be returned to the respective owner thereof and no copies shall be retained by the non-owning party unless the respective owner consents in writing thereto.

XII. Ownership of Custom Works. Works performed hereunder may include custom works developed by Contractor for the PFH, including but not limited to copyrightable, patentable, or otherwise legally protectable intellectual property (“Custom Works”). Contractor agrees that all such Custom Works shall be the sole property of PFH, and hereby assigns and promises to take all future steps to assign to PFH all worldwide rights that Contractor may have in all such Custom Works which are created by Contractor at any time during the effective time of this Contract. The PFH will have the unlimited right to forever make, have made, use, reconstruct, modify, reproduce, publish, distribute, license and sell the Custom Works in whole or in part. The parties agree that, for purposes of copyright protection, any Custom Works are “Works Made For Hire” as defined in Title 17 of the United States Code, as amended. In the event that any Custom Works are held not to be “Works Made For Hire” as herein defined, Contractor hereby agrees to assign to PFH all copyrights in such Custom Works. The parties further agree that, for purposes of patent rights, Contractor hereby assigns to PFH all inventions and legally protectable patent rights in all Custom Works developed hereunder by Contractor. Contractor agrees to not file a patent application or copyright registration on its behalf with regard to such Custom Works. This section shall survive the termination or expiration of this Contract. Notwithstanding the foregoing, Contractor and/or its licensors retain ownership of all preexisting intellectual property which Contractor created, developed, licensed, or otherwise acquired before entering into this Contract or which was acquired or developed outside the scope of services furnished to the PFH hereunder.

XIII. Governing; Law Venue. This Contract is deemed to be made under and shall be construed and enforced in every respect according to the laws of the State of Georgia. Any lawsuit or other action based on a claim arising from this Contract shall be brought in a court or other forum of competent jurisdiction within Fulton County, State of Georgia.

XIV. Status as Independent Contractor. Nothing contained in this Contract shall be construed to constitute the Contractor or any of its employees, agents, or subcontractors as a partner, employee, or agent of PFH, nor shall either party to this Contract have any authority to bind the other in any respect, it being intended that each shall remain an independent contractor.
XV. **Severability.** In the event that any court having competent jurisdiction shall determine that one or more of the provisions contained in this Contract are unenforceable in any respect, then any such provision shall be deemed limited and restricted to the extent that such court shall deem it to be enforceable, and so limited or restricted shall remain in full force and effect. In the event that any such provision or provisions shall be deemed wholly unenforceable, the remaining provisions shall remain in full force and effect.

XVI. **No Waiver.** A waiver of a breach or default under this Contract shall not be a waiver of any other or subsequent default. Failure of either party to enforce compliance with any term or condition of this Contract shall not constitute a waiver of such term or condition.

XVII. **Assignment; Modification.** This Contract or any performance required by it shall not be assigned, transferred, or delegated to another party without the express prior written consent of PFH. This Contract may be amended only in a writing signed by authorized representatives of the parties.

XVIII. **Entire Agreement.** It is expressly agreed that this Contract, along with the attached appendices, embodies the entire understanding of the parties in relation to its subject matter, and that no other agreement or understanding, verbal or otherwise, relative to its subject matter exists between the parties at the time of execution of this Contract.

[Signatures appear on the following page.]
ACCEPTANCE OF CONTRACT AWARD

Signing this Contract indicates acknowledgement and acceptance of the terms outlined above and in all appendices.

For the Contractor:

By: ____________________________ (signature)
Printed Name: Dana Torres
Title: President and CEO
Date: 3/21/2019

For Partners for HOME:

By: ____________________________ (signature)
Printed Name: Cathryn Marshman
Title: Executive Director
Date: 3/21/19
APPENDIX A: Outline of Funds & Budget

Scope of Work
This initiative will assist people experiencing literal homelessness as defined by HUD to quickly identify employment, benefits, and training. The goal is to connect people to employment opportunities in order to gain or maintain housing, promote independence, and to prevent returns to homelessness. This program will allow PFH to embed connections to employment resources and services within Coordinated Entry. The program will be used to provide employment navigation, streamlined coordination with employment focused agencies, and provide training stipends to people experiencing homelessness. As a new initiative, ACSS agrees to adapt to changing needs within the CoC and provide flexible services that may need to transition to mobile CES access points, Gateway, shelters or other locations as identified by the implementation workgroup.

