

### Non-Assessed Priority List Policy

**To assess those who are unsheltered (not including winter warming shelter) and not able to participate in the traditional coordinated entry process with navigation and housing resources**

Requirements to Enter Client on List	Navigation Elements	Time Frame	Population
<ul style="list-style-type: none"> <li>• Unable to complete assessment due to any of the following:                             <ul style="list-style-type: none"> <li>○ Impaired state of mind</li> <li>○ Does not want to share their information</li> <li>○ Refuses to consent in the HMIS process</li> </ul> </li> <li>• Outreach worker has made 3 or more attempts to gather information in the assessment process and has not been able to do so.</li> <li>• Clinical provider will engage client and will provide a diagnosis and confirmation that the client is unable to complete the assessment.</li> <li>• Once above criteria is met, outreach team will submit a google doc to PFH who will maintain</li> </ul>	<ul style="list-style-type: none"> <li>• Outreach worker will connect with a clinical provider to get recommendation for priority list</li> <li>• Outreach will connect client with a medical street care team to get the client connected to health care</li> <li>• Outreach worker will continue to gather any information necessary to work on documentation needed for housing</li> <li>• Outreach worker will enter as much information as possible into HMIS including aliases, etc. Outreach worker will update that information as more details are confirmed</li> <li>• Once client is willing to accept housing and has necessary documentation, client will be moved to the top of the housing queue</li> </ul>	<ul style="list-style-type: none"> <li>• 3 interactions with Outreach Worker and a clinical recommendation prior to adding client to priority listing</li> <li>• Client will remain on the non-assessed priority list for as long as an agency is able to maintain contact. If no services or contacts for 6 months, the client will move off the list (client can always return to NAPL once located)</li> </ul>	<ul style="list-style-type: none"> <li>• Unsheltered</li> <li>• Chronic</li> <li>• Not able to complete coordinated entry assessment process</li> </ul>

the list and verify  
above met criteria.

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