Services and Expectations

Financial Administration
- Administer financial assistance in the form of client stipends for training.
- Disbursement, tracking, and management of client stipends.
- Track cost per participant and other financial data for all clients.

Employment Navigators
- Leverage and partnership with existing employment agencies, both public and private, and SOAR trained providers.
- Collaborate directly with Atlanta CoC to build capacity and create system-level coordination around connection to employment and training.
- Assess employment and income needs and work to remove barriers to employment with participants.
- Coordinate an employment and income plan including vocational rehabilitation and supportive employment services as needed.
- Navigation of clients to obtain supplemental security income utilizing SOAR techniques.
- Partner with community providers of job readiness and employment training to ensure participant has necessary skills needed to obtain and keep employment.
- Assist participant with navigating benefit programs and eligibility.
- Assist participant with connection to childcare.
• Provide or refer to a community partner that can offer access to a computer lab with internet, professional clothing closet, and transportation for employment and employment opportunities.

• Ensure that the participant has access to resources that are related to benefits, employment, and community-based services.

Coordination
• Co-leads the employment implementation workgroup with the PFH project manager
• Convenes, as needed, employment entities for the purposes of aligning efforts and streamlining referrals, access and lowering barriers
• Coordinates updated and real time referral processes and relationships to area employment placement and training opportunities; works to improve access and lower barriers to employment agencies and resources
• Partners with PFH to leverage public employment resources
• Assists PFH with assessing ongoing need

Housing First

Although Employment Navigation is not housing, it is intrinsically tied to housing initiatives. Utilizing a Housing First philosophy when managing employment for people experiencing homelessness is imperative. This includes, but is not limited to:

• Ensure low-barrier entrance that is easily accessible to participants with various employment barriers, including people with no income, active and/or recurring substance abuse issues, and mental health needs.

• Have a commitment to serving those who are most vulnerable and in need of an immediate housing intervention. Have a proven understanding of the population and various sub-populations that will be served through this intervention.

• Assist participant with assessing barriers and actively work to address and remove those barriers at the participant’s pace and voluntary involvement.

• Focus on resolving homelessness as quickly as possible, recognizing that homelessness is a crisis requiring urgent, focused, and effective crisis response.

• Allow participants to choose the services and employment they feel meets their needs, within practical limits and funding requirements.

• Participation in case management for purposes of developing and acting on a housing and employment plan may be required for some participants. This must be assessed on an individualized basis, not as an automatic requirement.

• Connect participants to supports and services of their choice available in the community that they need and desire, especially those for which they are eligible or entitled, to support long-term housing stability or to address other non-housing related needs.
**Coordinated Entry**

Atlanta Center for Self Sufficiency is required to participate in the Homeless Management Information System (HMIS) and will accept client referrals through Atlanta’s Coordinated Entry process. This helps avoid duplication of services and participant data and provides an opportunity to document homelessness. The CES is an evidence-based strategy that focuses on housing and service coordination to link homeless consumers to the most appropriate housing solution based on their needs. The U.S. Department of Housing and Urban Development requires all homeless Continuums of Care (CoC) to utilize CES as stated in 24 CFR 578.7 (a)(8) of the Continuum of Care Program Interim Rule.

**Other**

ACSS agrees to regularly attend Atlanta Continuum of Care membership meetings. ACSS agrees to participate in the annual Point in Time Count led by the CoC by, at a minimum, providing volunteers for the night count.

**Budget**

### ACSS Budget - Year One

<table>
<thead>
<tr>
<th>Category</th>
<th># of FTE</th>
<th>Total Budget</th>
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<tbody>
<tr>
<td>Personnel</td>
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<tr>
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<td>Other Non-Personnel</td>
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<td>Transportation (Marta tickets)</td>
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<tr>
<td>Client Support (work uniforms, tools, IDs,)</td>
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<tr>
<td>Equipment (Computers for New Staff)</td>
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<tr>
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<td><strong>Total</strong></td>
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<td><strong>$391,000.00</strong></td>
</tr>
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</table>
APPENDIX B: Performance Measures

Measuring performance is a critical aspect of improving service delivery and ensuring effectiveness. The following performance standards articulate the expectations for performance in the operation of the Employment Navigation project. These measures align with local and federal benchmarks and will be captured in the Homeless Management Information System (HMIS) utilized by the city of Atlanta. The goals identified are intended to serve as a benchmark for success. Data quality is paramount, and it is important that timely data entry into HMIS be completed to track progress towards goals. In order to be transparent and accountable to the performance measures, quarterly performance dashboards will be published on the PFH website. Furthermore, it is expected that Employment Navigation will participate in quarterly meetings with the PFH Office of Grant and Performance Management, regarding the performance and compliance of the project.

Expected outcomes

1. Increase the number of individuals who access income and employment services.

2. Increase the income and mainstream benefits of individuals served.

3. Reduce the length of time individuals are unemployed.

4. Increase and improve data on barriers and needs related to employment services for individuals experiencing homelessness.

5. Increase the economic mobility of those who are underemployed (captured by the increase in income of those served.)

Performance measures

1. 65% of individuals will increase their income during program enrollment.

2. 65% of individuals will obtain or maintain mainstream benefits during program enrollment.

3. 95% of individuals will receive an employment assessment.

4. Navigators will assess 10 individuals per day; 50 per week; 200 per month and 2400 per year

5. 50% of individuals placed in employment will retain their job for at least 6 months.

6. 50% of individuals placed in employment will secure stable, permanent housing.
APPENDIX C: Atlanta Continuum of Care Non-Discrimination and Equal Access Policy

The Atlanta Continuum of Care (CoC), which is comprised of homeless service agencies and providers, does not, and shall not, discriminate on the basis of race, color, religion (creed), gender, gender expression, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, provision of any and all services, hiring and firing of staff, and selection of volunteers and vendors. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

Additionally, the Atlanta CoC, and all affiliated agencies and providers, adhere to the *Equal Access in Accordance with an Individual’s Gender Identity in Community Planning and Development Programs*, which ensures that all projects are open to all eligible individuals and families, regardless of sexual orientation, gender identity, or marital status. Equal access to all accommodations, benefits, and services are provided to individuals and families.

In accordance with the 2016 HUD Gender Identity Final Rule (24 CFR Part 5), Atlanta Center for Self Sufficiency agrees to grant equal access to facilities, and other buildings and facilities, benefits, accommodations and services to individuals in accordance with the individual's gender identity, and in a manner that affords equal access to the individual's family.

Further, in accordance with the 2012 HUD Equal Access to Housing Final Rule, Atlanta Center for Self Sufficiency agrees to ensure that all programs are open to individuals and families regardless of sexual orientation, gender identity, or marital status. Atlanta Center for Self Sufficiency agrees that a family is defined as how individual families define themselves and could include but not be limited to: two parent households, same sex households, single father households, households with adult and/or minor children, and households with teenage males.

Atlanta Center for Self Sufficiency attests that it has received and read the Non-Discrimination and Equal Access Policy and will operate in strict adherence to the Policy.
APPENDIX D: Financial Reporting Requirements

Financial Reporting Requirements are based on the size of Grantee's overall budget. Described below are the four different categories and the relevant requirements.

<table>
<thead>
<tr>
<th>Category A</th>
<th>Category B</th>
<th>Category C</th>
<th>Category D</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual revenue less than $100,000</td>
<td>Annual Revenue greater than $100,000 but less than $250,000</td>
<td>Annual Revenue greater than $250,000 but less than $500,000</td>
<td>Annual Revenue greater than $500,000</td>
</tr>
</tbody>
</table>

**Required Materials:**

- Internally prepared cash or accrual basis financial statements
- Form 990, signed by executive director and/or board chair;
- Current year budget
- Compilation prepared by a CPA;
- Form 990;
- Past 6 months internally prepared statements;
- Current year budget
- Review prepared by a CPA;
- Form 990;
- Past 6 months internally prepared statements;
- Current year budget
- CPA prepared independent audit;
- Form 990;
- Past 6 months unaudited statements;
- Current year budget

The following requirements and issues are relevant to all organizations.

**Due Date:**

Six (6) months after the organization's year-end*

*The burden is on the organization to notify PFH and request an extension, if there will be a delay in submitting the required materials. PFH will determine if an extension will be granted.

**Additional issues:**

1. CPA must be licensed and in good standing in the state of Georgia.
2. All financial statements must show evidence of accounting principles in accordance with Generally Accepted Accounting Procedures and include full disclosures and appropriate notes for such things as leases, loans, investments, affiliated party transactions, etc.
3. Revenue includes cash and non-cash items.
APPENDIX E: Procurement Policies

**Grantee Procurement Requirements**
All purchases must be conducted in a manner that provides for practical, open and free competition. This means that grantee agencies are required to conduct a cost/price analysis.

Cost analysis is the review and evaluation of each element of cost to determine whether it is reasonable, allocable to that grant program and an allowable cost for that grant program. Cost analysis involves an examination of all the elements used in calculating a contract's total estimated cost. For example, when fixed-price contracts are based on cost estimates, grantee agencies should perform a cost analysis to determine the reasonableness of the prices. Every cost element listed in the vendor's offer must be examined. Additional cost analysis should be done if there are contract modifications that introduce new conditions or more current information is needed.

**Small Purchases (<$3,500)**
Purchases under $3,500 require little formal documentation; they are likely to be catalog purchases, with prices that are readily available from many vendors. A quick notation or copy of prices checked from at least one other source should be attached to the order or noted in the file. Conduct all procurement transactions in a manner that maximizes opportunities, increases quality (if a factor), and reduces the cost of the purchase.

**Medium/Small Purchases ($3,500 to $10,000)**
Purchases from $3,500 to $10,000 should have telephone or other quotations and simple purchase or performance descriptions. Inquire in the open market to ensure an advantageous price and quality. The file should document the inquiries made and offers received from at least three sources.

**Medium/Large Purchases ($10,000 to $150,000)**
Purchases from $10,000 to $150,000 should be treated more formally. Request competitive quotes in writing, from at least three different sources. The file shall document each invitation made and offer received. All requests for proposals shall contain the phrase “Equal Opportunity Employer.” To ensure that there are an adequate number of bidders, you may wish to advertise and devise pre-qualification procedures aimed at vendors who allowability, need for the procurement, and the vendor selection.

**Document Prices**
Maintain files on all quotations solicited and offers or bids received and any criteria for selection. In all instances in which the lowest bid is not awarded in the contract, justification for the selection must be contained in the file.

**General Procurement Procedures**
1. Avoid purchasing unnecessary items
2. Where appropriate, an analysis is made of lease and purchase alternatives to determine which would be the most economical and practical method of procurement for each grant expenditure.

3. **When soliciting competitive bids for goods and services**, the solicitation process must provide for all of the following:
   
   (i) A clear and accurate description of the technical requirements for the material, product or service to be procured. In competitive procurements, such a description shall not contain features which unduly restrict competition.
   
   (ii) Requirements which the bidder/offeror must fulfill and all other factors to be used in evaluating bids or proposals.
   
   (iii) A description, whenever practicable, of technical requirements in terms of functions to be performed or performance required, including the range of acceptable characteristics or minimum acceptable standards.
   
   (iv) The specific features of "brand name or equal" descriptions that bidders are required to meet when such items are included in the solicitation.
   
   (v) The acceptance, to the extent practicable and economically feasible, of products and services dimensioned in the metric system of measurement.
   
   (vi) Preference, to the extent practicable and economically feasible, for products and services that conserve natural resources and protect the environment and are energy efficient.

**Procurement Records**

Some form of cost or price analysis shall be made and documented in the procurement files in connection with every procurement action. For price analysis, this would mean keeping copies of all the documentation of the prices and vendors that were compared, identifying which vendor was chosen, and stating why that vendor was chosen. For cost analysis, it would mean keeping written documentation of the determination of whether a cost was reasonable, allocable to that grant, and allowable for that grants.

**Contract Administration**

A system for contract administration shall be maintained to ensure contractor conformance with the terms, conditions and specifications of the contract and to ensure adequate and timely follow up of all purchases. Recipients (person overseeing the grant) shall evaluate contractor performance and document, as appropriate, whether contractors have met the terms, conditions and specifications of the contract.
MEMORANDUM OF UNDERSTANDING
BETWEEN
PARTNERS FOR HOME AND THE ATLANTA WORKFORCE DEVELOPMENT AGENCY

This Memorandum of Understanding ("MOU" or "Agreement") is made and entered into by and between Partners for HOME (PfH) located at 818 Pollard Blvd., SW Atlanta, GA 30315, the Atlanta Homeless Continuum of Care, and the Atlanta Workforce Development Agency, a/k/a WorkSource Atlanta ("WSA"), the public workforce system for the City of Atlanta, located at 818 Pollard Blvd., SW Atlanta, GA 30315 (collectively, the "Parties").

I. PURPOSE

The purpose of this non-financial Agreement between PfH and WSA is to define the respective roles and responsibilities that the Parties will have in implementing a service partnership for individuals utilizing WSA services.

II. OBLIGATIONS OF THE PARTIES

A. Both Parties agree to the following:

i. Mutually provide information regarding services within the guidelines of confidentiality as specified by applicable local, state, and federal laws, rules and regulations.

B. WSA responsibilities include, but are not limited to, the following:

i. Provide training in all pertinent aspects of WSA policies and procedures to designated PfH employment programs and their staff, including the requirements to pre-screen for Workforce Innovation and Opportunity Act participant eligibility.

ii. WSA will identify, recruit and onboard Work Experience (WEx) employers to increase employment opportunities for the clients of PfH partner organizations.

iii. WSA will identify Individual Training Account (ITA) opportunities to increase training opportunities for the clients of PfH partner organizations.

C. PfH responsibilities include, but are not limited to, the following:

i. Act as the liaison between WSA and PfH partner organizations to educate, and inform WSA staff and clients of programs, trainings, and services available via PfH partner organizations.

ii. Act as the liaison between WSA and PfH partner organizations to ensure clients referred to WSA are pre-screened for WIOA eligibility before entering WSA training and employment program.

iii. Facilitate opportunities for collaboration between WSA and PfH partner organizations to promote streamlined access to employment services for Atlanta residents experiencing homelessness.
III. ASSURANCES AND CERTIFICATIONS

A. Equal Opportunity
Each Party shall comply with:

i. Workforce Innovation Opportunity Act (WIOA) Equal Opportunity and Nondiscrimination Regulations 29 CFR Part 38 and Section 188 of the Workforce Innovation and Opportunity Act of 2014 which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation, or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIOA Title IB financially assisted program or activity;

ii. Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the basis of race, color, and national origin;

iii. Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

iv. The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age;

v. Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs; and

No person may discriminate against an individual who is a participant in a program or activity that receives funds under WIOA, with respect to the terms and conditions affecting, or rights provided to, the individual, solely because of the status of the individual as a participant.

Participation in programs and activities or receiving funds under WIOA shall be available to citizens and nationals of the United States, lawfully admitted permanent resident aliens, refugees, asylees, and paroles, and other immigrants authorized by the Attorney General to work in the United States.

Participants shall not be employed under this title to carry out the construction, operation, or maintenance of any part of any facility that is used or to be used for sectarian instruction or as a place for religious worship.

B. Americans with Disabilities Act
Each Party shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.

C. Certification Regarding Lobbying
No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
D. Certification of a Drug-Free Workplace
Abide by the Drug-Free Workplace Act of 1988 (41 U.S.C. 81) to maintain a drug-free workplace.

E. Certification Regarding Debarment and Suspension
   i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any Federal department or agency;
   ii. Have not within a three-year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
   iii. Are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in certification; and
   iv. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

F. Entire Understanding
This Agreement is intended as the complete integration of all understandings among the Parties. No prior or contemporaneous addition, deletion, or other amendment shall have any force or affect whatsoever, unless embodied herein in writing. No subsequent notation, renewal, addition, deletion, or other amendment shall have any force or effect unless embodied in a written amendment executed and approved by the Parties of this Agreement.

G. Confidentiality of Records
In the event that either Party obtains access to any records, files, or other information of the other Party(ies) in connection with, or during the performance of this MOU, then that Party shall keep all such records, files, or other information confidential, and shall comply with all laws and regulations concerning the confidentiality of such records, files, or other information to the same extent as such laws and regulations apply to the other Party. Such information shall not include information required to be disclosed pursuant to the Georgia Open Records Act, O.C.G.A., et seq.

IV. TERMS OF AGREEMENT

A. Unless cancelled sooner as provided within this MOU, the term shall be ongoing, commencing on June 25, 2019.

B. Either Party shall have the right to terminate this MOU by giving thirty (30) days written notification (sent via USPS mail or electronic mail) of its intention to terminate the MOU. If notice is given, the MOU will terminate at the end of the thirty (30) days, and the liabilities of the Parties hereunder for further performance of the terms of the MOU shall thereupon cease, but the Parties shall not be released from duty to perform up-to-the-date of termination.

C. It is understood that the delivery of services as described in this MOU is contingent upon the availability of funds.
V. COUNTERPARTS AND FACSIMILE SIGNATURES
This Agreement may be signed in counterparts with the same effect as if the signatures to each counterpart were upon a single instrument, and all such counterparts together shall be deemed an original of this Agreement. For purposes of this Agreement, a facsimile copy of a party’s signature shall be sufficient to bind such party.

Being duly authorized and representing our respective organizations, the following hereby agree to the terms of this Memorandum of Understanding.

[Signatures on the following two pages]
Partners for HOME

Signature

Cathryn Marchman

Print Name

Executive Director

Title

6/24/19

Date
Atlanta Workforce Development Agency

Signature
Kimberly Daniel

Print Name
Interim Executive Director

Title
6-24-19

Date
SPARC ATLANTA

Initial Findings from Quantitative and Qualitative Research

Version Date: April 13, 2018

This document was prepared by the Center for Social Innovation (C4) in Needham, MA

This document is not meant for distribution

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Background

The Center for Social Innovation (C4) launched Supporting Partnerships for Anti-Racist Communities (SPARC) in 2016 in response to overwhelming evidence that people of color were dramatically overrepresented in the nation’s homeless population—across the country and regardless of jurisdiction. Since then, SPARC has worked in six communities, using mixed methods research and structured dialogue to understand how people are experiencing systemic racism in relation to homelessness, and to leverage that knowledge toward systems transformation.

Beginning in May 2017, C4 partnered with United Way of Greater Atlanta, Partners for HOME, Mercy Care, and other nonprofit service providers in Atlanta to collect qualitative and quantitative data to examine the racial dimensions of homelessness in the area. This report presents preliminary findings from these data and a discussion of the findings. Participation in SPARC is one way that United Way of Greater Atlanta has prioritized racial equity in its work and works to build culture equity into the department from the beginning.
1. Executive Summary

Beginning in May 2017, the Center for Social Innovation (C4) partnered with United Way of Greater Atlanta, Mercy House, Partners for HOME, and other service providers to amplify the issue of racial inequity and homelessness in Atlanta, Georgia. This partnership included a public town hall event, provider training, a planning session of community leaders, and collection/analysis of local quantitative and qualitative data.

In the planning session of community leaders, stakeholders from homeless service organizations identified two “Structural Change Objectives” for our work to address racial equity in our system. These are:

1. **Improving access to public transportation** in the Greater Atlanta area, by improving current infrastructure, expanding public transportation routes, and including greater community involvement in planning.

2. **Affirmatively furthering fair housing**, with a focus on redesigning the evictions process, including fair representation and adequate support services, and supporting efforts to expand inclusionary zoning.

As part of the effort to better understand the intersection of racism and homelessness in Atlanta, SPARC worked with local partners to collect qualitative and quantitative data that would elucidate the racial dimensions of homelessness in the area. Data collection included:

1. **Homeless Management Information System (HMIS) data** from fiscal years 2011 to 2016.³

2. **Qualitative research**, including 22 individual interviews with people of color experiencing homelessness and three focus groups— one for people of color experiencing homelessness, one for direct service providers of color, and one for community leaders in the housing and homeless services systems as well as adjacent systems.

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³ HMIS includes client-level data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness.
This report presents preliminary findings from this research. In the Discussion, we present promising directions for potential systems change and further research, and in the Recommendations, we outline potential short term and long-term action steps. We also explore the links between the data and the objectives identified by the Atlanta community leaders.

### 1.1 Summary of Preliminary Quantitative Findings

Our analyses of HMIS data from the Atlanta Continuum of Care for fiscal years 2011-2016 explored the demographics of people experiencing homelessness compared to people in poverty and the general population, racial/ethnic disparities in location prior to homelessness and destination at exit, and race/ethnicity as a predictor of exit destination. For some analyses of entry and exit location, we broke the sample into three household statuses: 1) individuals presenting as part of a household, including heads of households 2) individuals aged 25 and older; and, 3) individuals 18 to 24.

**Our findings include:**

- Though the Black population in Atlanta constitutes 53.5% of the general population, this group is overrepresented among those living in deep poverty (75.7%) and among people experiencing homelessness (87.5%). On the other hand, Whites constitute 40.1% of the general population, but are markedly underrepresented in the deep poverty group (17.6%) and the population experiencing homelessness (11.3%). The disparities between the percentages in poverty and those experiencing homelessness suggests that poverty alone does not explain the overrepresentation of Black people in the population experiencing homelessness.

- Looking at prior location of each household type, *entry location categories were proportional with the race and ethnicity breakdown*, with the exception of the institutional care category, where Whites were overrepresented.

- Examining families specifically, the majority (55.6%) exited into permanent housing with no subsidy followed by doubled-up (15.9%) and permanent housing with a subsidy (13.6%). *Most exit locations were proportional with the overall race and ethnicity breakdown.*

- Nearly 40% of individuals 18-24 exited to permanent housing with no subsidy, followed by into a doubled-up situation (27.4%) and back into homelessness (15.0%). *There were minimal differences by race and ethnicity.*

- Almost a third (29.0%) of individuals 25 and older exited back into a homeless situation.
followed by 27% into permanent housing with no subsidy and 19.3% into a doubled-up situation. **There were minimal differences by race and ethnicity.**

- Compared to Whites across all household types, Blacks were 9.8% less likely to exit into homelessness, and American Indian or Alaska Natives were 43.7% more likely.
- Compared to Whites, Black individuals were 44% more likely to exit into permanent housing with a subsidy and 83% more likely to exit into permanent housing without a subsidy.
- Compared to individuals over the age of 25, individuals in households were almost three times more likely to exit into housing with a subsidy and three times more likely to exit without a subsidy.

The findings point to the need for research that examines returns to homelessness, housing stability once exit to housing is documented, and the way age, gender, and other factors interact with race to impact people in intersectional ways.

### 1.2 Summary of Preliminary Qualitative Findings

- **Pathways into homelessness** were often characterized by:
  - *Network impoverishment*: It is not just that respondents were experiencing poverty — everyone they know was experiencing poverty, too.
  - *Threats to safety*: Narratives of violence and compromised safety, specifically within family and home environment, were common in the narratives of people we interviewed — particularly women.
  - *Unmet health needs*: Instability and trauma correlated with mental health and substance use issues, while medical health issues were also common in respondents’ narratives.

- **Barriers to exiting homelessness** are often systemic and include:
  - *Difficulty navigating the system*: People are frustrated with program requirements and find it hard to get what they need from public assistance.
  - *Employment accessibility and economic mobility*: People find it difficult to secure employment that they can find transportation to and that pays a housing wage.
  - *Ineffective behavioral health services*: Unmet mental health and substance use issues was portrayed a barrier to exiting homelessness.
1.3 Recommendations

Based on these data, preliminary recommendations include the following, which are detailed further in the report:

1. Design an equitable Coordinated Entry system.
2. Incorporate racial equity into grantmaking and contracting for homelessness and housing programs.
3. Include racial equity data analysis and benchmarks in strategic planning to end homelessness.
4. Support organizational development to ensure racial equity at the organizational level.
5. Encourage anti-racist program delivery.
6. Promote ongoing anti-racism training for homeless service providers.
7. Collaborate to increase affordable housing availability for all people experiencing homelessness.
8. Utilize innovative upstream interventions to prevent homelessness for people of color.
9. Investigate flexible subsidies to mitigate the effects of network impoverishment.
10. Support innovative health care strategies to meet the health and behavioral health needs of communities of color.

1.4 Implications

This study is grounded in the lived experience of people of color experiencing homelessness, and it offers numerous insights for policy makers, researchers, organizational leaders, and community members as they work to address homelessness in ways that are comprehensive and racially equitable. The demographics alone are shocking—the vast and disproportionate number of people of color in the homeless population in Atlanta is a testament to the historic and persistent structural racism that exists in this country. Collective responses to homelessness must take such inequity into account. Equitable strategies to address homelessness must include programmatic and systems level changes, and they must seriously begin to address homelessness prevention. It is not enough to move people of color out of homelessness if the systems in place are simply setting people up for a revolving door of housing instability. Efforts must begin to go upstream into other systems—criminal justice, child welfare, foster care, education, and healthcare—and implement solutions that stem the tide of homelessness at the point of inflow. This report aims to present initial findings from SPARC’s work in Atlanta, examine what can be learned from these data, and begin crafting strategies to create a response to the homelessness crisis that is grounded in racial equity.